



**SEANC Board of Governors Meeting Minutes
September 7, 2016
Greensboro, NC**

President Ross Hailey called the BOG meeting to order at 1:35 pm.

J. E. Skinner gave the Invocation.

Betty Gautier, Secretary, conducted the roll call.

Attendees: Ross Hailey, President; Stanley Drewery, First Vice President; Gloria Evans, Second Vice President; Darius McLaurin, Treasurer; Wayne Fish, Past President; Janice Smith, Insurance Board Chair; Spillman Grice, Retiree Council Chair; Kim Martin, Parliamentarian; Ray Evans, Parliamentarian; Betty Gautier, Secretary

(1) Tony Rickman for Jim Rowell (absent), (2) Cliff Johnson, (3) Pat Reighard, (4) Tim Southard, (5) Sherry McCracken, (6) Sonya Akbar, (7) Henry Belada, (8) Leonard Reynolds, (9) Barbara Leatherman, (10) Dennis Hartley, (11) Kenny Brower, (12) Marilyn Jean Martin, (13) Linda Colbert, (16) Willie Bailey, (17) Kemrey Lamar for Dan Efird (absent), (18) Lisa Martin, (19) Marie Tate, (20) Tammi Blake, (21) Janice Bass, (22) Deborah Harney, (23) Harold Faulk, (24) Charlotte Williams, (25) John Gullo, (26) Stanley Gales, (27) Sam Rogers, (28) Felicia McKinnie, (37) Furman Beckwith, (38) Margaret Reader, (39) Doug Skinner, (40) Vernice Whyms, (41) Wendell Powell, (42) Sarah McDonald, (43) Debra Dunston, (44) Geneva Langston for Pat Holcomb (absent), (45) Joyce Yelverton (absent), (46) Randy Bruton, (47) Shirley Ballard, (56) Grace Edwards, (57) Daisy Stancill, (58) Marie Stone, (59) Kathy Merritt, (60) Hiawatha Jones, (61) Ricky Rivenbark, (62) Lewis Sasser, (63) J. E. Skinner for Marion Drake (absent), (64) Gene Mills, (65) Alicia Simpson, (66) Francisco Duarte, (67) Patricia Moore, (68) Rita Woods (absent), (69) Keith Renner, (70) Benny Brigman; Awards: Pam Hailey; Bylaws Advisory: Jimmy Davis; EMPAC: Tony Smith; Expansion/Growth: Gloria Upperman (absent); Member Discount: Martha Fowler; Member Strength: Hiawatha Jones; Membership: Bill Spade; Planning: Stanley Drewery; Policy Platform: Jim Pressley; Scholarship: Mike Bell; Youth Council: Alicia Baucom; Emerging Leaders: Emily Jones; Audit: Chevella Thomas for Wayne Holliday; Mitch Leonard, Executive Director; Chuck Stone, Director of Operations; Brian Keel, Chief Financial Officer; Attorney Hardy Lewis

President Ross Hailey thanked the BOG for their work and support during his tenure this year.

Shirley Ballard made a motion to approve the minutes from the July 22 – 23, 2016 BOG meeting. Sherry McCracken seconded. Motion passed.

Darius McLaurin asked the BOG to read over the Treasurer's Report and that he was available to answer questions on the expenses and/or revenue.

Executive Director Mitch Leonard stated that SEANC was sponsoring hometown debates, which will be held in Wilson, Asheboro, and Statesville.

Discussions have been ongoing with SEIU. SEIU has agreed to fund over \$1 million for political campaigns in North Carolina, and SEIU will also fund the ten MPO positions. Training starts today at convention for the MPO's. SEIU has forgiven the past retiree dues.

Regarding the Lake Retiree Case, it has been ruled a class action lawsuit, and SEANC will be participating.

When the recent training for District Chairs and Treasurers was held, it was stressed the need for district directories to be submitted to the SEANC Office.

Pat Reighard asked if the MPO positions were funded through the election process.

Executive Director Leonard responded that funding was provided through the end of November.

Pat Reighard asked if the MPO positions continue, who pays?

Executive Director Leonard responded that at this point, no plan has been made to continue with the positions; however, they would love to extend with perhaps being able to pay for expenses.

Kenny Brower asked would this be extended to others.

Executive Director Leonard stated that it would be defined later as to whom would be under this extension.

President Ross Hailey stated that \$114,000 has been held in escrow for payment to SEIU. We now get to keep the money.

Spillman Grice stated a motion from the Retiree Council was to give back the funds to the districts. Lewis Sasser seconded.

Shirley Ballard asked about any accrued interest.

Brian Keel said that the funds were in a checking account.

Leonard Reynolds asked as to when the funds would be returned to the districts.

Brian Keel responded that the return should be around up to two weeks after approval by the Board.

John Gullo asked if there would be any opportunity or advantage using it for something else.

Stanley Gales called the question. Dennis Hartley seconded. Motion passed on question.

Motion passed to give funds back to the districts.

Jimmy Davis gave the Bylaws Report. Proposed Amendment 6 – Problems need to be addressed. Amendments cannot be made that are in direct conflict. The duties of the Chair are to appoint all Chairpersons. The Chair of the Audit Committee is to be appointed by the SEANC President. Language needs to be changed to strike out the highest vote getter will be the Audit Committee Chair. The President declared that the language was null and void.

Pat Reighard asked if there is any other way the Audit Committee Chair can be made other than by appointment by the President.

Jimmy Davis responded, “no.”

Standing committees are already in the Bylaws.

Jim Pressley asked if it would be possible to amend from the floor to allow highest vote getter.

Keith Renner asked for it to be restated as to what is null and void.

Amendment – Highest vote getter would chair the Audit Committee. That is in direct conflict with Bylaws.

The Audit Committee will be elected by convention. The Chair will be appointed by the President out of the 12 elected members.

Jimmy Davis stated that at this time, there are only 12 people that are qualified who have expressed an interest in serving on the Audit Committee. The terms will be four people serving three years, four people serving two years, and four people serving one year.

Ray Evans, Parliamentarian, stated that the way it is written, the Chair does not have to be one of the 12. Is that in conflict with the 12? The response was no.

Lewis Sasser asked why the Chair can't be elected just like the Insurance Chair and the Retiree Council.

President Ross Hailey stated that if it is not in the Bylaws, then it won't be allowed.

Felicia McKinnie stated that the Chair should be from the elected twelve Audit Committee members.

Kenny Brower read over the current wording and the proposed changes for the recommendation to change the Bylaws regarding the Audit Committee.

President Ross Hailey declared that the amended proposed change is null and void. In effect, this tells the President who he can appoint.

Jimmy Davis asked the BOG to have faith in the incoming President to elect the correct person to be the Audit Chair from the correct body. Just trying to correct some things that are wrong.

Sherry McCracken stated that if you should appoint someone outside of the elected twelve audit committee members, then the 13th person would not have voting rights.

Stanley Drewery stated that if he is elected as President, he will pick the Audit Chair from the body of 12.

As a reminder, amendments on the convention floor should be submitted with three copies in legible writing.

Chuck Stone stated that proposed amendments/motion forms will be in the convention package. Runners will be on the floor that can get copies made and submit to the appropriate people. All Bylaws Committee members or their designees need to meet at 8 am in Auditorium 3.

Wayne Fish stated that a resolution can be introduced that would be the will of the body that can challenge the Chair.

A presentation was made on what will happen and what delegates can expect if their keypads do not work properly. An outside vendor will be conducting the elections, and they can determine from the keypad if the vote actually was counted or not. Another keypad may be obtained or paper ballots may be handed out for specific situations, but all votes will be counted. The vote will be held by region sections.

Regarding the proposed Amendment #4, Article 7 – Chief Financial Officer. After the amendment is introduced, a proposed amendment to the amendment will be made to correct an issue.

Deborah Harney of District 22 announced that she plans to run for the South Central Regional Representative.

Mike Bell, Chair of the Scholarship Committee, stated that he must have all tickets (all sold and unsold) by Friday afternoon.

Keith Renner announced that he plans to run for the Eastern Regional Representative.

Alicia Miller gave a presentation on the convention. The theme is “Turn the Page.” The charity this year will be “Make a Wish.” The President’s reception will be held at 6 pm tonight.

New Business:

Keith Renner made a motion to be added to the current Operations Manual that districts failing to provide materials and other documentation to the Audit Committee as needed to complete audits/reviews of district finances will be fined up to the amount of their monthly rebates until such requested materials have been provided to the Audit Committee to become effective immediately. Jean Martin seconded.

Keith Renner stated that the money taken in from the fines has not been determined as to where the money will go.

Brian Keel stated that the money will go into the general operations.

Felicia McKinnie stated that the whole district should not be penalized.

The response was that District Chairs and District Treasurers are responsible for reporting accurately and in a timely manner and to have on hand and to provide documentation as needed.

Felicia McKinnie stated that by the same standards, the Audit Committee should be required to be timely with responses as well.

Furman Beckwith commented that the fining of districts is too rigid.

Gene Mills shared that districts need to be fined to be held accountable.

Doug Skinner stated that fining up to the rebates is excessive. Perhaps the fine should be around \$200.

A vote was taken. The results were 33 yes votes and 19 no votes. The motion passed.

Felicia McKinnie stated that all members need to be informed that all districts are to be audited.

President Ross Hailey stated that all districts are subject to be audited.

Chevella Thomas, Vice Chair of the Audit Committee, stated that we are subject to confidentiality. As the Audit Committee, we don't discuss or tell which districts are to be audited.

Shirley Ballard stated that Regional Representatives should give reports to the BOG on what they have done or where they gone in the districts, as well as how much time they have spent on their duties as Regional Representative.

Pam Hailey gave a brief Awards Report. Bright yellow tags on the delegate ID badges will designate award nominees.

Keith Renner made a motion to go into Executive Session at 3:26 pm. Barbara Leatherman seconded. All nonvoting individuals in the room will have to leave. Motion passed.

The BOG came out of Executive Session at 3:34 pm.

Kathy Merritt announced that she plans to run for the Eastern Regional Representative.

Shirley Ballard announced that she plans to run for the North Central Regional Representative.

President Ross Hailey distributed appreciation gifts to the BOG.

Without objection, the BOG was adjourned at 3:38 pm.

Respectfully submitted,

Betty Gautier
Secretary



SEANC 33rd Annual SEANC Convention Summary
September 8-10, 2016
Greensboro, NC

Thursday, September 8, 2016

President Ross Hailey called the Business Session of the 33rd Annual SEANC Convention to order at 12 noon on Thursday, September 8, 2016.

J. E. Skinner gave the Invocation and presented the Pledge of Allegiance. Thomas Singleton sang the National Anthem.

President Ross Hailey presented the Adoption of the Convention Rules of Order. Without objection, the rules of order were adopted.

Jimmy Davis discussed rules of debate.

Jimmy Davis made a motion to allow two ten minute periods of extensions during the debate on amendments Article III, Section 6.1, Membership Dues Active and Article III, Section 6.2 Membership Dues Retiree. Tony Smith seconded. Motion passed.

With no other changes, the rules were adopted.

President Ross Hailey gave his President's report. There is a need for a new IT system in the SEANC Office, which coverage of the costs would be assisted by an increase in dues. A short video presentation was given on Stanley Gales' generous efforts, on behalf of SEANC, to assist flood victims in South Carolina.

Executive Director Mitch Leonard gave a report on:

- Hiring a new Chief Financial Officer – Brian Keel
- Advertising with NC Spin
- SEANC sponsoring debates –broadcast on UNC TV
- Hiring ten MPO positions, which will be funded by SEIU
- Study on Human Resources
- Dues/Deductions/Bank Draft

Tony Smith spoke on EMPAC – Make an impact on state employees' lives.

Chevella Thomas gave a report on the Audit Committee. An operations manual has been developed for the Committee and new auditors have been selected to review SEANC's books.

Martha Fowler gave a presentation on the Five Year Plan and discussed strengths, weaknesses, opportunities and threats for (1) dues increase, (2) transfer to bank draft, (3) political, and (4) IT. The cost to update the IT system may be anywhere from \$850,000 to \$1.5 million.

Jim Pressley gave a report on the top ten objectives to be voted on line during convention.

Jimmy Davis gave the Bylaws Report and recognized the candidates.

Scholarship Board	West	Henry Belada Declared winner by acclamation
	Piedmont	Ashley Fenton John Gullo
	North Central	Dianne Carter Declared winner by acclamation
	South Central	Sherry McFeaters Declared winner by acclamation
	East	Patricia Moore Linda Rouse Sutton
Insurance Board of Trustees	West	Janice Smith Declared winner by acclamation
	Piedmont	Barbara Pace Declared winner by acclamation
	North Central	No nominations
	South Central	Lewis Sasser Declared winner by acclamation
	East	Elizabeth Linney Treva Brigman
Retiree Council	West	Jerry Bridges Doris Greer
	Piedmont	Donna Sexton Declared winner by acclamation
	North Central	Lynn Stephenson Betty Gilbert Ernestine Harris
	South Central	Anne Marie Bellamy Declared winner by acclamation
	East	Benny Brigman Declared winner by acclamation
Audit Committee	Three Year Terms	William "Bill" Danielson

Jerry Bridges
Keith Renner
Linda Spence
Declared winners by acclamation

Two Year Terms

Lewis Sasser
Chevella Thomas
Willard Young
Wayne Holliday
Declared winners by acclamation

One Year Term

Anne Marie Bellamy
Joyce Davis-Freeman
Betty Jackson
Steve Lusk
Declared winners by acclamation

EMPAC

Tony Smith
Declared winner by acclamation

Treasurer

Marilyn Jean Martin
Chevella Thomas

2nd Vice President

Darius McLaurin
Declared winner by acclamation

1st Vice President

Gloria Evans
Declared winner by acclamation

President

Stanley Drewery
Declared winner by acclamation

Seconding speeches were given by:

Keith Renner for Marilyn Jean Martin – Treasurer
Carolyn Baldwin for Chevella Thomas – Treasurer

Polling for delegates will be on Friday morning, and the vote for candidates will be on Friday.

The Make A Wish Foundation was introduced as the Community Service Project for the convention this year with donations being accepted from the floor.

Friday, September 9, 2016

A.J. Albertson announced that he plans to run for the South Central Regional Representative.

Linda Rouse Sutton announced that she is withdrawing from consideration for the Eastern Representative on the Scholarship Board. She wholeheartedly supports Patricia Moore.

Attorney General Roy Cooper spoke to the delegates. He said that State employees should receive respect. Move forward. A strong public workforce is critical. He stated that the fact state employees were told that they couldn't be given time off to come to convention was wrong. If he is elected Governor, the order to prevent that will be rescinded. The best and most qualified should be put in place in our jobs.

Betty Gautier, Secretary, conducted the polling of the delegates. For the polling at 9:45 am, the total delegates were 662 present.

Tom Campbell of NC Spin made a presentation to the delegates.

Mike Gould announced that he plans to run for the North Central Regional Representative.

Darius McLaurin gave the General Treasurer's Report. As of July 31, the total cash and cash equivalents in the general fund was \$4,532,243.

Brian Keel is the new Chief Financial Officer for SEANC. A new audit firm has been contracted to audit SEANC books. Transparency will be a top priority for SEANC.

Membership dues do not drive this association. The bylaws state that we need to have six months of operating reserves available. We need an increase to meet the bylaws directive as well as meet our operating and growth improvement needs. We cannot rely on understaffing to pay bills. Some positions have remained vacant for some time, which has created a current surplus. There is a need for a \$5 increase in dues.

Jimmy Davis gave a report on voting instructions.

Tony Smith spoke on EMPAC dues.

Polling that occurred at 2 pm resulted in 660 total delegates present.

Bylaws Amendments: (presented by Jimmy Davis, Bylaws Advisory Chair)

Proposed Amendment #1: Article III Section 2 – Membership Privileges

Section as Amended: The right to vote, make or second motions, place names in nomination, hold office and serve on committees shall be confined to active members of SEANC. State-elected officials, legislators, appointed members of the Governor's Executive Cabinet and permanent full-time SEANC or permanent full-time SEIU employees who are active members of SEANC shall not exercise these rights.

Motion passed.

Proposed Amendment #2: Article III Section 6.1 – Membership Dues

Section as Amended: Active, associate and affiliate membership dues for individuals shall be \$168.00 per year effective April 1, 2017.

Henry Belada offered up a proposed amendment to the amendment from the floor –

Active, associate, and affiliate membership dues for the individuals shall be \$132 per year effective April 1, 2017.

Henry's amendment to the amendment failed.

Vote was taken by keypad on the original amendment. Original amendment passed with \$168 per year for dues. For: 436 Against: 232 A total of 668 votes were received. Jimmy Davis acknowledged issues with the total number of votes vs. earlier polling. Some votes (8) may have been counted twice due to issues with keypads not appearing to work properly.

Proposed Amendment #3: Article III Section 6.2 -- Membership Dues

Section as Amended: Retired members' dues shall be \$120 per year effective April 1, 2017.

Henry Belada offered up a proposed amendment to the amendment from the floor –

Retired members' dues shall be \$84 per year effective April 1, 2017.

Henry's amendment to the amendment failed.

The original amendment passed with retired members' dues to be \$120/year.

Jimmy Davis made a motion to suspend the voting on Bylaws. Motion was seconded and passed.

Dale Folwell, candidate for State Treasurer, spoke to the delegates.

A mock NC Spin discussion was held and moderated by Tom Campbell.

Mary Kay Henry, SEIU President, spoke to the delegates.

Linda Coleman, candidate for Lt. Governor, spoke to the delegates.

Voting on Bylaws Amendments resumed.

Proposed Amendment #4: Article VII Section 1.1 Chief Financial Officer

Section as Amended: The Chief Financial Officer employed by SEANC will report directly to the Executive Director and the Board of Governors with daily oversight by the SEANC Executive Director.

Keith Renner proposed an amendment to the amendment, which was seconded by Lewis Sasser.

This is to insert the following statements:

Responsibilities of the Chief Financial Officer shall be to:

- 1.1 Supervise Accounting Office staff responsible for the fiscal operations and activities of SEANC;
- 1.2 Manage the daily financial operations of SEANC to ensure accurate accounting records and transactions are recorded and maintained in General Ledger records;
- 1.3 Prepare an annual budget document and monthly financial statements;
- 1.4 Coordinate the annual audit with an independent CPA firm and assist in preparation of all Federal and State Tax Returns;
- 1.5 Assist SEANC Treasurer and Audit Committee;
- 1.6 Serve as the Financial Consultant to SEANC's 52 Districts involving financial operations and reporting requirements;
- 1.7 Attend meetings of the SEANC Executive Committee, Board of Governors, Audit Committee, Planning Committee and other committees requiring information insured by a North Carolina licensed bonding company/insurance company for the sum of at least \$100,000, with cost of the bond/insurance to be paid by SEANC.

Amendment to amendment passed.

Amendment passed with approved amendment.

Keith Renner introduced a resolution from the floor:

Resolution passed.

“Be it resolved that: the Secretary be authorized to correct article and section designations, punctuation, and cross-references, and to make such other technical and conforming changes as may be necessary to reflect the intent of State Employees Association of North Carolina Bylaws, Article VII in connection with the duties of the Chief Financial Officer of SEANC.”

Proposed Amendment #5: Article VIII Section 3 Audit Committee

Section as Amended: The Audit Committee may assist the President as requested and shall assist the Treasurer and Chief Financial Officer (CFO) in the oversight of all SEANC financial matters at both the state and district levels.

Regina Hill proposed an amendment to the amendment.

The Audit Committee may assist the Treasurer and Chief Financial Officer (CFO) in the oversight of all SEANC financial matters at both the state and district levels.

Jimmy Davis ruled Regina's proposed amendment out of order. By the SEANC Bylaws, the President is required to be ex-officio on all committees.

The original amendment passed.

Proposed Amendment #6: Article VIII Section 3 Audit Committee 3.2 Audit Committee Members

Section as Amended: The Audit Committee shall consist of twelve members elected by the annual convention. The President shall appoint a chairperson from the elected Audit Committee members. The chair or their designee will present a report to the Executive Committee at least quarterly.

Regina Hill proposed an amendment to the amendment that the President would not appoint the Chairperson.

Jimmy Davis ruled the amendment out of order. As per the SEANC Bylaws, the President is to appoint the Chairperson of a standing committee.

Motion passed.

Proposed Amendment #7: Article VIII Section 3 Audit Committee 3.3 Experience

Section as Amended: Members of the Audit Committee shall have financial related experience including, but not limited to agency budgeting, auditing, fraud investigation, accounting principles, serving as Treasurer of SEANC or other organizations, business operations/reimbursement, compliance officer or similar related experience. Candidates for the Audit Committee must submit a resume of relevant experience to be screened by the Audit Committee with a report made to the Board of Governors.

Motion passed.

Proposed Amendment #8: Article VIII Section 3 Audit Committee 3.4 Term of Office

Section as Amended: The Audit Committee term of office shall be staggered and based on votes received as follows:

- 3 – Year Terms: Four highest votes
- 2 – Year Terms: Four second highest votes
- 1 – Year Term: Four lowest votes

Members may not serve more than two elected consecutive terms.

Motion passed.

Proposed Amendment #9: Article X Section 5 Youth Council

Section as Amended: Rename to Emerging Leaders Council

The Emerging Leaders Council shall be comprised of a Chairperson and three members from each SEANC region, appointed by the SEANC President. The Chairperson shall serve a one-year term. Members of the Emerging Leaders Council will serve a staggered three-year term with no person serving consecutive terms. Should a vacancy occur, the SEANC President shall appoint a member from the appropriate region to fill the unexpired term.

- 5.1 The purpose of the Emerging Leaders Council is to recommend to the SEANC President and Board of Governors a course of action on policy platform issues and other issues relevant to active state employees; and to assist in increasing participation of and disseminating information to those employees.
- 5.2 The Emerging Leaders Council shall report to the SEANC President and Board of Governors.
- 5.3 Priority consideration will be given to current members of the Youth Council who have unexpired terms as of September 30, 2016. The incumbent SEANC President for SEANC fiscal year October 1, 2016 through September 30, 2017 and October 1, 2017 through September 30, 2018 shall ask those members with unexpired terms if they desire to finish their term on the new council. On October 1, 2018 this section (5.3 under Article X Section 5) will automatically be deleted without need of a new bylaws vote at convention since it will no longer be necessary or relevant at that time.

Motion passed.

Proposed Amendment #10: Article XI Section 1 Annual Convention

Section as Amended: Beginning October 1, 2020, SEANC will hold a convention every other year, which shall meet at a time and place approved by the Board of Governors.

Motion failed.

As a side note, Pat Reighard stated that District 3 did not submit this amendment. It was submitted by Districts 1, 11, 38, & 40.

Proposed Amendment #11: Article XIII Section 1.2

Section as Amended: 1.2 the amendment is submitted to the State Bylaws Committee within 10 business days after approval by vote at a district's annual meeting but no later than July 15 and

Motion passed.

Bylaws session ended.

Stanley Gales spoke to the delegates. There has been a discussion at the Board of Governors on concerns. We don't need to lose districts or members. Be mindful of words. Saying \$5 doesn't hurt doesn't hold true for everyone. Some are suffering.

The candidates for Treasurer gave their speeches – Marilyn Jean Martin and Chevella Thomas.

Results from voting:

Ashley Fenton was elected for the Piedmont representative on the Scholarship Board.

As Linda Rouse Sutton withdrew from consideration, Jimmy Davis declared that Patricia Moore to be Eastern representative for the Scholarship Board.

Treva Brigman was elected as the Eastern representative on the Insurance Board of Trustees.

Doris Greer was elected as the Western representative on the Retiree Council.

A runoff will have to be conducted on Saturday between Betty Gilbert and Lynn Stephenson to determine the North Central representative for the Retiree Council.

Chevella Thomas was elected as the General Treasurer for SEANC.

Saturday, September 10, 2016

Polling was conducted.

EMPAC Chair Tony Smith thanked the group for their support.

The elected officers of the various offices gave their speeches.

President-elect Stanley Drewery asked the delegates to go at least one day to the Legislature during the upcoming 2017 Legislative session.

The winners of the raffle gifts were announced from the stage.

Tony Smith presented the Lisa B. Mitchell Award to Representative Pat Hurley.

The Lisa B. Mitchell Freshman of the Year Award was presented to Senator Erica Smith Ingram.

The EMPAC Chairman's Award was presented to Mark Dearmon.

Jimmy Davis announced that Betty Gilbert was elected as the North Central representative on the Retiree Council.

Wayne Fish thanked the delegates for their support over the past few years.

Bill Spade gave the Membership Report.

3,720 members have been recruited.

\$4,253 has been awarded in incentives.

District 2 had the highest numerical growth of the year.

District 10 had the highest percentage of growth this year.

The top three recruiters were:

3rd place - \$100 Mark DelSanto

2nd place - \$200 Cliff Johnson

1st place - \$300 Ron Fields

All members are encouraged to continue to recruit.

Mike Bell gave the Scholarship Report. A total of \$38,500 has been awarded in scholarships.

Winners of the scholarship raffle were:

3rd place - \$1,000 Toyree Lyon-Chase of Oxford

2nd place - \$3,000 Alease Dawson of Goldsboro

1st place - \$6,000 Marilyn Jean Martin of District 12

Ardis Watkins gave a presentation on the Fight for \$15/hour.

Treva Brigman challenged Stanley Drewery to form a committee that will provide information to our employees on where they can find financial resources.

Past Presidents of SEANC were recognized on stage.

Jim Pressley gave the Policy Platform Report on the top ten objectives. Approximately 500 responses were received on the objectives.

Chuck Stone gave a brief presentation on the 4th Branch. Reach out to join the 4th Branch
4thBranchnc.org

New Business:

Benny Brigman is the incoming Chair of the Retiree Council.

Benny Brigman made a suggestion that funds from rebates be put into a special account for a loan for those who are making less than \$15/hour to pay for the first year of their dues.

Janice Smith stated that the Insurance Board of Trustees had placed a billboard sign on Highway 40 West for SEANC and to market insurance.

President Ross Hailey shared with the delegates that it has been an honor and privilege to serve as President this past year.

President Ross Hailey adjourned the convention at 12:45 pm.

Respectfully submitted,

Betty Gautier
Secretary



**SEANC Board of Governors Meeting Minutes
September 10, 2016
Greensboro, NC**

President Stanley Drewery called the BOG meeting to order at 2:25 pm.

Darius McLaurin gave the Invocation.

Betty Gautier, Secretary, conducted the roll call.

Attendees: Stanley Drewery, President; Gloria Evans, First Vice President; Darius McLaurin, Second Vice President; Chevella Thomas, Treasurer; Ross Hailey, Past President; Janice Smith, Insurance Board Chair; Benny Brigman, Retiree Council Chair; Kim Martin, Parliamentarian; Ray Evans, Parliamentarian; Betty Gautier, Secretary

(1) Jim Pressley for Mark Hasjett (absent), (2) Cliff Johnson, (3) Pat Reighard, (4) Tim Southard, (5) Tony Smith, (6) Sonya Akbar, (7) Henry Belada, (8) Ron Hunt, (9) Jamie Robinson, (10) Dennis Hartley, (11) Kenny Brower, (12) Alicia Baucom, (13) Linda Colbert, (16) Willie Bailey, (17) Kemrey Lamar, (18) Lisa Martin, (19) Marie Tate, (20) Jacque Chatman, (21) Janice Bass, (22) Deborah Harney, (23) Harold Faulk, (24) A.J. Albertson, (25) Kirk Montgomery, (26) Stanley Gales, (27) Sam Rogers, (28) Felicia McKinnie, (37) Furman Beckwith, (38) Margaret Reader, (39) George Thiessen, (40) Vernice Whyms, (41) Mike Gould, (42) Shirley Bell, (43) Debra Dunston, (44) Pat Holcomb, (45) Adrina Jones for Joyce Yelverton (absent), (46) Randy Bruton, (47) Shirley Ballard, (56) Grace Edwards, (57) Daisy Stancill, (58) Pam Hailey, (59) Kathy Merritt, (60) Hiawatha Jones, (61) Cindy Hester, (62) Laura Overstreet, (63) Sherry Dodge, (64) Latina Shelley, (65) Alicia Simpson, (66) Francisco Duarte, (67) Patricia Moore, (68) Rita Woods, (69) Keith Renner, (70) Debra Tyson; Awards: TBD; Bylaws Advisory: Jimmy Davis; EMPAC: Tony Smith; Expansion/Growth: TBD; Member Discount: TBD; Member Strength: TBD; Membership: Ron Fields; Planning: Gloria Evans; Policy Platform: Jim Pressley; Scholarship: TBD; Emerging Leaders: Emily Jones; Audit Committee: Keith Renner; Director of Search Committee: Martha Fowler; Standards Review Committee: Tara Minter (absent) & Ray Evans; Personnel Manual Review Committee: Ross Hailey; Public Relations Committee: Hiawatha Jones; Mitch Leonard, Executive Director; Chuck Stone, Director of Operations; Brian Keel, Chief Financial Officer

Darius McLaurin explained the travel mileage reimbursement.

President Drewery welcomed the new BOG and shared information on the committees.

Jimmy Davis conducted the elections for the regional representatives. The following were elected by the district chairs for the 2016 – 2017 term:

Regional Representatives		Alternate Regional Representatives
West:	Cliff Johnson	Sonya Akbar
Piedmont:	Kirk Montgomery	Jacque Chatman
North Central:	Stanley Gales	Mike Gould
South Central:	Deborah Harney	A. J. Albertson
East:	Keith Renner	Kathy Merritt

President Stanley Drewery challenged the Regional Representatives to visit each district in their region twice during the year.

The following were proposed as the BOG meeting dates for the 2016 -2017 SEANC year:

- November 18 – 19, 2016
- February 24 – 25, 2017
- May 19 – 20, 2017
- July 21 – 22, 2017

Mike Gould made a motion to accept the proposed dates. Dennis Hartley seconded.

Ali Baucom made a motion to change the first date to November 4 – 5, 2016. No second was received. Motion failed.

Tony Smith stated to just keep the proposed dates.

The motion passed with the original proposed dates.

Chuck Stone gave a presentation on the 2016 – 2017 Mileage Reimbursement Rate.

Chuck Stone proposed to lower the mileage rate from \$.50/mile to \$.45/mile for SEANC Fiscal Year October 1, 2016 – September 30, 2017 for all state committees if average state gasoline prices remain at/below \$3 per gallon. The SEANC President shall be reimbursed at the IRS mileage rate due to extensive travel, vehicle depreciation, and elimination of the President’s Discretionary Fund. The SEANC 1st and 2nd Vice Presidents, Treasurer, and staff will be reimbursed at \$.50 per mile. The SEANC mileage reimbursement rate will be increased to \$.50 per mile should average state gasoline prices exceed \$3. Ride sharing is encouraged.

Keith Renner stated that Officers should be reimbursed at the IRS rate. The BOG should be at \$.50/mile.

Chuck Stone stated that we said last year we would revisit the mileage issue.

Tony Smith commented that the officers should be at 50 cents per mile.

Henry Belada stated that he agreed with Tony Smith.

Benny Brigman asked has there been pen put to paper to show savings.

Chuck Stone stated that it would be around \$7,200 to \$7,500 savings.

Keith Renner made a motion as listed below. Mike Gould seconded.

The SEANC mileage reimbursement rate for SEANC Fiscal Year October 1, 2016 – September 30, 2017 will be:

1. IRS rate per mile for SEANC Officers, including the Parliamentarian(s) and the SEANC Secretary; (*Officers include SEANC President, 1st and 2nd Vice Presidents, Treasurer, and Immediate Past President per SEANC Bylaws*)
2. \$.50 per mile for Board of Governors, committee members, and SEANC staff.
3. Ride sharing is encouraged and those sharing travel miles will be reimbursed at the IRS mileage rate.

The SEANC reimbursement rate for meals and lodging will be those established for the state.

<i>Breakfast</i>	<i>\$ 8.30</i>
<i>Lunch</i>	<i>\$10.90</i>
<i>Dinner</i>	<i>\$18.70 in-state and \$21.30 out of state</i>
<i>Lodging</i>	<i>\$67.30 + Tax in-state and \$79.50 + Tax out of state</i>

Keith Renner stated that the BOG could revisit the mileage rate if gas rates exceed \$3.

Motion passed.

Cliff Johnson issued a challenge to the BOG that if we ask our staff to be SEANC warriors, then Chairs should be willing to accept one of the points to be a SEANC warrior.

The Make A Wish donations during convention exceeded \$12,000.

Hiawatha Jones challenged the BOG to help with voter registration – Get out to vote!

Executive Director Mitch Leonard introduced the SEANC staff to the BOG.

Mitch Leonard -- (919) 417-4068

Shirley Ballard asked that a written report be received from the Regional Representatives. President Drewery is to talk with the Regional Representatives.

Margaret Reader asked that the District Chairs receive the same information as committee chairs.

Tony Smith asked that the District Chairs email District EMPAC Chairs and At Large Members for EMPAC. tonysmith@gmail.com

Martha Fowler asked District Chairs to make recommendations for the Director Search Committee. Mfowler99@gmail.com

Sherry Dodge asked if there is anyone that she can contact regarding members who have passed away.

Cliff Johnson asked that the Office notify Chairs when members in their districts have passed.

President Stanley Drewery (252) 916-9421 drewerystanley@yahoo.com

Stanley Gales stated that districts need a number before offering money back on rebates. The money should be rebated in about two weeks.

Marie Tate suggested that communications be sent to members letting them know that the dues have been increased.

President Stanley Drewery wants Hiawatha Jones' group to contact every member.

Executive Director Mitch Leonard said that they have to notify everybody that dues are being increased. Information will be made available on the dues increase in the Reporter and at meetings.

Ron Fields, as Membership Chair, wants to have a meeting with the Chairpersons at headquarters for Membership. Ron has a plan to show how the \$5 increase will be good for them. Ron wants to come to district meetings, and he wants to help with growing membership. 1946ronaldfields@gmail.com

Chevella Thomas wants to put Darius' speech (from convention) on the SEANC website and on YouTube. It is truly a motivational speech.

Mike Gould made a motion to adjourn at 4 pm. Motion was seconded. Motion passed.

Respectfully submitted,

Betty Gautier
Secretary



**Audit Committee Report
Board of Governors Meeting
November 18-19, 2016**

The SEANC Audit Committee met October 6, 2016.

- Welcomed Betty Gautier as the Secretary to the Audit Committee Chair for 2016-17
- Bill Danielson was voted as Vice-Chair for 2016-17
- Reviewed the final review reports for Districts 17 and 28 and the draft review report for District 45 (see enclosed)
- Developed Audit Committee Goals for 2016-17
- Selected Regina Hill to fill in the two year term of Chevella Thomas (subject to the approval of the Board of Governors)
- Presentation of SEANC finances and SEANC district finances from Brian Keel and Mary McCammon
- Selected Audit Committee members to begin reviews of District 18, 62, and 68 (2015-16 financial operations as requested)
- Selected Audit Committee members to conduct a SEANC office function review
- Future Audit Committee meeting scheduled dates:

Wednesday, December 7, 2016

Thursday, February 9, 2017

Thursday, April 6, 2017

Thursday, June 8, 2017

Thursday, August 10, 2017



**Insurance Board of Trustees Report
Board of Governors Meeting
November 18-19, 2016**

The SEANC Insurance Board of Trustees (IBT) held a meeting on November 9, 2016. At the meeting the Board Members for 2016-17 were welcomed and introduced.

East: Pam Hailey (D58) and Treva Brigman (D70)
North Central: Shanticia Hawkins (D26) and Gracie LeShane (D27)
South Central: Cathy Fields (D24) and Lewis Sasser (D62)
Piedmont: Barbara Pace (D16) and Martha Fowler (D19)
West: Henry Belada (D7) and Janice Smith (D3)
Presidential Appointee: Undrea Major (D37)
ExCommittee Ex-Officio: Chevella Thomas (SEANC Treasurer)
Staff Liaison: Brenda Hooker (Member Services Director)

Brenda introduced the SEANC Insurance Department Staff:
Tamara Bridges, MS Insurance Operations Manger
Paula Posey, MS Insurance Specialist
Sabrina Williams, MS Receivables Insurance Specialist

Mitch Leonard, SEANC Executive Director charged the Board to continue to recommend and promote the Insurance Programs of SEANC and serve the BOG in an advisory capacity.

SEANC will encourage our members to switch to the Alternative Payment Option (bank draft). The General Assembly will possibly call a special session in December and we want to be proactive to have our members signed up for APO not only for Dues but for their Insurance Policy payments. PLEASE, if you have not switched over to APO for your Insurance Policies please do so as soon as you can. The Insurance Department can help you make the switch.

The Board reviewed it's Bylaws and with discussion will entertain changes brought forth at our next meeting.

Brian Keel, CFO review the September 30th financial statement with the Board and Brenda reviewed the 2016-17 IBT budget.

The IBT was very pleased with the feedback that we received on the billboard advertising SEANC Insurance in September. It is hard to track monetary benefits from advertising, but we

will continue to explore other affordable means of advertising to gain awareness in the marketplace.

Jonathan and Beth Dew presented a marketing campaign for the IBT. They reviewed the media options and rates for signage at fuel stations, indoor signage, transit signs and door hanger campaigns. They explained about designing of a campaign around our specific desired results; What we want to achieve, Who we are attempting to reach and Understanding our market and the best way to reach them. The IBT will be working closely with SEANC Communications department to develop an affordable advertising campaign.

The IBT will be meeting with Boston Mutual and Doug Sutton on November 30th at the Raleigh office to discuss marketing strategies and promotional ideas for our Boston Mutual Term policies.

Over a year ago, the IBT asked the Communications department to explore the possibility and costs for advertising SEANC Insurance Policies with NC Spin. When the information was received, the BOG, in turn decided to advertise with NC Spin and signed a two (2) year contract. The IBT would like to work with the BOG and have one of the ads highlight the benefit of SEANC Insurance. IBT feels that the Insurance revenue is a major contributor to SEANC and it's operation expenses.

Brenda is finalizing the contract details with United Health Care for the Dental Policy and the advertizing and policy information will be forthcoming. The IBT will also be presenting information on a Hearing Aid program that will offer SEANC Members a discount. Watch for the upcoming promotions and make sure that your members take advantage of these beneficial policies.

If you or any of your members have and comments or concerns that need to be brought to the IBT please contact me at smithja@appstate.edu .

The IBT will meet on February 8, 2017 at 10 a.m. at the Central Office in Raleigh.

Respectfully submitted,

Janice Smith, IBT Western Representative
Chairperson 2016-17

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email	
SEANC POLICY PLATFORM ADVISOR	Policy Platform Chairperson		1 James	Pressley	12 Pressley Creek Rd	Cullowhee	NC	28723-9526	828-293-9041	828-631-1138	828-507-2152	jkpjr@frontier.com	
District Chairs	Chairperson		1 Mark	Haskett	PO Box 673	Cullowhee	NC	28723	828-586-3412	828-227-3081	--	haskett.mark@gmail.com	
District Officers	Vice Chairperson		1 James	Rowell	PO Box 683	Cullowhee	NC	28723-0683	--	--	828-507-9456	jrowell20@gmail.com	
District Officers	Immediate Past Chairperson		1 James	Rowell	PO Box 683	Cullowhee	NC	28723-0683	--	--	828-507-9456	jrowell20@gmail.com	
District Secretary	Secretary		1 Anthony	Rickman	114 Roberts Lake Cir Apt T2	Arden	NC	28704-0530	--	828-586-4040	828-243-4816	arickman@ncdot.gov	
District Treasurer	Treasurer		1 Anthony	Rickman	114 Roberts Lake Cir Apt T2	Arden	NC	28704-0530	--	828-586-4040	828-243-4816	arickman@ncdot.gov	
District Bylaws	Bylaws Chairperson		1 Teddy	Greene	2550 Sam Davis Rd	Bryson City	NC	28713-5436	828-488-3052	828-586-4040	828-736-2190	tgreene@ncdot.gov	
District Policy Platform	Policy Platform Chairperson		1 James	Pressley	12 Pressley Creek Rd	Cullowhee	NC	28723-9526	828-293-9041	828-631-1138	828-507-2152	jkpjr@frontier.com	
District Membership Chair	Membership Chairperson		1 Amanda	Allen	15 Holly Hills Rd	Sylva	NC	28779	--	828-339-4305	828-507-2126	pressleyamanda@gmail.com	
District Scholarship Chair	Scholarship Chairperson		1 Amanda	Allen	15 Holly Hills Rd	Sylva	NC	28779	--	828-339-4305	828-507-2126	pressleyamanda@gmail.com	
District Retiree Coordinator	Retiree Representative		1 Bryan	Cooke	768 Fisher Creek Rd	Sylva	NC	28779-7708	--	--	828-507-5054	bryanpcooke@hotmail.com	
Delegate	Delegate		1 Amanda	Allen	15 Holly Hills Rd	Sylva	NC	28779	--	828-339-4305	828-507-2126	pressleyamanda@gmail.com	
Delegate	Delegate		1 Robert	Allen	15 Holly Hills Rd	Sylva	NC	28779	--	--	828-506-1413	r.jordanallen@gmail.com	
Delegate	Delegate		1 Janice	Cole	685 Franklin Grove Church Rd	Bryson City	NC	28713	--	828-456-8631	828-230-1876	janice.cole@dhhs.nc.gov	
Delegate	Delegate		1 Emma	Conley	81 Bidwell St	Franklin	NC	28734-2903	828-524-2577	--	--	ebconley@frontier.com	
Delegate	Delegate		1 Bryan	Cooke	768 Fisher Creek Rd	Sylva	NC	28779-7708	--	--	828-507-5054	bryanpcooke@hotmail.com	
Delegate	Delegate		1 Shirley	Dillard	P.O. Box 1795	Franklin	NC	28744	828-524-4809	--	--	828-421-8874	sajillard@yahoo.com
Delegate	Delegate		1 Sharon	Gammon	PO Box 734	Sylva	NC	28779	--	--	828-226-4322	anjilger2004@gmail.com	
Delegate	Delegate		1 Sheila	Winchester	866 Bradley Branch	Whittier	NC	28789	--	828-339-4000	770-846-7458	reneawrites@gmail.com	
SEANC Executive Committee	West		2 Clifford	Johnson	627 Owl Ridge Rd	Waynesville	NC	28786-8762	828-452-0110	--	--	828-507-2991	clifford.johnson57@yahoo.com
District Chairs	Chairperson		2 Clifford	Johnson	627 Owl Ridge Rd	Waynesville	NC	28786-8762	828-452-0110	--	--	828-507-2991	clifford.johnson57@yahoo.com
District Officers	Vice Chairperson		2 William	Danielson	121 Sunny Meadows Boulevard	Arden	NC	28704	828-674-6300	828-251-6200	828-674-6300	billhisc@gmail.com	
District Officers	Immediate Past Chairperson		2 Dodie	Collins	224 Bear Creek Rd	Asheville	NC	28806-1682	--	--	828-768-1261	dodiecollins@gmail.com	
District Secretary	Secretary		2 Cynthia	Crawford	371 Hidden Valley Cir	Canton	NC	28716-6500	828-648-9602	828-259-6473	828-736-9155	cscrawford2000@yahoo.com	
District Treasurer	Treasurer		2 Cynthia	Crawford	371 Hidden Valley Cir	Canton	NC	28716-6500	828-648-9602	828-259-6473	828-736-9155	cscrawford2000@yahoo.com	
District Bylaws	Bylaws Chairperson		2 June	Watkins	31 Wildwood Cir	Fletcher	NC	28732-9546	828-651-9863	828-255-0569	828-712-5838	pmjp42@gmail.com	
District Policy Platform	Policy Platform Chairperson		2 June	Watkins	31 Wildwood Cir	Fletcher	NC	28732-9546	828-651-9863	828-255-0569	828-712-5838	pmjp42@gmail.com	
District EMPAC Chair	EMPAC Chairperson		2 Cynthia	Crawford	371 Hidden Valley Cir	Canton	NC	28716-6500	828-648-9602	828-259-6473	828-736-9155	cscrawford2000@yahoo.com	
District EMPAC At-Large	EMPAC At-Large		2 William	Danielson	121 Sunny Meadows Boulevard	Arden	NC	28704	828-674-6300	828-251-6200	828-674-6300	billhisc@gmail.com	
District EMPAC At-Large	EMPAC At-Large		2 Lesia	Manos	22 Belton Way	Weaverville	NC	28787	828-645-1369	828-225-7330	828-772-8728	seandistrict2@aol.com	
District Membership Chair	Membership Chairperson		2 Clifford	Johnson	627 Owl Ridge Rd	Waynesville	NC	28786-8762	828-452-0110	--	--	828-507-2991	clifford.johnson57@yahoo.com
District Member Discount Chair	District Member Discount		2 Anthoni	Clegg	18 Steeplecross Ct. Apt A	Asheville	NC	28806	--	--	910-474-7014	anthoni.clegg@gmail.com	
District Insurance Coordinator	Insurance Chairperson		2 Rita	Phillips	752 Brown Cove Rd.	Clyde	NC	28721	828-648-1241	828-456-8631	828-421-5615	wwwrita@juno.com	
Member Action Team	District Member Strength Chair		2 Lesia	Manos	22 Belton Way	Weaverville	NC	28787	828-645-1369	828-225-7330	828-772-8728	seandistrict2@aol.com	
District Emerging Leaders	District Emerging Leaders		2 Anthoni	Clegg	18 Steeplecross Ct. Apt A	Asheville	NC	28806	--	--	910-474-7014	anthoni.clegg@gmail.com	
District Communication Chair	Communications Chairperson		2 Lesia	Manos	22 Belton Way	Weaverville	NC	28787	828-645-1369	828-225-7330	828-772-8728	seandistrict2@aol.com	
District Scholarship Chair	Scholarship Chairperson		2 Dodie	Collins	224 Bear Creek Rd	Asheville	NC	28806-1682	--	--	828-768-1261	dodiecollins@gmail.com	
District Auditing Chairperson	Auditing Chairperson		2 Anthoni	Clegg	18 Steeplecross Ct. Apt A	Asheville	NC	28806	--	--	910-474-7014	anthoni.clegg@gmail.com	
District Parliamentarian	Parliamentarian		2 Donald	Watkins	1203 Chambers Mountain Rd	Clyde	NC	28721	828-400-4161	828-659-7810	828-400-4161	watkins1964@bellsouth.net	
District Retiree Coordinator	Retiree Representative		2 Clifford	Johnson	627 Owl Ridge Rd	Waynesville	NC	28786-8762	828-452-0110	--	--	828-507-2991	clifford.johnson57@yahoo.com
District Ways and Means	Ways and Means Chairperson		2 Sylvia	Clement	147 Logan Ave	Asheville	NC	28806	828-989-2625	828-225-7330	828-713-2089	sclement4536@charter.net	
District Awards	Awards Chairperson		2 Linda	Pless	285 Wiggins Rd	Candler	NC	28715-8803	828-667-4021	828-644-2002	828-691-8098	lgpless@yahoo.com	
Delegate	Delegate		2 Laura	Anderson	671 N Louisiana Ave	Asheville	NC	28806-3828	828-253-5550	828-669-3484	--	--	
Delegate	Delegate		2 Anita	Clayton	114 Azalea Ave	Swannanoa	NC	28778-2416	828-799-2233	828-251-6091	--	anita.clayton@dhhs.nc.gov	
Delegate	Delegate		2 Sylvia	Clement	147 Logan Ave	Asheville	NC	28806	828-989-2625	828-225-7330	828-713-2089	sclement4536@charter.net	
Delegate	Delegate		2 Dodie	Collins	224 Bear Creek Rd	Asheville	NC	28806-1682	--	--	828-768-1261	dodiecollins@gmail.com	
Delegate	Delegate		2 Cynthia	Crawford	371 Hidden Valley Cir	Canton	NC	28716-6500	828-648-9602	828-259-6473	828-736-9155	cscrawford2000@yahoo.com	
Delegate	Delegate		2 Wayne	Fish	PO Box 477	Weaverville	NC	28787-0477	828-484-8061	828-645-5315	828-778-6375	j.wayne.fish@gmail.com	
Delegate	Delegate		2 Michael	Grasty	168 Dazzling Brook Ln	Waynesville	NC	28786-2743	828-456-1741	828-645-5315	828-734-5370	--	
Delegate	Delegate		2 Clinton	Jackson	2263 Baileys Branch Rd.	Marshall	NC	28753	828-649-1978	828-649-2121	828-386-2058	Dirtblood12@yahoo.com	
Delegate	Delegate		2 Aldwin	Lance	642 Clarks Chapel Rd	Weaverville	NC	28787-8351	--	828-225-7330	828-423-3156	al.lance@djjdp.nc.gov	
Delegate	Delegate		2 Clay	Lowery	110 Seventh St.	Black Mountain	NC	28711	828-669-0477	828-255-6447	828-776-7407	michelleandclay@charter.net	
Delegate	Delegate		2 Michelle	Lowery	110 7th St	Black Mountain	NC	28711-3100	828-669-0477	828-669-3432	--	michelleandclay@charter.net	
Delegate	Delegate		2 Lesia	Manos	22 Belton Way	Weaverville	NC	28787	828-645-1369	828-225-7330	828-772-8728	seandistrict2@aol.com	
Delegate	Delegate		2 Berta	McCallum	110 Graham Ln	Asheville	NC	28803-9680	828-274-4713	828-251-6200	828-770-0680	bert0822@yahoo.com	
Delegate	Delegate		2 Larry	McCallum	110 Graham Lane	Asheville	NC	28803	828-274-4713	--	--	larry.mccallum@yahoo.com	
Delegate	Delegate		2 Wanda	Morgan	10 Wrens Nest Rd	Swannanoa	NC	28778-2168	828-299-9424	828-250-5516	--	Wanda.morgan@ncmail.net	
Delegate	Delegate		2 Barbara	Payne	136 Shiloh Rd	Asheville	NC	28803-1646	828-274-2806	--	828-279-7028	payne4198@bellsouth.net	
Delegate	Delegate		2 Linda	Pless	285 Wiggins Rd	Candler	NC	28715-8803	828-667-4021	828-644-2002	828-691-8098	lgpless@yahoo.com	
Delegate	Delegate		2 Martha	Ramsey	PO Box 337	Marshall	NC	28753-0337	828-649-1500	828-649-3961	828-380-0438	martrg@hotmail.com	
Delegate	Delegate		2 Debra	Robbins	402 Shelwood Circle, Apt. K	Asheville	NC	28804	828-484-8537	--	--	828-279-3939	debracrobbs@gmail.com
Delegate	Delegate		2 Lucia	Tatham	121 Jackson Rd	Fletcher	NC	28732	--	828-697-4600	828-243-1436	tatham@bellsouth.net	
Delegate	Delegate		2 Donald	Watkins	1203 Chambers Mountain Rd	Clyde	NC	28721	828-400-4161	828-659-7810	828-400-4161	watkins1964@bellsouth.net	
Delegate	Delegate		2 June	Watkins	31 Wildwood Cir	Fletcher	NC	28732-9546	828-651-9863	828-255-0569	828-712-5838	pmjp42@gmail.com	

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
Alternate Delegate	Alternate Delegate	2	Laura	Anderson	671 N Louisiana Ave	Asheville	NC	28806-3828	828-253-5550	828-669-3484	--	
Alternate Delegate	Alternate Delegate	2	Tanya	Ball	36 Potato Branch Rd	Leicester	NC	28748-7658	828-683-9792	828-251-6091	828-777-3967	tanyab1967@aol.com
Alternate Delegate	Alternate Delegate	2	Anita	Foster	1161 Pace Rd	Hendersonville	NC	28792-9056	828-272-9496	828-251-6091	--	
Alternate Delegate	Alternate Delegate	2	Jeremy	Robinson	PO Box 1224	Burnsville	NC	28714-1224	--	828-765-0229	828-284-1491	jrtydmail@yahoo.com
Alternate Delegate	Alternate Delegate	2	Kim	Simpkins	34 Rhododendron Pl	Asheville	NC	28803-1131	828-274-1526	828-225-7330	828-242-3913	kim.simpkins@ncdps.gov
Insurance Board of Trustees	Insurance Bd. of Trustees	3	Janice	Smith	550 Whitetail Dr	Fleetwood	NC	28626-9265	336-877-1786	828-262-7594	828-406-9541	smithja@appstate.edu
District Chairs	Chairperson	3	Pat	Reighard	PO Box 226	Blowing Rock	NC	28605-0226	828-295-7300	--	828-525-0777	reighardpb@gmail.com
District Officers	Vice Chairperson	3	Elizabeth	Clawson	329 Big Hill Rd	Boone	NC	28607-8219	828-264-0248	828-262-6403	828-964-8367	clawsona@appstate.edu
District Officers	Immediate Past Chairperson	3	Robert	Gibbard	1503 Junaluska Rd	Boone	NC	28607-7560	828-264-2001	828-262-2167	--	gibbardro@appstate.edu
District Secretary	Secretary	3	Janice	Smith	550 Whitetail Dr	Fleetwood	NC	28626-9265	336-877-1786	828-262-7594	828-406-9541	smithja@appstate.edu
District Treasurer	Treasurer	3	Teresa	Canton	389 Hodges and Miller Road	Blowing Rock	NC	28605-9024	828-295-7044	828-262-2050	828-268-1056	cantonb@appstate.edu
District Bylaws	Bylaws Chairperson	3	Robert	Holliday	203 Van Gogh Dr	Blowing Rock	NC	28605	828-355-9470	--	828-499-2753	rw28605@yahoo.com
District Policy Platform	Policy Platform Chairperson	3	Doris	Greer	240 Weaver St	Boone	NC	28607-7083	828-264-3332	--	828-499-9339	greerdw3332@gmail.com
District EMPAC Chair	EMPAC Chairperson	3	Kathy	Howell	P.O. Box 2652	Boone	NC	28607-4494	828-355-9433	828-262-2120	828-964-8910	howellkn@appstate.edu
District Membership Chair	Membership Chairperson	3	Janice	Smith	550 Whitetail Dr	Fleetwood	NC	28626-9265	336-877-1786	828-262-7594	828-406-9541	smithja@appstate.edu
District Member Discount Chair	District Member Discount	3	Robert	Gibbard	1503 Junaluska Rd	Boone	NC	28607-7560	828-264-2001	828-262-2167	--	gibbardro@appstate.edu
District Insurance Coordinator	Insurance Chairperson	3	Janice	Smith	550 Whitetail Dr	Fleetwood	NC	28626-9265	336-877-1786	828-262-7594	828-406-9541	smithja@appstate.edu
Member Action Team	District Member Strength Chair	3	Michael	Waters	428 Little Creek Rd	Fleetwood	NC	28626-9245	336-877-2916	828-262-7800	828-719-0417	watersmc@appstate.edu
District Communication Chair	Communications Chairperson	3	Pat	Reighard	PO Box 226	Blowing Rock	NC	28605-0226	828-295-7300	--	828-525-0777	reighardpb@gmail.com
District Scholarship Chair	Scholarship Chairperson	3	Robert	Holliday	203 Van Gogh Dr	Blowing Rock	NC	28605	828-355-9470	--	828-499-2753	rw28605@yahoo.com
District Auditing Chairperson	Auditing Chairperson	3	Rhonda	Robinson	61 Stamey Rd	Bakersville	NC	28705-8203	828-668-4393	828-766-7629	828-385-0506	rrobins01@yahoo.com
District Nominating Chair	Nominating Chairperson	3	Reta	Greene	11820 US Highway 221 S	Fleetwood	NC	28626-9769	336-877-4816	--	--	greenerh122@gmail.com
District Ways and Means	Ways and Means Chairperson	3	Teresa	Johnson	147 Rivendell Ct	Boone	NC	28607-9212	828-264-6708	--	828-268-1070	mamatj58@gmail.com
Delegate	Delegate	3	Teresa	Canton	389 Hodges and Miller Road	Blowing Rock	NC	28605-9024	828-295-7044	828-262-2050	828-268-1056	cantonb@appstate.edu
Delegate	Delegate	3	Anne	Castro	400 Three Dog Mountain Rd	Bakersville	NC	28705-9425	828-668-3393	--	--	lizzyc_99@yahoo.com
Delegate	Delegate	3	Reta	Greene	11820 US Highway 221 S	Fleetwood	NC	28626-9769	336-877-4816	--	--	greenerh122@gmail.com
Delegate	Delegate	3	Doris	Greer	240 Weaver St	Boone	NC	28607-7083	828-264-3332	--	828-499-9339	greerdw3332@gmail.com
Delegate	Delegate	3	Robert	Holliday	203 Van Gogh Dr	Blowing Rock	NC	28605	828-355-9470	--	828-499-2753	rw28605@yahoo.com
Delegate	Delegate	3	Kathy	Howell	P.O. Box 2652	Boone	NC	28607-4494	828-355-9433	828-262-2120	828-964-8910	howellkn@appstate.edu
Delegate	Delegate	3	Jonathan	Huskins	Hwy. 221 & 183	Linville Falls	NC	28647	828-765-2658	828-766-2372	828-467-7635	jonathan@ridgetopassociates.com
Delegate	Delegate	3	Teresa	Johnson	147 Rivendell Ct	Boone	NC	28607-9212	828-264-6708	--	828-268-1070	mamatj58@gmail.com
Delegate	Delegate	3	Michael	Waters	428 Little Creek Rd	Fleetwood	NC	28626-9245	336-877-2916	828-262-7800	828-719-0417	watersmc@appstate.edu
State Bylaws Committee	State Bylaws Chairperson	4	James	Davis	525 Big Island Rd	Forest City	NC	28043-7267	--	828-287-4242	828-429-0705	james.davis@ncdps.gov
District Chairs	Chairperson	4	Timothy	Southard	1005 Hidden Valley Rd	Shelby	NC	28152-8626	704-487-7296	--	704-473-2619	rtntune@carolina.rr.com
District Officers	Vice Chairperson	4	James	Davis	525 Big Island Rd	Forest City	NC	28043-7267	--	828-287-4242	828-429-0705	james.davis@ncdps.gov
District Secretary	Secretary	4	Shirley	Thompson	2978 Laura Rd	Shelby	NC	28150-9315	704-600-6075	--	704-692-4000	shirleythompson@gmail.com
District Treasurer	Treasurer	4	Shirley	Thompson	2978 Laura Rd	Shelby	NC	28150-9315	704-600-6075	--	704-692-4000	shirleythompson@gmail.com
District Bylaws	Bylaws Chairperson	4	Jerry	Bridges	PO Box 242	Polkville	NC	28136-0242	704-538-3564	704-472-7007	704-472-7007	jerrybridges5@att.net
District Policy Platform	Policy Platform Chairperson	4	Boyd	Sisk	PO Box 3014	Shelby	NC	28151-3014	704-487-5694	704-480-5587	704-472-8307	ssisk1@carolina.rr.com
District Membership Chair	Membership Chairperson	4	Timothy	Southard	1005 Hidden Valley Rd	Shelby	NC	28152-8626	704-487-7296	--	704-473-2619	rtntune@carolina.rr.com
District Member Discount Chair	District Member Discount	4	Anne	Southard	1005 Hidden Valley Road	Shelby	NC	28152-8626	704-487-7296	--	704-473-2619	asouthard@carolina.rr.com
District Insurance Coordinator	Insurance Chairperson	4	Terry	Thomas	212 Nancy Drive	Shelby	NC	28152	704-482-5870	704-245-9841	704-418-0678	thomas5288@att.net
District Scholarship Chair	Scholarship Chairperson	4	Deborah	Thomas	212 Nancy Dr	Shelby	NC	28152-0902	704-482-5870	--	704-692-5283	thomas5288@att.net
District Retiree Coordinator	Retiree Representative	4	Jerry	Bridges	PO Box 242	Polkville	NC	28136-0242	704-538-3564	704-472-7007	704-472-7007	jerrybridges5@att.net
Delegate	Delegate	4	Nancy	Abasiekong	PO Box 1981	Shelby	NC	28151-1981	704-487-5302	704-482-4365	--	nancy_abasiekong@ncsu.edu
Delegate	Delegate	5	Johnny	Burnette	4030 Shane Dr	Morganton	NC	28655-8306	828-437-7636	828-448-6068	828-413-3372	burnettejohnny@bellsouth.net
State EMPAC Area Chairs	State EMPAC Chairperson	5	Tony	Smith	1991 Enola Road	Morganton	NC	28655	828-437-0659	828-438-5585	828-448-0384	tonysmith646@gmail.com
District Chairs	Chairperson	5	Tony	Smith	1991 Enola Road	Morganton	NC	28655	828-437-0659	828-438-5585	828-448-0384	tonysmith646@gmail.com
District Officers	Vice Chairperson	5	Roy	McGalliard	4346 Collettsville Road	Collettsville	NC	28611-9000	828-433-6935	--	828-443-4279	adakonc@hotmail.com
District Officers	Immediate Past Chairperson	5	Sherry	Mccracken	103 Susan Drive	Morganton	NC	28655	704-419-1376	828-448-6031	828-409-0124	sherrymccrackn@yahoo.com
District Secretary	Secretary	5	Bruce	Thomas	1795 Boulder Ct.	Lenoir	NC	28645	828-758-1110	828-438-6037	--	bat55@netscape.com
District Secretary	Secretary	5	Sunny	VanderBloemen	213 Vfw Rd	Morganton	NC	28655-9000	828-433-8790	828-430-7106	828-448-2309	berthasunny@gmail.com
District Treasurer	Treasurer	5	Connie	Elkins	430 Hoot Owl Rd	Spruce Pine	NC	28777-8628	828-385-0468	828-765-0229	828-385-0464	cgelkins09@yahoo.com
District Bylaws	Bylaws Chairperson	5	C. Lamar	Wommack	1500 Royce St	Morganton	NC	28655-8943	828-433-0428	--	828-443-9236	lwommack@charter.net
District EMPAC Chair	EMPAC Chairperson	5	William	Fox	2616 Piedmont Rd	Morganton	NC	28655-7047	828-433-8924	--	--	Nick.fox65@yahoo.com
District EMPAC At-Large	EMPAC At-Large	5	Dale	Brittain	103 Case St	Morganton	NC	28655-4111	828-584-2359	--	828-201-7913	brittaindale@bellsouth.net
District Membership Chair	Membership Chairperson	5	Dale	Brittain	103 Case St	Morganton	NC	28655-4111	828-584-2359	--	828-201-7913	brittaindale@bellsouth.net
District Insurance Coordinator	Insurance Chairperson	5	Robert	Lathan	115 Morehead St	Morganton	NC	28655-3110	828-437-3976	--	--	RLATHAN@YAHOO.COM
District Communication Chair	Communications Chairperson	5	Melissa	Freeman	211 Fox St	Morganton	NC	28655-2525	--	828-448-6071	828-448-2551	mfreeman@wpcc.edu
District Scholarship Chair	Scholarship Chairperson	5	Sherry	Mccracken	103 Susan Drive	Morganton	NC	28655	704-419-1376	828-448-6031	828-409-0124	sherrymccrackn@yahoo.com
District Parliamentary	Parliamentarian	5	Roy	McGalliard	4346 Collettsville Road	Collettsville	NC	28611-9000	828-433-6935	--	828-443-4279	adakonc@hotmail.com
District Awards	Awards Chairperson	5	Christina	Rector	162 Alpine St	Connelys Springs	NC	28612-7539	828-879-8185	828-438-5585	--	ccj01@doc.state.nc.us
Delegate	Delegate	5	Judy	Causby	PO Box 668	Rutherford College	NC	28671-0668	828-879-8998	--	828-439-5358	
Delegate	Delegate	5	Emily	Church	204 Bleyнат Street, Ne	Valdese	NC	28690	828-403-1505	828-397-5541	828-403-1505	emilyb62@gmail.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
Delegate	Delegate	5	Wayne	Franklin	PO Box 2233	Drexel	NC	28619-2233	828-413-0100	--	--	franklin1727@yahoo.com
Delegate	Delegate	5	Mary	Hull	4170 Old Brittain Road	Hickory	NC	28602	828-397-3333	--	--	
Delegate	Delegate	5	Willard	Jobe	232 River Bend Dr	Burnsville	NC	28714-9643	828-682-6247	--	828-208-2788	wcjobe@yahoo.com
Delegate	Delegate	5	Donald	Patterson	901 Hopewell Rd	Morganton	NC	28655-8252	828-433-6547	--	828-443-2013	donaldpatterson@yahoo.com
Delegate	Delegate	5	Rose	Pinnix	1185 Oak Forest Dr	Morganton	NC	28655-8705	828-433-5029	828-438-5585	828-413-1091	rpinnix@msn.com
Delegate	Delegate	5	Carolyn Kay	Rhodes	1124 Burkehurst Ave	Morganton	NC	28655	828-433-6568	828-438-6037	--	rhodesck@att.net
Delegate	Delegate	5	Georgia	Stapf	310 River Country Rd	Salisbury	NC	28146-9453	828-728-8310	828-726-2512	--	geo0505@att.net
Delegate	Delegate	5	Stephanie	Workman	1736 Hillhaven Cir	Morganton	NC	28655	828-433-4738	828-438-6161	828-403-2264	stephanie.workman@ncommerce.com
District Chairs	Chairperson	6	Sonya	Akbar	235 Eastview St	Morganton	NC	28655-3661	828-448-2097	828-433-2111	828-448-9533	akbarsonya@yahoo.com
District Officers	Vice Chairperson	6	Dale	Ellis	104 Scroggs Court	Morganton	NC	28655	828-439-8506	828-433-2111	704-779-8330	dellis083@gmail.com
District Officers	Immediate Past Chairperson	6	Wayne	Freeman	5678 Anchor Dr	Granite Falls	NC	28630-8695	828-396-4611	828-433-2507	828-313-7592	wfreeman8009@gmail.com
District Secretary	Secretary	6	Lolita	Jenkins	102c Wedgewood Dr.	Morganton	NC	28655	828-582-4899	--	828-582-4899	lolita28655@yahoo.com
District Treasurer	Treasurer	6	Sherry	Vines	1704 Goodman Lake Rd	Morganton	NC	28655-7068	828-438-0021	828-433-2183	828-403-1801	moonpie382@hotmail.com
District Bylaws	Bylaws Chairperson	6	Carolyn	Sheets	7411 George Hildebran Rd	Hickory	NC	28602-8529	828-328-6530	828-580-6400	828-962-4745	cmwgsheets@embarqmail.com
District Policy Platform	Policy Platform Chairperson	6	Wayne	Freeman	5678 Anchor Dr	Granite Falls	NC	28630-8695	828-396-4611	828-433-2507	828-313-7592	wfreeman8009@gmail.com
District EMPAC Chair	EMPAC Chairperson	6	Sherry	Helton	100 Ridgetop Drive	Connelly Springs	NC	28612-8084	--	828-433-2263	828-234-4875	sherry_helton@hotmail.com
District EMPAC At-Large	EMPAC At-Large	6	Wayne	Freeman	5678 Anchor Dr	Granite Falls	NC	28630-8695	828-396-4611	828-433-2507	828-313-7592	wfreeman8009@gmail.com
District EMPAC At-Large	EMPAC At-Large	6	Lolita	Jenkins	102c Wedgewood Dr.	Morganton	NC	28655	828-582-4899	--	828-582-4899	lolita28655@yahoo.com
District Membership Chair	Membership Chairperson	6	Shenita	Martin	601 E. Concord Street	Morganton	NC	28655	--	--	828-390-9660	snita32@gmail.com
District Member Discount Chair	District Member Discount	6	Lisa	Coleman	PO Box 8274	Morganton	NC	28680	828-384-1004	--	--	lisacoleman66@yahoo.com
District Insurance Coordinator	Insurance Chairperson	6	Patricia	Ellis	104 Scroggs Ct	Morganton	NC	28655-4023	828-439-8506	828-433-2347	704-450-2819	paellis1@icloud.com
Member Action Team	District Member Strength Chair	6	Charles	Scruggs	2616 Byrd Rd	Morganton	NC	28655-9158	828-391-1926	--	--	zulup@hotmail.com
District Emerging Leaders	District Emerging Leaders	6	Shenita	Martin	601 E. Concord Street	Morganton	NC	28655	--	--	828-390-9660	snita32@gmail.com
District Communication Chair	Communications Chairperson	6	Nathaniel	Brown	303 Eastview St.	Morganton	NC	28655-3663	828-221-0539	--	--	telly02000@yahoo.com
District Scholarship Chair	Scholarship Chairperson	6	Rometta	Shaffer	2455 Old NC 18	Morganton	NC	28655	828-438-0284	828-433-2347	828-443-1810	rdaleshaffer@aol.com
District Retiree Coordinator	Retiree Representative	6	Nancy	Jaquins	102 Oak Lane Rd	Morganton	NC	28655-6963	828-391-8000	--	828-390-6860	nanjaquins@gmail.com
District Awards	Awards Chairperson	6	Stephanie	Burgess	329 Bost Rd Apt C	Morganton	NC	28655-6543	828-475-0178	828-430-1298	828-448-2239	stpehanie_b@yahoo.com
Delegate	Delegate	6	Nathaniel	Brown	303 Eastview St.	Morganton	NC	28655-3663	828-221-0539	--	--	telly02000@yahoo.com
Delegate	Delegate	6	Lisa	Coleman	PO Box 8274	Morganton	NC	28680	828-384-1004	--	--	lisacoleman66@yahoo.com
Delegate	Delegate	6	Patricia	Ellis	104 Scroggs Ct	Morganton	NC	28655-4023	828-439-8506	828-433-2347	704-450-2819	paellis1@icloud.com
Delegate	Delegate	6	Nancy	Jaquins	102 Oak Lane Rd	Morganton	NC	28655-6963	828-391-8000	--	828-390-6860	nanjaquins@gmail.com
Delegate	Delegate	6	Christopher	Jenkins	102 Wedgewood Dr Apt C	Morganton	NC	28655	828-212-4941	828-433-2071	828-390-7346	chlosema@yahoo.com
Delegate	Delegate	6	Lolita	Jenkins	102c Wedgewood Dr.	Morganton	NC	28655	828-582-4899	--	828-582-4899	lolita28655@yahoo.com
Delegate	Delegate	6	Shenita	Martin	601 E. Concord Street	Morganton	NC	28655	--	--	828-390-9660	snita32@gmail.com
Delegate	Delegate	6	Rometta	Shaffer	2455 Old NC 18	Morganton	NC	28655	828-438-0284	828-433-2347	828-443-1810	rdaleshaffer@aol.com
Delegate	Delegate	6	Sherry	Vines	1704 Goodman Lake Rd	Morganton	NC	28655-7068	828-438-0021	828-433-2183	828-403-1801	moonpie382@hotmail.com
District Chairs	Chairperson	7	Henry	Belada	1971 Sunnyside Dr	Morganton	NC	28655-7419	828-433-5106	--	828-413-0427	woodchop7@charter.net
District Officers	Vice Chairperson	7	Scott	McMahan	147 Crescent St.	Rutherfordton	NC	28139	828-433-2790	828-433-2790	828-231-2443	rutherfordtonsw@yahoo.com
District Officers	Immediate Past Chairperson	7	Scott	McMahan	147 Crescent St.	Rutherfordton	NC	28139	828-433-2790	828-433-2790	828-231-2443	rutherfordtonsw@yahoo.com
District Secretary	Secretary	7	Debbie	Chadwick	100B Harbison St	Morganton	NC	28655-2529	828-437-6976	828-433-2633	--	debbie.chadwick@dhhs.nc.gov
District Treasurer	Treasurer	7	Gwyn	Wilkes	1935 N Deerfield Dr	Morganton	NC	28655-8758	828-438-1934	828-433-2721	828-303-0311	msgwyn@bellsouth.net
District Bylaws	Bylaws Chairperson	7	Debbie	Chadwick	100B Harbison St	Morganton	NC	28655-2529	828-437-6976	828-433-2633	--	debbie.chadwick@dhhs.nc.gov
District Policy Platform	Policy Platform Chairperson	7	Sandra	Bristol	108 Jefferson St	Morganton	NC	28655-3211	828-437-5146	--	--	kakie_bmw@yahoo.com
District EMPAC Chair	EMPAC Chairperson	7	Gary	Harbison	1306 NC 126	Morganton	NC	28655-8295	828-437-7653	--	828-443-1402	harbisonp@bellsouth.net
District EMPAC At-Large	EMPAC At-Large	7	Debbie	Chadwick	100B Harbison St	Morganton	NC	28655-2529	828-437-6976	828-433-2633	--	debbie.chadwick@dhhs.nc.gov
District EMPAC At-Large	EMPAC At-Large	7	Laura	Horton	229 Center St	Morganton	NC	28655-2834	828-390-3678	828-438-6244	--	phcrystalcare@hotmail.com
District Membership Chair	Membership Chairperson	7	Sandra	Bristol	108 Jefferson St	Morganton	NC	28655-3211	828-437-5146	--	--	kakie_bmw@yahoo.com
District Member Discount Chair	District Member Discount	7	Henry	Belada	1971 Sunnyside Dr	Morganton	NC	28655-7419	828-433-5106	--	828-413-0427	woodchop7@charter.net
District Insurance Coordinator	Insurance Chairperson	7	Jill	Fletcher	308 Praley St NW	Valdese	NC	28690-2328	828-879-3718	828-433-2738	828-430-0678	jff62663@yahoo.com
District Communication Chair	Communications Chairperson	7	Henry	Belada	1971 Sunnyside Dr	Morganton	NC	28655-7419	828-433-5106	--	828-413-0427	woodchop7@charter.net
District Scholarship Chair	Scholarship Chairperson	7	Debbie	Chadwick	100B Harbison St	Morganton	NC	28655-2529	828-437-6976	828-433-2633	--	debbie.chadwick@dhhs.nc.gov
District Retiree Coordinator	Retiree Representative	7	Gary	Harbison	1306 NC 126	Morganton	NC	28655-8295	828-437-7653	--	828-443-1402	harbisonp@bellsouth.net
Delegate	Delegate	7	Jill	Fletcher	308 Praley St NW	Valdese	NC	28690-2328	828-879-3718	828-433-2738	828-430-0678	jff62663@yahoo.com
Delegate	Delegate	7	Ronnie	Fox	107 Buena Vista Drive	Morganton	NC	28655	828-437-9568	--	--	
Delegate	Delegate	7	Laura	Horton	229 Center St	Morganton	NC	28655-2834	828-390-3678	828-438-6244	--	phcrystalcare@hotmail.com
District Chairs	Chairperson	8	James	Hunt	857 Fairplains Rd	North Wilkesboro	NC	28659-8337	336-838-9752	--	336-469-3650	ronhunt852@embarqmail.com
District Officers	Vice Chairperson	8	Leonard	Reynolds	5708 Bethel Road	Jonesville	NC	28642	336-835-6160	336-835-6206	336-957-7997	tworeynolds@embarqmail.com
District Officers	Immediate Past Chairperson	8	Odell	Haynes	490 Mertie Rd	Millers Creek	NC	28651-8530	336-670-2460	336-903-9236	336-452-1795	tarheelenglishkennel@gmail.com
District Secretary	Secretary	8	Anita	Eldreth	7891 NC Highway 194 N	Lansing	NC	28643-9557	336-384-4395	336-384-2562	336-877-7299	keldreth@skybest.com
District Treasurer	Treasurer	8	Anita	Eldreth	7891 NC Highway 194 N	Lansing	NC	28643-9557	336-384-4395	336-384-2562	336-877-7299	keldreth@skybest.com
District Benevolence Chair	District Benevolence Chair	8	Debora	Miller	3033 Three Top Rd	Creston	NC	28615-9452	336-385-6611	336-246-5287	336-977-2987	dmiller@ncdot.gov
District Bylaws	Bylaws Chairperson	8	Jerry	Brooks	1453 Pulltail Rd	Glade Valley	NC	28627-9390	336-372-4528	--	336-657-0527	kevin97@skybest.com
District Policy Platform	Policy Platform Chairperson	8	Stephen	Gentry	1015 J St	North Wilkesboro	NC	28659-3614	336-838-2641	336-903-9143	--	sgentry00@embarqmail.com
District EMPAC Chair	EMPAC Chairperson	8	Dennis	Waddell	315 Moore Ridge Rd	North Wilkesboro	NC	28659-9204	336-863-0074	--	336-262-1082	TheThumpKeg@aol.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District EMPAC At-Large	EMPAC At-Large	8	Richard	Denny	705 D St	North Wilkesboro	NC	28659-4133	336-667-4834	336-903-9154	336-262-5664	fatboy705@aol.com
District EMPAC At-Large	EMPAC At-Large	8	Odell	Haynes	490 Mertie Rd	Millers Creek	NC	28651-8530	336-670-2460	336-903-9236	336-452-1795	tarheelenglishkennel@gmail.com
District Membership Chair	Membership Chairperson	8	Odell	Haynes	490 Mertie Rd	Millers Creek	NC	28651-8530	336-670-2460	336-903-9236	336-452-1795	tarheelenglishkennel@gmail.com
District Member Discount Chair	District Member Discount	8	Melinda	Haynes	490 Mertie Road	Millers Creek	NC	28651	--	336-903-9125	336-262-1888	mshaynes@ncdot.gov
District Insurance Coordinator	Insurance Chairperson	8	Richard	Denny	705 D St	North Wilkesboro	NC	28659-4133	336-667-4834	336-903-9154	336-262-5664	fatboy705@aol.com
Member Action Team	District Member Strength Chair	8	Eddie	Denny	2917 Airport Rd	North Wilkesboro	NC	28659-9383	336-696-2807	336-667-4533	--	eddie.denny@doc.nc.gov
District Emerging Leaders	District Emerging Leaders	8	Amy	Rash	572 Boone Trail	North Wilkesboro	NC	28659	336-818-2371	--	336-927-1048	amy.renee1278@gmail.com
District Communication Chair	Communications Chairperson	8	Melinda	Haynes	490 Mertie Road	Millers Creek	NC	28651	--	336-903-9125	336-262-1888	mshaynes@ncdot.gov
District Scholarship Chair	Scholarship Chairperson	8	Julia	Caveness	1543 Cedar Lane	Wilkesboro	NC	28657	336-667-4270	--	336-262-0872	jhcaveness@yahoo.com
District Retiree Coordinator	Retiree Representative	8	Elizabeth	Reynolds	5708 Bethel Rd	Jonesville	NC	28642-9551	336-835-6160	--	336-957-0962	tworeynolds@embarqmail.com
District Chairs	Chairperson	9	Jamie	Robinson	1189 NC Highway 16 N	Taylorsville	NC	28681	704-929-6133	704-876-1696	704-929-6133	turkey10133@yahoo.com
District Officers	Vice Chairperson	9	Jeffrey Mark	Leatherman	4500 W NC 10 Hwy # 10	Newton	NC	28658-8797	828-462-4443	828-217-2825	704-462-4443	snowman31@charter.net
District Officers	Immediate Past Chairperson	9	Barbara	Leatherman	4500 W Nc 10 Hwy	Newton	NC	28658	704-462-4443	704-876-3543	828-217-2823	leatherlee@charter.net
District Secretary	Secretary	9	Amy	Robinson	1189 Nc Hwy 16n	Taylorsville	NC	28681	828-773-7266	--	828-773-7266	winebargerab@appstate.edu
District Treasurer	Treasurer	9	Jackie	Burgess	5303 Black Oak Ridge Road	Taylorsville	NC	28681	704-880-0643	828-632-2164	--	burgessjd@bellsouth.net
District Benevolence Chair	District Benevolence Chair	9	James	Burgess	5303 Black Oak Road	Taylorsville	NC	28681	--	704-876-3947	704-880-1847	jimburgess32158@gmail.com
District Bylaws	Bylaws Chairperson	9	Amy	Robinson	1189 Nc Hwy 16n	Taylorsville	NC	28681	828-773-7266	--	828-773-7266	winebargerab@appstate.edu
District Policy Platform	Policy Platform Chairperson	9	Larry	Teague	5097 NC Highway 16 N	Taylorsville	NC	28681-3742	828-632-6880	--	828-244-4579	
District EMPAC Chair	EMPAC Chairperson	9	Barbara	Leatherman	4500 W Nc 10 Hwy	Newton	NC	28658	704-462-4443	704-876-3543	828-217-2823	leatherlee@charter.net
District EMPAC At-Large	EMPAC At-Large	9	James	Burgess	5303 Black Oak Road	Taylorsville	NC	28681	--	704-876-3947	704-880-1847	jimburgess32158@gmail.com
District EMPAC At-Large	EMPAC At-Large	9	Amy	Robinson	1189 Nc Hwy 16n	Taylorsville	NC	28681	828-773-7266	--	828-773-7266	winebargerab@appstate.edu
District Membership Chair	Membership Chairperson	9	John	Holton	199 Seed House Rd	Statesville	NC	28625-2540	704-873-1434	704-878-4256	704-902-0856	johnholton71@gmail.com
District Member Discount Chair	District Member Discount	9	John	Holton	199 Seed House Rd	Statesville	NC	28625-2540	704-873-1434	704-878-4256	704-902-0856	johnholton71@gmail.com
District Insurance Coordinator	Insurance Chairperson	9	Vickie	Burgess	5433 NC Highway 90 E	Hiddenite	NC	28636-8302	828-632-7222	828-632-1331	828-514-2199	vbnana7222@yahoo.com
Member Action Team	District Member Strength Chair	9	Jamie	Robinson	1189 NC Highway 16 N	Taylorsville	NC	28681	704-929-6133	704-876-1696	704-929-6133	turkey10133@yahoo.com
District Communication Chair	Communications Chairperson	9	Barbara	Leatherman	4500 W Nc 10 Hwy	Newton	NC	28658	704-462-4443	704-876-3543	828-217-2823	leatherlee@charter.net
District Scholarship Chair	Scholarship Chairperson	9	Robert	Jackson	PO Box 152	Advance	NC	27006	336-998-2081	704-876-1696	336-830-0541	maxjack34@yadtel.net
District Parliamentarian	Parliamentarian	9	Larry	Teague	5097 NC Highway 16 N	Taylorsville	NC	28681-3742	828-632-6880	--	828-244-4579	
District Retiree Coordinator	Retiree Representative	9	B. N.	Hopper	145 Joe Teague Rd	Hickory	NC	28601-7810	828-495-2622	--	828-291-4500	kajbrikusmc@gmail.com
District Awards	Awards Chairperson	9	Rheda	Elder	1975 Old Wilkesboro Rd.	Taylorsville	NC	28681	828-632-9778	828-632-2164	--	rhedaelder@yahoo.com
Delegate	Delegate	9	Jackie	Burgess	5303 Black Oak Ridge Road	Taylorsville	NC	28681	704-880-0643	828-632-2164	--	burgessjd@bellsouth.net
Delegate	Delegate	9	James	Burgess	5303 Black Oak Road	Taylorsville	NC	28681	--	704-876-3947	704-880-1847	jimburgess32158@gmail.com
Delegate	Delegate	9	Vickie	Burgess	5433 NC Highway 90 E	Hiddenite	NC	28636-8302	828-632-7222	828-632-1331	828-514-2199	vbnana7222@yahoo.com
Delegate	Delegate	9	Arthur	Curphey	130 Ivey Acres Dr.	Blacksburg	SC	29702	--	--	704-830-4198	arthurrjr@bellsouth.net
Delegate	Delegate	9	Rheda	Elder	1975 Old Wilkesboro Rd.	Taylorsville	NC	28681	828-632-9778	828-632-2164	--	rhedaelder@yahoo.com
Delegate	Delegate	9	John	Holton	199 Seed House Rd	Statesville	NC	28625-2540	704-873-1434	704-878-4256	704-902-0856	johnholton71@gmail.com
Delegate	Delegate	9	B. N.	Hopper	145 Joe Teague Rd	Hickory	NC	28601-7810	828-495-2622	--	828-291-4500	kajbrikusmc@gmail.com
Delegate	Delegate	9	Robert	Jackson	PO Box 152	Advance	NC	27006	336-998-2081	704-876-1696	336-830-0541	maxjack34@yadtel.net
Delegate	Delegate	9	Barbara	Leatherman	4500 W Nc 10 Hwy	Newton	NC	28658	704-462-4443	704-876-3543	828-217-2823	leatherlee@charter.net
Delegate	Delegate	9	Jeffrey Mark	Leatherman	4500 W NC 10 Hwy # 10	Newton	NC	28658-8797	828-462-4443	828-217-2825	704-462-4443	snowman31@charter.net
Delegate	Delegate	9	Amy	Robinson	1189 Nc Hwy 16n	Taylorsville	NC	28681	828-773-7266	--	828-773-7266	winebargerab@appstate.edu
Delegate	Delegate	9	Jamie	Robinson	1189 NC Highway 16 N	Taylorsville	NC	28681	704-929-6133	704-876-1696	704-929-6133	turkey10133@yahoo.com
Delegate	Delegate	9	Larry	Teague	5097 NC Highway 16 N	Taylorsville	NC	28681-3742	828-632-6880	--	828-244-4579	
SEANC Executive Committee	Parliamentarian	10	Kimberly	Martin	3161 Poplar Tent Rd	Concord	NC	28027-5520	704-796-0748	704-639-7540	704-796-0748	ksmartin34@yahoo.com
District Member Discount Chair	Member Discount Chair	10	James	Hartley	312 N Kimmons St	Landis	NC	28088-1016	704-640-6760	704-639-4645	704-640-6902	hartleyjames2000@yahoo.com
District Chairs	Chairperson	10	James	Hartley	312 N Kimmons St	Landis	NC	28088-1016	704-640-6760	704-639-4645	704-640-6902	hartleyjames2000@yahoo.com
District Officers	Vice Chairperson	10	Tonia	Warnic	14533 Raynham Dr	Charlotte	NC	28262	--	704-639-7540	704-713-3072	royalteisme@gmail.com
District Secretary	Secretary	10	Denise	DeSanto	48096 Ingram Rd	New London	NC	28127	704-463-1597	704-983-4380	704-467-7933	denmardel@gmail.com
District Treasurer	Treasurer	10	Kimberly	Martin	3161 Poplar Tent Rd	Concord	NC	28027-5520	704-796-0748	704-639-7540	704-796-0748	ksmartin34@yahoo.com
District Bylaws	Bylaws Chairperson	10	Timothy	Canup	313 Barringer St	Salisbury	NC	28146-7383	704-279-8703	--	704-213-2107	tcanup@carolina.rr.com
District Policy Platform	Policy Platform Chairperson	10	Roy	Corriher	1450 Corriher Grange Rd	Mooresville	NC	28115-8394	704-677-2824	--	704-662-4400	roycorriher0@gmail.com
District EMPAC Chair	EMPAC Chairperson	10	Perry	Foster	1034 Osprey Ln	China Grove	NC	28023-8339	704-857-3777	704-639-7540	--	
District EMPAC At-Large	EMPAC At-Large	10	James	Bange	637 Camrose Circle Ne	Concord	NC	28025	704-721-3909	704-639-7540	704-490-1460	rondoeskann@gmail.com
District EMPAC At-Large	EMPAC At-Large	10	Mark	DeSanto	48096 Ingram Rd.	New London	NC	28127	704-463-1597	704-639-7540	--	markdels@yahoo.com
District Membership Chair	Membership Chairperson	10	Mark	DeSanto	48096 Ingram Rd.	New London	NC	28127	704-463-1597	704-639-7540	--	markdels@yahoo.com
District Member Discount Chair	District Member Discount	10	James	Bostian	133 Beechwood Dr	Salisbury	NC	28147-9559	704-642-0057	704-639-7540	--	gembo@bellsouth.net
District Insurance Coordinator	Insurance Chairperson	10	Raymond	Clark	1168 Calahaln Rd	Mocksville	NC	27028-8116	336-492-5342	--	336-462-6860	captainrac@yadtel.net
Member Action Team	District Member Strength Chair	10	James	Bange	637 Camrose Circle Ne	Concord	NC	28025	704-721-3909	704-639-7540	704-490-1460	rondoeskann@gmail.com
District Communication Chair	Communications Chairperson	10	Tonia	Warnic	14533 Raynham Dr	Charlotte	NC	28262	--	704-639-7540	704-713-3072	royalteisme@gmail.com
District Scholarship Chair	Scholarship Chairperson	10	Denise	DeSanto	48096 Ingram Rd	New London	NC	28127	704-463-1597	704-983-4380	704-467-7933	denmardel@gmail.com
District Parliamentarian	Parliamentarian	10	Kimberly	Martin	3161 Poplar Tent Rd	Concord	NC	28027-5520	704-796-0748	704-639-7540	704-796-0748	ksmartin34@yahoo.com
District Retiree Coordinator	Retiree Representative	10	George	El-Khouri	100 Willow Rd	Salisbury	NC	28147-7746	704-636-3139	--	--	
Delegate	Delegate	10	James	Bigsby	410 N Chapel St	Landis	NC	28088-1123	704-855-1566	704-639-7540	--	jbigsby2@carolina.rr.com
Delegate	Delegate	10	Joy	Bostian	133 Beechwood Drive	Salisbury	NC	28147	704-642-0057	--	--	gembo@bellsouth.net

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
Delegate	Delegate	10	Roy	Corriher	1450 Corriher Grange Rd	Mooresville	NC	28115-8394	704-677-2824	--	704-662-4400	roycorriher0@gmail.com
Delegate	Delegate	10	Kalonda	Grant	304 York Ave.	Kannapolis	NC	28083	704-938-6201	--	917-765-3776	grantkn@gmail.com
Delegate	Delegate	10	Timothy	Morgan	720 Weldon Ln	Salisbury	NC	28146-7862	704-279-3886	704-797-4690	704-433-4215	tnmorgan@carolina.rr.com
District Chairs	Chairperson	11	Richard	Brower	1066 Capel Dairy Rd	Wadesboro	NC	28170-7529	--	--	704-695-5523	browsersauto@windstream.net
District Officers	Vice Chairperson	11	Coy	Deberry	PO Box 228	Morven	NC	28119-0228	--	704-694-2636	704-690-2190	
District Officers	Immediate Past Chairperson	11	Anthony	Morven	351 Hummingbird Rd	Hall	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District Secretary	Secretary	11	Barbara	Crawford	Po Box 186	Polkton	NC	28135	704-272-7546	704-983-4441	704-695-5269	bcrawford@ncdot.gov
District Treasurer	Treasurer	11	Cedel	Lowder	16634 NC 73 Hwy	Albemarle	NC	28001	704-982-8392	--	--	clowder@dot.state.nc.us
District Benevolence Chair	District Benevolence Chair	11	Barbara	Crawford	Po Box 186	Polkton	NC	28135	704-272-7546	704-983-4441	704-695-5269	bcrawford@ncdot.gov
District Bylaws	Bylaws Chairperson	11	Calvin	Lowder	16634 NC 73 Hwy	Albemarle	NC	28001-7372	704-982-8392	--	--	cedelandcalvin@aol.com
District Policy Platform	Policy Platform Chairperson	11	Anthony	Hall	351 Hummingbird Rd	Morven	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District EMPAC Chair	EMPAC Chairperson	11	Anthony	Hall	351 Hummingbird Rd	Morven	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District EMPAC At-Large	EMPAC At-Large	11	James	Burleson	38725 Cranford Rd	New London	NC	28127-8769	704-463-1095	--	704-438-7218	eddieburleson32@gmail.com
District EMPAC At-Large	EMPAC At-Large	11	Coy	Deberry	PO Box 228	Morven	NC	28119-0228	--	704-694-2636	704-690-2190	
District Membership Chair	Membership Chairperson	11	Anthony	Hall	351 Hummingbird Rd	Morven	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District Member Discount Chair	District Member Discount	11	Coy	Deberry	PO Box 228	Morven	NC	28119-0228	--	704-694-2636	704-690-2190	
District Insurance Coordinator	Insurance Chairperson	11	Richard	Brower	1066 Capel Dairy Rd	Wadesboro	NC	28170-7529	--	--	704-695-5523	browsersauto@windstream.net
Member Action Team	District Member Strength Chair	11	Anthony	Hall	351 Hummingbird Rd	Morven	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District Communication Chair	Communications Chairperson	11	Robert	Smith	8401 Reed Mine Rd	Midland	NC	28107-9657	704-788-1350	--	--	resmith@vnet.net
District Scholarship Chair	Scholarship Chairperson	11	James	Burleson	38725 Cranford Rd	New London	NC	28127-8769	704-463-1095	--	704-438-7218	eddieburleson32@gmail.com
District Parliamentarian	Parliamentarian	11	James	Burleson	38725 Cranford Rd	New London	NC	28127-8769	704-463-1095	--	704-438-7218	eddieburleson32@gmail.com
District Retiree Coordinator	Retiree Representative	11	Coy	Deberry	PO Box 228	Morven	NC	28119-0228	--	704-694-2636	704-690-2190	
District Awards	Awards Chairperson	11	Anthony	Hall	351 Hummingbird Rd	Morven	NC	28119-8569	704-695-1811	704-694-2436	704-294-5798	adhall227@yahoo.com
District Chairs	Chairperson	12	Alicia	Baucom	3214 Sikes Mill Rd	Monroe	NC	28110-9784	704-753-2233	--	704-219-0901	alicia.baucom@gmail.com
District Officers	Vice Chairperson	12	Chenell	Rose	3074 Caldwell Ridge Prkway	Charlotte	NC	28213	--	910-893-2754	910-644-9984	chenellr@gmail.com
District Officers	Immediate Past Chairperson	12	Marilyn	Martin	8140 Hwy 52	Rockwell	NC	28138	--	--	704-640-1777	53mjmartin@gmail.com
District Secretary	Secretary	12	Verna	Wade	1620 Mountain Ash Ct	Matthews	NC	28105-0345	--	704-566-2870	704-589-5323	dstverna@tgmail.com
District Treasurer	Treasurer	12	Verna	Wade	1620 Mountain Ash Ct	Matthews	NC	28105-0345	--	704-566-2870	704-589-5323	dstverna@tgmail.com
District Bylaws	Bylaws Chairperson	12	Warren	Welsh	1704 Lakeview Dr	Monroe	NC	28112-5137	704-289-1648	704-296-3160	980-521-0006	wwelsh62@aol.com
District Policy Platform	Policy Platform Chairperson	12	Chenell	Rose	3074 Caldwell Ridge Prkway	Charlotte	NC	28213	--	910-893-2754	910-644-9984	chenellr@gmail.com
District Membership Chair	Membership Chairperson	12	Chenell	Rose	3074 Caldwell Ridge Prkway	Charlotte	NC	28213	--	910-893-2754	910-644-9984	chenellr@gmail.com
District Member Discount Chair	District Member Discount	12	Albert	Owens	8115 Tremaine Ct. Unit E	Charlotte	NC	28227	--	704-563-4167	803-240-8597	albertowens8@gmail.com
District Insurance Coordinator	Insurance Chairperson	12	Ruth	Ashburner	5422 Fish Road	Marshville	NC	28103	704-242-5020	704-694-2622	704-242-5020	rashburner1@yahoo.com
Member Action Team	District Member Strength Chair	12	Albert	Owens	8115 Tremaine Ct. Unit E	Charlotte	NC	28227	--	704-563-4167	803-240-8597	albertowens8@gmail.com
District Emerging Leaders	District Emerging Leaders	12	Blythe	Cochran	6411 Northern Red Oak Dr	Mint Hill	NC	28227	704-564-3396	704-698-3133	704-564-3396	blythecochran@gmail.com
District Communication Chair	Communications Chairperson	12	Alicia	Baucom	3214 Sikes Mill Rd	Monroe	NC	28110-9784	704-753-2233	--	704-219-0901	alicia.baucom@gmail.com
District Scholarship Chair	Scholarship Chairperson	12	Ashley	Fenton	13721 Bluffton Ct	Pineville	NC	28134-9217	704-341-4716	704-565-4920	704-517-8131	ashley.fenton62@yahoo.com
District Parliamentarian	Parliamentarian	12	Verna	Wade	1620 Mountain Ash Ct	Matthews	NC	28105-0345	--	704-566-2870	704-589-5323	dstverna@tgmail.com
District Retiree Coordinator	Retiree Representative	12	Marilyn	Martin	8140 Hwy 52	Rockwell	NC	28138	--	--	704-640-1777	53mjmartin@gmail.com
District Awards	Awards Chairperson	12	Martha	House	525 Camrose Cir NE	Concord	NC	28025-3296	704-784-9233	--	704-506-5093	
Delegate	Delegate	12	Ruth	Ashburner	5422 Fish Road	Marshville	NC	28103	704-242-5020	704-694-2622	704-242-5020	rashburner1@yahoo.com
Delegate	Delegate	12	Gwen	Bothun	3205 Valleydale Rd	Monroe	NC	28110-8998	704-225-0983	704-283-7541	704-905-0978	gwen.bothun@dhs.nc.gov
Delegate	Delegate	12	Martha	House	525 Camrose Cir NE	Concord	NC	28025-3296	704-784-9233	--	704-506-5093	
Delegate	Delegate	12	Janice	Johnson	910 Henderson Grove Church Rd	Salisbury	NC	28147-9351	704-636-7848	704-639-7540	704-239-7876	jan.janice52@yahoo.com
Delegate	Delegate	12	Timothy	Kye	2035 Twilight Lane	Monroe	NC	28110-6108	--	704-283-4264	704-351-1451	timothy.w.kye@live.com
Delegate	Delegate	12	Albert	Owens	8115 Tremaine Ct. Unit E	Charlotte	NC	28227	--	704-563-4167	803-240-8597	albertowens8@gmail.com
Delegate	Delegate	12	Warren	Welsh	1704 Lakeview Dr	Monroe	NC	28112-5137	704-289-1648	704-296-3160	980-521-0006	wwelsh62@aol.com
District Chairs	Chairperson	13	Linda	Colbert	1506 Plumstead Rd	Charlotte	NC	28216-3538	704-392-4402	704-330-6047	--	Ms.LHC@hotmail.com
District Officers	Vice Chairperson	13	Mary	Clark	2212 Norcross Place	Charlotte	NC	28205	704-458-7789	704-330-6607	704-458-7789	m.karrolina@gmail.com
District Officers	Immediate Past Chairperson	13	Kathy	Hunter	12006 Old Timber Rd	Charlotte	NC	28269	707-290-7000	704-687-5739	707-290-7000	kathyhunter@unc.edu
District Secretary	Secretary	13	Mary	Eldridge	301 Chiswick Rd	Charlotte	NC	28211-2307	704-364-8858	--	704-877-0436	eldridgem@bellsouth.net
District Treasurer	Treasurer	13	Sherry	Washington	3216 Cpcc Harris Campus Dr	Charlotte	NC	28208	704-531-1929	704-330-4672	--	sherry.washington@cpcc.edu
District Bylaws	Bylaws Chairperson	13	Mary	Clark	2212 Norcross Place	Charlotte	NC	28205	704-458-7789	704-330-6607	704-458-7789	m.karrolina@gmail.com
District Policy Platform	Policy Platform Chairperson	13	Mary	Eldridge	301 Chiswick Rd	Charlotte	NC	28211-2307	704-364-8858	--	704-877-0436	eldridgem@bellsouth.net
District EMPAC Chair	EMPAC Chairperson	13	Mary	Eldridge	301 Chiswick Rd	Charlotte	NC	28211-2307	704-364-8858	--	704-877-0436	eldridgem@bellsouth.net
District EMPAC At-Large	EMPAC At-Large	13	Angela	Eddie	6358 Mallard View Ln	Charlotte	NC	28269-5120	704-502-3752	704-330-6908	704-502-3752	angela.eddie@cpcc.edu
District EMPAC At-Large	EMPAC At-Large	13	Dwight	Evans	PO Box 29192	Charlotte	NC	28229	704-277-8565	704-330-6639	704-771-9159	dwight.evans@cpcc.edu
District Membership Chair	Membership Chairperson	13	Angela	Eddie	6358 Mallard View Ln	Charlotte	NC	28269-5120	704-502-3752	704-330-6908	704-502-3752	angela.eddie@cpcc.edu
District Member Discount Chair	District Member Discount	13	Dwight	Evans	PO Box 29192	Charlotte	NC	28229	704-277-8565	704-330-6639	704-771-9159	dwight.evans@cpcc.edu
Member Action Team	District Member Strength Chair	13	Nancy	Green	4619 Hezekiah Pl	Charlotte	NC	28215-3962	704-537-6198	704-330-6502	704-421-3532	nancy.green@cpcc.edu
District Emerging Leaders	District Emerging Leaders	13	Shannon	Homesley	2528 Wingdale Dr	Charlotte	NC	28213	704-451-8419	704-687-5962	704-451-8419	shannon.homesley@unc.edu
District Communication Chair	Communications Chairperson	13	Earonita	Strong	10210 Culepper Ct	Harrisburg	NC	28075	704-531-4488	704-330-6176	704-531-4488	stronge@carolina.rr.com
District Scholarship Chair	Scholarship Chairperson	13	Kathy	Hunter	12006 Old Timber Rd	Charlotte	NC	28269	707-290-7000	704-687-5739	707-290-7000	kathyhunter@unc.edu
District Parliamentarian	Parliamentarian	13	Davandra	Reed	1420 Greenwood Dr	Charlotte	NC	28208-1626	704-605-5817	704-330-5924	--	davandra.reed@cpcc.edu

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email	
District Retiree Coordinator	Retiree Representative	13	Linda	Colbert	1506 Plumstead Rd	Charlotte	NC	28216-3538	704-392-4402	704-330-6047	--	Ms.LHC@hotmail.com	
Delegate	Delegate	13	Meera	Chowdhury	907 Beechgrove Ct	Charlotte	NC	28212	704-536-7585	--	--	meerachowdh@gmail.com	
Delegate	Delegate	13	Mary	Clark	2212 Norcross Place	Charlotte	NC	28205	704-458-7789	704-330-6607	704-458-7789	m.karrolina@gmail.com	
Delegate	Delegate	13	Angela	Eddie	6358 Mallard View Ln	Charlotte	NC	28269-5120	704-502-3752	704-330-6908	704-502-3752	angela.eddie@cpcc.edu	
Delegate	Delegate	13	Mary	Eldridge	301 Chiswick Rd	Charlotte	NC	28211-2307	704-364-8858	--	704-877-0436	eldridgem@bellsouth.net	
Delegate	Delegate	13	Dwight	Evans	PO Box 29192	Charlotte	NC	28229	704-277-8565	704-330-6639	704-771-9159	dwight.evans@cpcc.edu	
Delegate	Delegate	13	Nancy	Green	4619 Hezekiah Pl	Charlotte	NC	28215-3962	704-537-6198	704-330-6502	704-421-3532	nancy.green@cpcc.edu	
Delegate	Delegate	13	Davandra	Reed	1420 Grovewood Dr	Charlotte	NC	28208-1626	704-605-5817	704-330-5924	--	davandra.reed@cpcc.edu	
Delegate	Delegate	13	Sherry	Washington	3216 Cpcc Harris Campus Dr	Charlotte	NC	28208	704-531-1929	704-330-4672	--	sherry.washington@cpcc.edu	
District Chairs	Chairperson	16	Willie	Bailey	6650 Robinhood Rd	Pfafftown	NC	27040-9334	--	336-945-3364	336-341-5112	baileyw620@triad.rr.com	
District Officers	Vice Chairperson	16	Steven	Lawson	7715 Spring Hollow Dr	Belews Creek	NC	27009-9188	336-754-3031	336-817-7847	--	slawson50@triad.rr.com	
District Officers	Immediate Past Chairperson	16	Linda	Moore	823 Hwy 65 East	Walnut Cove	NC	27052	--	336-593-8541	336-692-8106	lmoore@ncdot.gov	
District Secretary	Secretary	16	Cynthia	Joel	4112 Salem Springs Ct	Winston Salem	NC	27107	336-608-4512	336-750-2632	336-575-1211	cejoel13@gmail.com	
District Treasurer	Treasurer	16	Carolyn	Perry	Po Box 792	Winston Salem	NC	27102	--	--	336-978-8654	carolynperry0225@yahoo.com	
District Policy Platform	Policy Platform Chairperson	16	Steven	Lawson	7715 Spring Hollow Dr	Belews Creek	NC	27009-9188	336-754-3031	336-817-7847	--	slawson50@triad.rr.com	
District EMPAC Chair	EMPAC Chairperson	16	Linda	Moore	823 Hwy 65 East	Walnut Cove	NC	27052	--	336-593-8541	336-692-8106	lmoore@ncdot.gov	
District EMPAC At-Large	EMPAC At-Large	16	Willie	Bailey	6650 Robinhood Rd	Pfafftown	NC	27040-9334	--	336-945-3364	336-341-5112	baileyw620@triad.rr.com	
District EMPAC At-Large	EMPAC At-Large	16	Sophia	Kennedy	500-B Michael Street	Kernersville	NC	27284	336-399-9425	336-750-2520	--	kennedysn@wssu.edu	
District EMPAC At-Large	EMPAC At-Large	16	Carolyn	Perry	Po Box 792	Winston Salem	NC	27102	--	--	336-978-8654	carolynperry0225@yahoo.com	
District Membership Chair	Membership Chairperson	16	William	Kellum	1357 Argonne Blvd	Winston Salem	NC	27107-1406	336-306-9813	336-750-3141	336-776-7120	wkray90@gmail.com	
District Member Discount Chair	District Member Discount	16	Carolyn	Perry	Po Box 792	Winston Salem	NC	27102	--	--	336-978-8654	carolynperry0225@yahoo.com	
District Insurance Coordinator	Insurance Chairperson	16	Barbara	Pace	260 Greenfield Ct	Lexington	NC	27295	336-775-0230	--	336-414-9536	paceb@unca.edu	
Member Action Team	District Member Strength Chair	16	William	Kellum	1357 Argonne Blvd	Winston Salem	NC	27107-1406	336-306-9813	336-750-3141	336-776-7120	wkray90@gmail.com	
District Communication Chair	Communications Chairperson	16	Robin	O'Neal	4244 Mae Len Drive	Winston Salem	NC	27107	336-784-4406	336-724-2866	336-462-7404	onearl@unca.edu	
District Scholarship Chair	Scholarship Chairperson	16	Donna	Sexton	3661 Tanglebrook Trl	Clemmons	NC	27012	--	--	336-816-2384	dwsexton1011@gmail.com	
District Parliamentarian	Parliamentarian	16	Barbara	Pace	260 Greenfield Ct	Lexington	NC	27295	336-775-0230	--	336-414-9536	paceb@unca.edu	
District Retiree Coordinator	Retiree Representative	16	Donna	Sexton	3661 Tanglebrook Trl	Clemmons	NC	27012	--	--	336-816-2384	dwsexton1011@gmail.com	
District Awards	Awards Chairperson	16	Deborah	Hodge	102 Caswell Kern Rd	Kernersville	NC	27284-8970	336-996-8963	--	--	336-816-1731	dhodge3@triad.rr.com
Delegate	Delegate	16	Katherine	Bridges	124 Northridge Dr	King	NC	27021-8745	336-983-6815	336-750-2540	--	bridgesk@wssu.edu	
Delegate	Delegate	16	Phyllis	Comer	594 Trading Ford Way	Linwood	NC	27299-9412	336-853-8257	336-242-1259	--	Phyllis.Comer@ncdps.gov	
Delegate	Delegate	16	Angela	Edwards	4851 Seminole Ct	Winston Salem	NC	27127	336-794-4093	336-285-2491	336-978-0799	ahedward@ncat.edu	
Delegate	Delegate	16	Sophia	Kennedy	500-B Michael Street	Kernersville	NC	27284	336-399-9425	336-750-2520	--	kennedysn@wssu.edu	
Delegate	Delegate	16	Becky	Kistler	7252 Crenata Dr	Lewisville	NC	27023-9654	336-766-6168	--	--	jamesmkistler@bellsouth.net	
Delegate	Delegate	16	Celisa	Pfafftown	1456 Finwick Dr	Pfafftown	NC	27040-9031	336-306-9024	336-770-3321	336-473-8388	pittmanc@unca.edu	
Delegate	Delegate	16	Regina	Watkins Brim	230 D Vista Cir	Winston Salem	NC	27106-1939	336-830-3829	336-750-8906	336-830-3829	regiawatkinsbrim@yahoo.com	
District Chairs	Chairperson	17	Kemrey	Lamarr	5799 Bethel Church Rd	Mc Leansville	NC	27301-9233	336-697-8724	336-334-3161	336-312-1789	lamarr.kemrey@yahoo.com	
District Officers	Vice Chairperson	17	William	Williamson	1150 Hodges Dairy Rd	Yanceyville	NC	27379-8710	336-694-6056	--	336-601-7382	whw@person.net	
District Secretary	Secretary	17	Cynthia	Hunley	6621 Cotton Rd	Gibsonville	NC	27249-9715	336-449-0669	336-375-5475	336-382-4490	bjsmawma@yahoo.com	
District Treasurer	Treasurer	17	Dwayne	Greene	243 Unit A Crowne Park Ave.	Asheboro	NC	27203	336-257-2378	336-625-2578	--	runjoe2001@yahoo.com	
District Bylaws	Bylaws Chairperson	17	Eddie	Saunders	3776 Old Lexington Rd	Asheboro	NC	27205-2589	336-629-6044	336-879-7519	336-302-7496	eddie.saunders@nczoo.org	
District Policy Platform	Policy Platform Chairperson	17	Lecia	Goines	Po Box 27	Badin	NC	28009	704-305-4457	336-626-6778	--	lecia1920@yahoo.com	
District EMPAC Chair	EMPAC Chairperson	17	Walton	Jones	1300 Tribune Center Dr Apt 477	Raleigh	NC	27612-3158	919-791-1036	--	336-392-5121	wjone@bellsouth.net	
District Member Discount Chair	District Member Discount	17	Barry	Cobb	360 Pannel Rd	Reidsville	NC	27320-9013	--	336-634-5642	336-344-2009	--	
District Insurance Coordinator	Insurance Chairperson	17	Cynthia	Hunley	6621 Cotton Rd	Gibsonville	NC	27249-9715	336-449-0669	336-375-5475	336-382-4490	bjsmawma@yahoo.com	
District Emerging Leaders	District Emerging Leaders	17	Isaac	Rogers	2404 Foxfire Ln	Burlington	NC	27217-7084	336-578-3816	336-694-4531	336-437-3139	isaac.Rogers@ncdps.gov	
District Communication Chair	Communications Chairperson	17	Walton	Jones	1300 Tribune Center Dr Apt 477	Raleigh	NC	27612-3158	919-791-1036	--	336-392-5121	wjone@bellsouth.net	
District Scholarship Chair	Scholarship Chairperson	17	Doris	Daye	1311 Lakeside Ave.	Burlington	NC	27217	--	369-694-4531	336-229-2420	queenjeru@yahoo.com	
District Auditing Chairperson	Auditing Chairperson	17	Glenn	Connally	70 Dodson Drive	Yanceyville	NC	27379	336-234-7557	336-694-4531	336-514-5085	--	
District Nominating Chair	Nominating Chairperson	17	Ann	Venable	2004 Ontario St	Greensboro	NC	27403-3248	336-855-9326	--	336-707-7707	annvenable@uncg.edu	
District Retiree Coordinator	Retiree Representative	17	Wayne	Talbert	701 Trail Three	Burlington	NC	27215	--	--	336-514-0364	awaynet@triad.rr.com	
District Awards	Awards Chairperson	17	Elmer	Galloway	1501 Brown Blvd	Greensboro	NC	27401-4008	336-273-9392	336-340-5419	--	egalloway8@triad.rr.com	
Delegate	Delegate	17	Gracie	Adams	217 Blackstock St	Eden	NC	27288	336-623-6446	336-694-4531	336-932-1400	gadams010759@gmail.com	
Delegate	Delegate	17	Ruby	Baines	2952 Ringgold Depot Rd	Sutherlin	VA	24594-2022	434-822-7558	336-694-4531	--	BAINESB@VERIZON.COM	
Delegate	Delegate	17	Eugene	Chrisp	1140 Harvey Dr	Burlington	NC	27217-1480	--	336-668-0338	336-684-9588	e.chrisp@yahoo.com	
Delegate	Delegate	17	Daniel	Efird	751 Britt Ave	Asheboro	NC	27203-6212	336-625-2086	--	336-964-2488	defirdjr@triad.rr.com	
Delegate	Delegate	17	Elmer	Galloway	1501 Brown Blvd	Greensboro	NC	27401-4008	336-273-9392	336-340-5419	--	egalloway8@triad.rr.com	
Delegate	Delegate	17	Robert	Green	PO Box 21	Sedalia	NC	27342-0021	336-449-5844	336-375-5589	--	--	
Delegate	Delegate	17	Jerry	Hayes	569 Roadrunner Dr	Asheboro	NC	27205-2392	336-629-8161	--	--	hayesjk2001@yahoo.com	
Delegate	Delegate	17	Richard	Joyce	640 Eagle Falls Road	Madison	NC	27025	336-573-3808	--	--	--	
Delegate	Delegate	17	Wanda	Kersey	1802 Marion St	Greensboro	NC	27403-2631	336-292-8266	336-273-1735	336-508-3890	glenwoodpressbyte@bellsouth.net	
Delegate	Delegate	17	David	King	5617 Hornaday Rd Unit A	Greensboro	NC	27409-2924	336-632-1814	--	--	336-686-7831	dak7622@gmail.com
Delegate	Delegate	17	Kevin	Lawrence	427 Summit Ave	Albemarle	NC	28001	--	--	704-244-1169	kevinlawrence09@yahoo.com	
Delegate	Delegate	17	Andrew	Murph	1607 Worth St	High Point	NC	27260-6965	336-885-0487	--	--	amur9090@gmail.com	
Delegate	Delegate	17	James	Pierce	7201 Laurel Point Dr	Gibsonville	NC	27249-8516	336-656-7792	--	336-380-1864	JPierce3rd@gmail.com	

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
Delegate	Delegate		17 Isaac	Rogers	2404 Foxfire Ln	Burlington	NC	27217-7084	336-578-3816	336-694-4531	336-437-3139	Isaac.Rogers@ncdps.gov
Delegate	Delegate		17 Eddie	Saunders	3776 Old Lexington Rd	Asheboro	NC	27205-2589	336-629-6044	336-879-7519	336-302-7496	eddie.saunders@nczoo.org
Delegate	Delegate		17 Bobby	Scott	PO Box 2371	Greensboro	NC	27402-2371	336-482-6260	--	--	
Delegate	Delegate		17 Robert	Smith	1680 Ferrari Dr Lot 6	Asheboro	NC	27205-7973	336-653-0208	910-572-3784	336-302-9713	rts1232003@yahoo.com
Delegate	Delegate		17 Ronald	Woodson	1574 E. Woodland Drive	Charleston	WV	25311	336-675-9768	--	336-675-9768	woodson17@gmail.com
District Chairs	Chairperson		18 Lisa	Martin	PO Box 2241	Rockingham	NC	28380	910-557-5483	704-694-2892	910-206-2827	lisa.martin@ncdps.gov
District Secretary	Secretary		18 Annette	McCoy	102 Eastside Dr	Rockingham	NC	28379-3920	910-997-2286	910-572-3784	910-995-0571	admccoy03@yahoo.com
District Treasurer	Treasurer		18 Nicole	Spruell	1478 Milk Dairy Rd.	Red Springs	NC	28377	910-843-9017	910-844-4623	910-986-2977	nicole.spruell@ncdps.gov
District Bylaws	Bylaws Chairperson		18 Larry	Cash	Po Box 734	Morven	NC	28119	704-851-3875	--	704-465-0183	wpapper2002@yahoo.com
District Policy Platform	Policy Platform Chairperson		18 Dewey	Brower	609 Pine St.	Hamlet	NC	28345	910-205-2802	910-205-0777	910-461-1196	deweybrower@att.net
District EMPAC Chair	EMPAC Chairperson		18 Larry	Miller	120 Tarheel Dr	Hamlet	NC	28345-3407	910-582-4497	910-572-3784	910-730-3388	larry.miller9@yahoo.com
District Membership Chair	Membership Chairperson		18 Lisa	Martin	PO Box 2241	Rockingham	NC	28380	910-557-5483	704-694-2892	910-206-2827	lisa.martin@ncdps.gov
District Member Discount Chair	District Member Discount		18 Sharron	Patterson	1120 N US Highway 1	Rockingham	NC	28379	910-895-3623	--	910-461-1248	sharron1062@gmail.com
District Insurance Coordinator	Insurance Chairperson		18 Annette	McCoy	102 Eastside Dr	Rockingham	NC	28379-3920	910-997-2286	910-572-3784	910-995-0571	admccoy03@yahoo.com
Member Action Team	District Member Strength Chair		18 Donnie	Ratliff	159 Campbell Loop Rd	Chesterfield	SC	29709-8165	843-623-3931	704-695-1013	843-253-2111	CODRatliff@gmail.com
District Emerging Leaders	District Emerging Leaders		18 Aggie	Phillips	11674 Us Hwy 52 North	Wadesboro	NC	28170	704-826-8347	704-695-1013	704-918-0687	aphillips68888@gmail.com
District Communication Chair	Communications Chairperson		18 Alice	Miller	120 Tarheel Dr	Hamlet	NC	28345	910-582-4497	704-694-1653	--	moonriver_63@yahoo.com
District Scholarship Chair	Scholarship Chairperson		18 Rosetta	Bell	PO Box 242	Hamlet	NC	28345-0242	910-582-8659	910-844-3078	910-334-4241	rosettabell55@gmail.com
District Retiree Coordinator	Retiree Representative		18 Larry	Cash	Po Box 734	Morven	NC	28119	704-851-3875	--	704-465-0183	wpapper2002@yahoo.com
District Awards	Awards Chairperson		18 Kevin	King	PO Box 1147	Mount Gilead	NC	27306-1147	910-439-6765	704-695-1013	--	Kevin.King@ncdps.gov
District Chairs	Chairperson		19 Marie	Tate	Po Box 174	Efland	NC	27243	919-563-6005	919-732-8126	336-684-6851	marie.tate65@yahoo.com
District Officers	Vice Chairperson		19 Carolyn	Brown	703 E. Dogwood Dr.	Mebane	NC	27302	919-568-9075	919-967-4343	919-451-5549	cminterbrown@yahoo.com
District Officers	Vice Chairperson		19 Martha	Fowler	204 Walker Ct	Mebane	NC	27302	--	--	336-675-0883	mfowler999@gmail.com
District Officers	Immediate Past Chairperson		19 Martha	Fowler	204 Walker Ct	Mebane	NC	27302	--	--	336-675-0883	mfowler999@gmail.com
District Secretary	Secretary		19 Angela	Lyght	512 Uzzle St.	Durham	NC	27713	919-225-0325	919-962-0087	919-225-0325	aslyght@gmail.com
District Treasurer	Treasurer		19 Pamela	Siler	PO Box 1874	Sanford	NC	27331-1874	919-775-7853	919-843-8094	919-721-1026	pammysil858@gmail.com
District Bylaws	Bylaws Chairperson		19 Hazel	Lunsford	2115 Nc 86 Hwy South	Hillsborough	NC	27278	919-732-4410	--	--	hmlunsford@aol.com
District Policy Platform	Policy Platform Chairperson		19 Anthony	Weaver	6922 Nicole Dr	Rougemont	NC	27572-8382	919-732-9249	919-575-3070	919-360-7900	a.a.weaver@att.net
District EMPAC Chair	EMPAC Chairperson		19 Angela	Lyght	512 Uzzle St.	Durham	NC	27713	919-225-0325	919-962-0087	919-225-0325	aslyght@gmail.com
District EMPAC At-Large	EMPAC At-Large		19 Martha	Fowler	204 Walker Ct	Mebane	NC	27302	--	--	336-675-0883	mfowler999@gmail.com
District EMPAC At-Large	EMPAC At-Large		19 Gerald	Greene	9110 Count Fleet Dr Apt 103	Raleigh	NC	27617-6241	919-282-2105	919-966-8790	919-282-2105	ggreene911@live.com
District Membership Chair	Membership Chairperson		19 Anthony	Weaver	6922 Nicole Dr	Rougemont	NC	27572-8382	919-732-9249	919-575-3070	919-360-7900	a.a.weaver@att.net
District Member Discount Chair	District Member Discount		19 Phyllis	Vincent	1535 Wheeler Church RD.	Hurdle Mills	NC	27541	336-364-3523	919-732-8126	--	phyllis.vincent@orange.k12.nc.us
District Insurance Coordinator	Insurance Chairperson		19 Martha	Fowler	204 Walker Ct	Mebane	NC	27302	--	--	336-675-0883	mfowler999@gmail.com
Member Action Team	District Member Strength Chair		19 Angela	Lyght	512 Uzzle St.	Durham	NC	27713	919-225-0325	919-962-0087	919-225-0325	aslyght@gmail.com
District Scholarship Chair	Scholarship Chairperson		19 Danielle	Benjamin	1320 Ephesus Church Rd Apt 12	Chapel Hill	NC	27517-2561	919-942-4758	919-843-0772	--	dbenjamin12@hotmail.com
District Auditing Chairperson	Auditing Chairperson		19 Wendy	Watkins	3111 Miller Rd	Hillsborough	NC	27278-8410	919-732-8448	984-215-2140	919-215-5269	wwatkins@unch.unc.edu
District Nominating Chair	Nominating Chairperson		19 Danielle	Benjamin	1320 Ephesus Church Rd Apt 12	Chapel Hill	NC	27517-2561	919-942-4758	919-843-0772	--	dbenjamin12@hotmail.com
District Retiree Coordinator	Retiree Representative		19 Phyllis	Fearrington	2204 Ivey Rd	Chapel Hill	NC	27516-9028	919-929-2284	919-966-4355	919-929-2284	fearringtonpa@bellsouth.net
District Awards	Awards Chairperson		19 Wendy	Watkins	3111 Miller Rd	Hillsborough	NC	27278-8410	919-732-8448	984-215-2140	919-215-5269	wwatkins@unch.unc.edu
Delegate	Delegate		19 Dorothy	Bumphus	4217 Bumphus Rd	Chapel Hill	NC	27514-9538	919-382-1970	--	919-943-9300	hmlunsford@aol.com
Delegate	Delegate		19 Gerald	Greene	9110 Count Fleet Dr Apt 103	Raleigh	NC	27617-6241	919-282-2105	919-966-8790	919-282-2105	ggreene911@live.com
Delegate	Delegate		19 Claude	Hooker	1111 Welcome Dr	Chapel Hill	NC	27516-7941	919-368-0088	919-966-7749	919-240-7333	cahooker@unch.unc.edu
Delegate	Delegate		19 Brian	Lowen	Po Box 665	Hillsborough	NC	27278	--	919-966-5054	919-270-5109	brian.lowen@yahoo.com
Delegate	Delegate		19 Mae	McLendon	112 Alabama Ave	Carrboro	NC	27510-1904	919-942-6571	--	--	mmclend2@bellsouth.net
Delegate	Delegate		19 Linda	Thorpe	P.O. Box 85	Hillsborough	NC	27278-0085	919-732-1427	--	--	
State Membership Serv. Comm.	Membership Committee Chair		20 Ronald	Fields	5501 Calumet Court	Aberdeen	NC	28315	--	--	910-691-7930	1946ronaldfields@gmail.com
District Chairs	Chairperson		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
District Officers	Vice Chairperson		20 Charnyka	Brooks	P O Box 5074	Sanford	NC	27331	919-356-0537	--	919-935-9520	charnykabrooks@gmail.com
District Officers	Immediate Past Chairperson		20 Tammi	Raeford	751 Hunter's Run	Raeford	NC	28376-7895	910-875-4574	910-944-7612	910-977-4597	tammiwblake@hotmail.com
District Secretary	Secretary		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
District Treasurer	Treasurer		20 Charles	Hedgpeth	PO Box 98	Raeford	NC	28376-0098	919-624-9129	910-944-2359	910-624-9129	dragonbrass@aol.com
District Bylaws	Bylaws Chairperson		20 Allan	Wooster	513 Shelton Dr	Aberdeen	NC	28315-3920	910-540-6909	910-281-3161	910-315-1138	allan77734@gmail.com
District Policy Platform	Policy Platform Chairperson		20 Clifford	Brown	236 Countryside Dr	Aberdeen	NC	28315-4948	910-246-8205	--	910-639-4772	seanc2@nc.rr.com
District EMPAC Chair	EMPAC Chairperson		20 Ronald	Fields	5501 Calumet Court	Aberdeen	NC	28315	--	--	910-691-7930	1946ronaldfields@gmail.com
District EMPAC At-Large	EMPAC At-Large		20 Clifford	Brown	236 Countryside Dr	Aberdeen	NC	28315-3920	910-246-8205	--	--	seanc2@nc.rr.com
District EMPAC At-Large	EMPAC At-Large		20 Charles	Hedgpeth	PO Box 98	Raeford	NC	28376-0098	919-624-9129	910-944-2359	910-624-9129	dragonbrass@aol.com
District Membership Chair	Membership Chairperson		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
District Member Discount Chair	District Member Discount		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
District Insurance Coordinator	Insurance Chairperson		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
Member Action Team	District Member Strength Chair		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
District Emerging Leaders	District Emerging Leaders		20 Charnyka	Brooks	P O Box 5074	Sanford	NC	27331	919-356-0537	--	919-935-9520	charnykabrooks@gmail.com
District Communication Chair	Communications Chairperson		20 Charnyka	Brooks	P O Box 5074	Sanford	NC	27331	919-356-0537	--	919-935-9520	charnykabrooks@gmail.com
District Scholarship Chair	Scholarship Chairperson		20 Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Parliamentarian	Parliamentarian	20	Clifford	Brown	236 Countryside Dr	Aberdeen	NC	28315-4948	910-246-8205	--	910-639-4772	seanc2@nc.rr.com
District Retiree Coordinator	Retiree Representative	20	Wanda	Hunt	6 Canter Pl	Pinehurst	NC	28374-8674	910-215-9012	910-715-1092	910-992-2232	wandahunt2007@yahoo.com
District Awards	Awards Chairperson	20	Jacquelyn	Chatman	26 Leak Drive	Red Springs	NC	28377	910-843-3983	910-565-1461	910-624-6134	jaiunique65@aol.com
Delegate	Delegate	20	James	Currie	670 3 Guys Rd	Raeford	NC	28376-9775	910-875-4162	--	910-308-2318	lubob30@yahoo.com
Delegate	Delegate	20	Ruth	Hubbard	6616 Brookstone Ln Apt 301	Fayetteville	NC	28314-8063	910-850-9105	910-944-7612	910-496-6226	gpr_rwh@yahoo.com
Delegate	Delegate	20	Timothy	Marcham	612 Sun Rd	Aberdeen	NC	28315-2128	910-944-8880	--	910-639-1552	tvmarcham.rph@gmail.com
Statewide Awards Committee	State Awards Chairperson	21	Janice	Bass	6106 Wild Cherry Ln	Oxford	NC	27565-5224	919-339-4213	919-575-7103	919-685-0410	janlbass64@gmail.com
District Chairs	Chairperson	21	Janice	Bass	6106 Wild Cherry Ln	Oxford	NC	27565-5224	919-339-4213	919-575-7103	919-685-0410	janlbass64@gmail.com
District Officers	Vice Chairperson	21	Jermaine	Puryear	2668 Bryans Hill Rd	Oxford	NC	27565-9548	919-693-2020	919-575-1400	919-218-1213	jepuryear25@gmail.com
District Officers	Immediate Past Chairperson	21	Joel	Valentine	129 Engle Rd	Manson	NC	27553	252-456-2414	252-438-7791	252-432-0226	joel.valentine@ncparks.gov
District Secretary	Secretary	21	Patsy	Tilley	2013 Jefferson Dr	Hillsborough	NC	27278	919-732-7454	919-969-7350	--	pm.tilley@earthlink.net
District Treasurer	Treasurer	21	Patsy	Tilley	2013 Jefferson Dr	Hillsborough	NC	27278	919-732-7454	919-969-7350	--	pm.tilley@earthlink.net
District Bylaws	Bylaws Chairperson	21	Virginia	Lindsey	112 Ridge Rd	Butner	NC	27509-1702	919-575-6448	919-575-7110	919-691-5563	virginia.lindsey@dhhs.nc.gov
District Policy Platform	Policy Platform Chairperson	21	Bruce	Dixon	1411 Ripley Woods St	Wake Forest	NC	27587-5278	919-441-2521	919-733-4448	--	bruce.dixon@dhhs.nc.gov
District EMPAC Chair	EMPAC Chairperson	21	Wanda	Kearney	1982 Tower Road	Norlina	NC	27563	919-482-0114	252-575-1755	919-482-0114	Wanda.Kearney@dhhs.nc.gov
District Membership Chair	Membership Chairperson	21	Virginia	Lindsey	112 Ridge Rd	Butner	NC	27509-1702	919-575-6448	919-575-7110	919-691-5563	virginia.lindsey@dhhs.nc.gov
District Member Discount Chair	District Member Discount	21	Janice	Bass	6106 Wild Cherry Ln	Oxford	NC	27565-5224	919-339-4213	919-575-7103	919-685-0410	janlbass64@gmail.com
District Insurance Coordinator	Insurance Chairperson	21	LeAndrew	Bartlett	PO Box 898	Oxford	NC	27565-0898	252-693-5174	--	919-426-6951	theorganman2002@yahoo.com
Member Action Team	District Member Strength Chair	21	Shella	Walker	2165 Watershed Way Apt H	Creedmoor	NC	27522-7361	--	919-575-1508	919-257-9696	walkershella93@yahoo.com
District Emerging Leaders	District Emerging Leaders	21	William	Puryear	2564 Conyers Rd	Franklinton	NC	27525	--	919-575-1480	919-612-5799	wpuryear81@gmail.com
District Communication Chair	Communications Chairperson	21	Shelia	Walker	2165 Watershed Way Apt H	Creedmoor	NC	27522-7361	--	919-575-1508	919-257-9696	walkershella93@yahoo.com
District Scholarship Chair	Scholarship Chairperson	21	Kathy	Keith	202 Person St.	Oxford	NC	27565	919-693-8393	919-939-7659	919-939-7659	khkeith1257@gmail.com
District Auditing Chairperson	Auditing Chairperson	21	Ernestine	Harris	503 W C St Apt 1A	Butner	NC	27509-2339	919-949-5751	--	--	egharris@ncmail.net
District Nominating Chair	Nominating Chairperson	21	Patsy	Tilley	2013 Jefferson Dr	Hillsborough	NC	27278	919-732-7454	919-969-7350	--	pm.tilley@earthlink.net
District Retiree Coordinator	Retiree Representative	21	Ernestine	Harris	503 W C St Apt 1A	Butner	NC	27509-2339	919-949-5751	--	--	egharris@ncmail.net
District Special Projects	Special Projects Chairperson	21	Edward	Taborn	PO Box 847	Oxford	NC	27565	919-693-8696	--	919-693-1930	edwardtaborn@yahoo.com
Delegate	Delegate	21	Cheryl	Allen	607 - 28th Street	Butner	NC	27509	919-575-4338	919-575-7175	--	callen346@nc.rr.com
Delegate	Delegate	21	Rebecca	Chavis	108 Rayland St	Oxford	NC	27565-2545	919-693-4585	919-528-2313	919-482-9662	chavis108@nc.rr.com
Delegate	Delegate	21	Shirley	Clark	4558 Fairport Rd	Oxford	NC	27565-8364	919-693-6497	--	919-691-1319	shirley.clark@dhhs.nc.gov
Delegate	Delegate	21	Alfred	Edwards	PO Box 86	Middleburg	NC	27556-0086	252-456-4978	252-438-7791	252-425-1548	nwachukwu41@hotmail.com
Delegate	Delegate	21	Kathy L. G.	Floyd	903 Nicholas St	Henderson	NC	27536-4943	252-438-5351	--	252-432-4788	kathy.floyd@dhhs.nc.gov
Delegate	Delegate	21	Marian	Green	2766 Gregory Ct	Creedmoor	NC	27522-7121	919-528-9332	919-764-5706	919-818-2438	nlg408@earthlink.net
Delegate	Delegate	21	Larshie	Harris	PO Box 101	Butner	NC	27509-0101	--	--	--	919-698-8212
Delegate	Delegate	21	Tony	Landis	3065 Horseshoe Rd	Creedmoor	NC	27522-8749	919-528-8389	--	--	--
Delegate	Delegate	21	Dorothy	Owens	603 29th. St.	Butner	NC	27509	919-575-4474	919-575-7880	919-309-6547	--
Delegate	Delegate	21	Dan	Smith	305 Cheryl Ave	Durham	NC	27712	919-477-8402	--	--	dsmith9@frontier.com
Delegate	Delegate	21	Shirlene	Taylor	5811 Lillie Dr	Durham	NC	27712-9239	919-479-5035	919-575-7394	919-451-1463	shirlene.taylor@dhhs.nc.gov
Delegate	Delegate	21	Mary	Tilley	PO Box 1081	Creedmoor	NC	27522-1081	919-528-1306	919-575-7383	--	mary.tilley@dhhs.nc.gov
Delegate	Delegate	21	Mary	Tilley	PO Box 235	Creedmoor	NC	27522-0235	919-528-3969	--	--	--
Delegate	Delegate	21	Rebecca	Tilley	2154 Moss Hayes Rd	Creedmoor	NC	27522-8682	919-528-3129	--	--	rwtilley@gloryroad.net
Delegate	Delegate	21	Guy P.	Tunstall	3531 Cannadys Mill Rd	Kittrell	NC	27544-7709	919-693-8869	--	--	gptunstall@centurylink.net
Delegate	Delegate	21	June Royster	Walker	306 Winward Pointe Dr	Durham	NC	27703-6704	919-596-2979	919-575-1950	--	--
Delegate	Delegate	21	Harold	Williams	PO Box 84	Ridgeway	NC	27570-0084	252-432-2812	252-257-3860	252-456-1105	wharold60@yahoo.com
Delegate	Delegate	21	John	Wimbush	PO Box 211	Butner	NC	27509-0211	919-575-4147	--	--	--
Delegate	Delegate	21	Claretha	Woody	920 Medina St	Durham	NC	27707-4927	919-682-3847	--	--	cwoody1942@aol.com
SEANC Executive Committee	South Central	22	Deborah	Harney	215 Sawyer Rd	Cameron	NC	28326-9054	910-497-2202	910-893-2751	910-494-3768	deborahharney@gmail.com
District Chairs	Chairperson	22	Deborah	Harney	215 Sawyer Rd	Cameron	NC	28326-9054	910-497-2202	910-893-2751	910-494-3768	deborahharney@ymail.com
District Officers	Vice Chairperson	22	Fenicha	Graham	209 Courtney St	Fayetteville	NC	28301-3863	910-339-0852	910-893-2571	910-624-4431	fenicha.graham@ncdps.gov
District Secretary	Secretary	22	Tiffany	Doran	35 Robeson St	Spring Lake	NC	28390-1641	919-630-0967	--	919-630-0967	tiffany.doran@yahoo.com
District Treasurer	Treasurer	22	William	Spade	586 Longwood Dr	Fayetteville	NC	28314-2552	910-485-1254	--	910-489-0653	wspade1@nc.rr.com
District Benevolence Chair	District Benevolence Chair	22	Kathy	Blackmon	2806 Kentberry Court	Fayetteville	NC	28301	--	910-486-1890	910-797-5177	katblac8@aol.com
District Bylaws	Bylaws Chairperson	22	James	Harding	150 Running Branch Road	Clinton	NC	28328	910-233-6963	910-486-1385	--	jameshardingiii@ncdps.gov
District Policy Platform	Policy Platform Chairperson	22	Rashia	Norman	804 Starfield Court	Fuquay Varina	NC	27526	--	910-893-2751	252-327-3864	babydob02@yahoo.com
District EMPAC Chair	EMPAC Chairperson	22	Andrew	Boyd	332 Tartan Ct	Fayetteville	NC	28311	910-630-2640	910-893-2751	910-354-4813	ogaboyd4u@yahoo.ie
District EMPAC At-Large	EMPAC At-Large	22	Akisheon	McCollum	932 Country Club Dr., Lot 800	Fayetteville	NC	28301-2908	910-223-1566	910-893-2751	910-257-6250	amccollum42@gmail.com
District EMPAC At-Large	EMPAC At-Large	22	Sheila	Moore	7713 Borthwick Drive	Fayetteville	NC	28306	910-580-1041	910-580-1041	910-580-1041	sheilamoore941@gmail.com
District Membership Chair	Membership Chairperson	22	William	Jordan	P.O. Box 563	Spring Lake	NC	28390	910-488-0530	--	910-584-3826	jordanb4250@aol.com
District Member Discount Chair	District Member Discount	22	Mary	Hulen	9644 Lukes Run Road	Linden	NC	28356	910-502-2079	910-486-1386	910-624-5779	m.hulen@hotmail.com
District Insurance Coordinator	Insurance Chairperson	22	LeDawn	Fowler	130 Butternut Dr	Spring Lake	NC	28390-8718	910-497-2926	--	--	ledawnf@aol.com
Member Action Team	District Member Strength Chair	22	Leon	Anderson	25 Wilma Ct	Sanford	NC	27332-2049	919-498-6723	910-893-2751	--	lande74462@aol.com
District Emerging Leaders	District Emerging Leaders	22	Tyree	Simmons	680 Lizzie Jeter Lane	Cameron	NC	28326	--	910-893-2751	919-478-5508	TSIMMONS54@GMAIL.COM
District Communication Chair	Communications Chairperson	22	Tiffany	Doran	35 Robeson St	Spring Lake	NC	28390-1641	919-630-0967	--	919-630-0967	tiffany.doran@yahoo.com
District Scholarship Chair	Scholarship Chairperson	22	Elaine	Blair	6845 Willow Ct	Fayetteville	NC	28314-5170	910-867-4388	910-893-2751	803-236-4354	elbairstephens@yahoo.com
District Parliamentarian	Parliamentarian	22	Craig	Johnson	910 Casting Court, Apt 204	Fayetteville	NC	28314	910-864-8834	--	910-583-3434	cjohnson044@yahoo.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email	
District Retiree Coordinator	Retiree Representative	22	Jonette	Quenum	603 Ryder St	Fayetteville	NC	28311-1918	910-488-0892	910-486-1890	910-391-5494	jonetteq@hotmail.com	
District Awards	Awards Chairperson	22	Stephen	Eddings	38 Pine Needles Dr	Lillington	NC	27546-8034	910-824-0454	910-893-2751	--		
Delegate	Delegate	22	Gregory	Allen	5922 Lakeridge Dr	Fayetteville	NC	28304-0522	910-424-0686	--	--		
Delegate	Delegate	22	Freddie	Harris	304 Hiddenpond Drive Apt 204	Fayetteville	NC	28311	910-630-0697	910-893-2751	336-267-9361	Freddie.harris56@gmail.com	
Delegate	Delegate	22	Charles	Miller	2604 E Brinkley Drive	Spring Lake	NC	28390	910-497-2829	--	--	triciaa326@aol.com	
Delegate	Delegate	22	Hubert	Ray	6739 Pacific Avenue	Fayetteville	NC	28314	--	910-893-2751	910-584-9667	hray29@nc.rr.com	
Delegate	Delegate	22	Lynnett	Sims	PO Box 35303	Fayetteville	NC	28303	386-383-1267	910-893-2751	386-383-1267	lynnettsims101@yahoo.com	
Delegate	Delegate	22	LaQuisha	Smith	26905 Herman Road	Albemarle	NC	28001	910-331-3975	910-893-2751	910-331-3975	smith.la90@gmail.com	
Delegate	Delegate	22	Wildred	Steadman	770 Lizzie Jeter Ln	Cameron	NC	28326-6902	919-498-3580	--	--	bigwil27@hotmail.com	
Delegate	Delegate	22	John	Thomas	616 Glensford Dr	Fayetteville	NC	28314-2329	--	910-893-2751	910-527-2825	princejt3@aol.com	
District Chairs	Chairperson	23	Harold	Faulk	3484 Manley Smith Rd	Nakina	NC	28455-9553	910-642-5432	--	--	910-840-0889	haroldfaulk@atmc.net
District Officers	Vice Chairperson	23	Jeremy	Register	628 Crusoe Island Rd	Whiteville	NC	28472-8146	910-642-9119	910-642-7597	910-625-8871	jgr74@ymail.com	
District Officers	Immediate Past Chairperson	23	Harold	Faulk	3484 Manley Smith Rd	Nakina	NC	28455-9553	910-642-5432	--	--	910-840-0889	haroldfaulk@atmc.net
District Secretary	Secretary	23	Sue	Faulk	3484 Manley Smith Rd.	Nakina	NC	28455	28455	910-642-5432	910-642-2489	910-840-0940	suefaulk@atmc.net
District Treasurer	Treasurer	23	Harold	Faulk	3484 Manley Smith Rd	Nakina	NC	28455-9553	910-642-5432	--	--	910-840-0889	haroldfaulk@atmc.net
District Bylaws	Bylaws Chairperson	23	Jeremy	Register	628 Crusoe Island Rd	Whiteville	NC	28472-8146	910-642-9119	910-642-7597	910-625-8871	jgr74@ymail.com	
District Policy Platform	Policy Platform Chairperson	23	Jeremy	Register	628 Crusoe Island Rd	Whiteville	NC	28472-8146	910-642-9119	910-642-7597	910-625-8871	jgr74@ymail.com	
District EMPAC Chair	EMPAC Chairperson	23	Donnie	Hilbourn	8275 Andrew Jackson Hwy S	Cerro Gordo	NC	28430	--	910-642-3233	910-840-2956	dhilbor@embarqmail.com	
District EMPAC At-Large	EMPAC At-Large	23	Sue	Faulk	3484 Manley Smith Rd.	Nakina	NC	28455	910-642-5432	910-642-2489	910-840-0940	suefaulk@atmc.net	
District EMPAC At-Large	EMPAC At-Large	23	Jeremy	Register	628 Crusoe Island Rd	Whiteville	NC	28472-8146	910-642-9119	910-642-7597	910-625-8871	jgr74@ymail.com	
District Membership Chair	Membership Chairperson	23	Mac	Melvin	PO Box 1172	Elizabethtown	NC	28337-1172	910-874-0096	910-862-3396	910-874-0096	macmelvin@msn.com	
District Insurance Coordinator	Insurance Chairperson	23	Mac	Melvin	PO Box 1172	Elizabethtown	NC	28337-1172	910-874-0096	910-862-3396	910-874-0096	macmelvin@msn.com	
District Communication Chair	Communications Chairperson	23	Cheryl	Gainey	4685 Virsalli Loop	Hope Mills	NC	28348-9432	910-486-4351	910-672-1062	910-850-1316	csgainey11902@nc.rr.com	
District Scholarship Chair	Scholarship Chairperson	23	Sue	Faulk	3484 Manley Smith Rd.	Nakina	NC	28455	910-642-5432	910-642-2489	910-840-0940	suefaulk@atmc.net	
District Retiree Coordinator	Retiree Representative	23	James	Spivey	716 Hinson Road	Clarendon	NC	28432	910-653-4264	--	--	jspiveysr@embarqmail.com	
District Chairs	Chairperson	24	Andrew	Albertson	7711 Troy Fisher Rd	Fayetteville	NC	28312-7524	910-323-5704	--	--	910-308-1027	sgtaj120@gmail.com
District Officers	Vice Chairperson	24	Angela	Mickey	421 Fox Road	Marston	NC	28363	910-582-6591	--	--	910-995-1055	angelamickeydr@yahoo.com
District Officers	Immediate Past Chairperson	24	Charlotte	Williams	85 Wilkerson Rd.	Lumberton	NC	28358	910-738-7809	--	--	910-740-1488	cwilliams2464@nc.rr.com
District Secretary	Secretary	24	Erika	Dail	505 W 22nd St	Lumberton	NC	28358-3759	910-671-1703	910-272-3825	910-740-1360	epdail78@gmail.com	
District Treasurer	Treasurer	24	Katrina	Davis	302 Hollywood Dr	Lumberton	NC	28358	910-738-7977	910-618-5500	910-740-7665	theheat_us@yahoo.com	
District Bylaws	Bylaws Chairperson	24	Catherine	Fields	353 Happy Valley Rd	Elizabethtown	NC	28337	910-645-4463	--	--	910-872-4068	cathyf2@ec.rr.com
District EMPAC Chair	EMPAC Chairperson	24	Anne	Bellamy	122 Brunsick Ave., East	Holden Beach	NC	28462	--	--	910-617-5197	silverpony3179@yahoo.com	
District EMPAC At-Large	EMPAC At-Large	24	Charlotte	Williams	85 Wilkerson Rd.	Lumberton	NC	28358	910-738-7809	--	--	910-740-1488	cwilliams2464@nc.rr.com
District Member Discount Chair	District Member Discount	24	Anne	Bellamy	122 Brunsick Ave., East	Holden Beach	NC	28462	--	--	910-617-5197	silverpony3179@yahoo.com	
District Insurance Coordinator	Insurance Chairperson	24	Lennetta	Singletary	P.O. Box 134	Bladenboro	NC	28320-0134	910-648-2279	910-618-5500	910-618-5570	lennetta.singletary@ncsc.gov	
District Scholarship Chair	Scholarship Chairperson	24	Sabra	Grimes	709 South Hill St	Elizabethtown	NC	28337-8803	910-991-3038	910-862-3255	910-862-1860	sabragrimes07@yahoo.com	
District Parliamentarian	Parliamentarian	24	Tammy	Stallings	Po Box 3801	Lumberton	NC	28359	--	910-272-3537	910-733-1066	tstallings1066@nc.rr.com	
Delegate	Delegate	24	Anne	Bellamy	122 Brunsick Ave., East	Holden Beach	NC	28462	--	--	910-617-5197	silverpony3179@yahoo.com	
Delegate	Delegate	24	Catherine	Fields	353 Happy Valley Rd	Elizabethtown	NC	28337	910-645-4463	--	--	910-872-4068	cathyf2@ec.rr.com
Delegate	Delegate	24	Sabra	Grimes	709 South Hill St	Elizabethtown	NC	28337-8803	910-991-3038	910-862-3255	910-862-1860	sabragrimes07@yahoo.com	
Delegate	Delegate	24	Lisa	Lewis	119 Kelly Road	Fairmont	NC	28340	910-740-4820	910-618-5513	--	--	
Delegate	Delegate	24	Beverly	McCallum	PO Box 736	Lumberton	NC	28359-0736	910-738-8030	910-671-3845	910-736-2647	missout04@yahoo.com	
Delegate	Delegate	24	Angela	Mickey	421 Fox Road	Marston	NC	28363	910-582-6591	--	--	910-995-1055	angelamickeydr@yahoo.com
Delegate	Delegate	24	Mildred	Simmons	517 Happy Valley Rd.	Elizabethtown	NC	28337	910-645-4662	--	--	910-874-4662	mildreds751@gmail.com
Delegate	Delegate	24	Gilbert	Vereen	101 Denver St	Lumberton	NC	28358	910-674-4572	--	--	--	
Delegate	Delegate	24	Grace	Whitaker	PO Box 2231	Elizabethtown	NC	28337	919-247-3064	--	--	910-850-1190	gracewhitaker01@yahoo.com
Delegate	Delegate	24	Helen	White	18402 NC Highway 87 W	Tar Heel	NC	28392-9580	910-862-2627	919-645-7035	910-229-6991	hrwhite@ncdot.gov	
Delegate	Delegate	24	Charlotte	Williams	85 Wilkerson Rd.	Lumberton	NC	28358	910-738-7809	--	--	910-740-1488	cwilliams2464@nc.rr.com
SEANC Executive Committee	Piedmont	25	Kirk	Montgomery	1096 Falkirk Dr	Burlington	NC	27215-9560	336-270-6350	919-843-5848	919-201-2027	kmseandc25@gmail.com	
District Chairs	Chairperson	25	Kirk	Montgomery	1096 Falkirk Dr	Burlington	NC	27215-9560	336-270-6350	919-843-5848	919-201-2027	kmseandc25@gmail.com	
District Officers	Vice Chairperson	25	James	Holman	227 Holman Dr.	Hillsborough	NC	27278	919-245-1161	919-843-1973	919-338-9987	bholman2006big@yahoo.com	
District Officers	Immediate Past Chairperson	25	John	Gullo	2306 Prince St	Durham	NC	27707-1431	919-489-7996	--	--	919-452-8942	johnagullo@outlook.com
District Secretary	Secretary	25	Ruthie	Bynum	2660 Northstream Ct	Haw River	NC	27258	336-578-2133	--	--	336-260-1046	mijachrl@yahoo.com
District Treasurer	Treasurer	25	Malinda	Fraley	758 Legend Oaks Dr.	Chapel Hill	NC	27517	919-929-7421	--	--	919-967-3700	fraleys2003@yahoo.com
District Bylaws	Bylaws Chairperson	25	John	Gullo	2306 Prince St	Durham	NC	27707-1431	919-489-7996	--	--	919-452-8942	johnagullo@outlook.com
District Policy Platform	Policy Platform Chairperson	25	David	Fraley	758 Legend Oaks Drive	Chapel Hill	NC	27517	919-967-3700	919-967-6282	919-967-6282	fraley2003@yahoo.com	
District EMPAC Chair	EMPAC Chairperson	25	John	Gullo	2306 Prince St	Durham	NC	27707-1431	919-489-7996	--	--	919-452-8942	johnagullo@outlook.com
District EMPAC At-Large	EMPAC At-Large	25	Archie	Lassiter	198 Major Lee Rd	Pittsboro	NC	27312-8266	919-542-3574	--	--	919-260-7126	alaster198@yahoo.com
District EMPAC At-Large	EMPAC At-Large	25	Paula	Schubert	3101 Doubleday Pl	Durham	NC	27705-5412	919-493-5861	--	--	--	paula.schubert@earthlink.net
District Membership Chair	Membership Chairperson	25	James	Holman	227 Holman Dr.	Hillsborough	NC	27278	919-245-1161	919-843-1973	919-338-9987	bholman2006big@yahoo.com	
District Member Discount Chair	District Member Discount	25	Patricia	Bigelow	PO Box 193	Mebane	NC	27302-0193	919-563-1537	919-962-0678	336-260-8214	pcbigeow@gmail.com	
District Insurance Coordinator	Insurance Chairperson	25	Karen	Baldwin	3212-C Myra St.	Durham	NC	27707	--	919-530-6035	919-971-0064	kbaldw10@ncucc.edu	
Member Action Team	District Member Strength Chair	25	James	Holman	227 Holman Dr.	Hillsborough	NC	27278	919-245-1161	919-843-1973	919-338-9987	bholman2006big@yahoo.com	
District Emerging Leaders	District Emerging Leaders	25	Karen	Baldwin	3212-C Myra St.	Durham	NC	27707	--	919-530-6035	919-971-0064	kbaldw10@ncucc.edu	

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Communication Chair	Communications Chairperson	25	Karen	Baldwin	3212-C Myra St.	Durham	NC	27707	--	919-530-6035	919-971-0064	kbaldw10@ncceu.edu
District Scholarship Chair	Scholarship Chairperson	25	Archie	Lassiter	198 Major Lee Rd	Pittsboro	NC	27312-8266	919-542-3574	--	919-260-7126	alaster198@yahoo.com
District Parliamentarian	Parliamentarian	25	Paula	Schubert	3101 Doubleday Pl	Durham	NC	27705-5412	919-493-5861	--	--	paula.schubert@earthlink.net
District Retiree Coordinator	Retiree Representative	25	Cornelius	Smith	40 A Cedar Ct.	Chapel Hill	NC	27516	--	--	919-259-2139	revcsmith@yahoo.com
District Awards	Awards Chairperson	25	Malinda	Fralei	758 Legend Oaks Dr.	Chapel Hill	NC	27517	919-929-7421	--	919-967-3700	fraleys2003@yahoo.com
Delegate	Delegate	25	Karen	Baldwin	3212-C Myra St.	Durham	NC	27707	--	919-530-6035	919-971-0064	kbaldw10@ncceu.edu
Delegate	Delegate	25	Odessa	Davis	PO Box 15132	Durham	NC	27704-0132	--	--	919-928-1271	omdavis@email.unc.edu
Delegate	Delegate	25	John	Gullo	2306 Prince St	Durham	NC	27707-1431	919-489-7996	--	919-452-8942	johnagullo@outlook.com
Delegate	Delegate	25	James	Holman	227 Holman Dr.	Hillsborough	NC	27278	919-245-1161	919-843-1973	919-338-9987	bholman2006big@yahoo.com
Delegate	Delegate	25	M Kay	Hovious	7613 Lost Tree Rd	Wilmington	NC	28411	910-350-0264	--	910-620-2874	kayhovious@icloud.com
Delegate	Delegate	25	Paula	Schubert	3101 Doubleday Pl	Durham	NC	27705-5412	919-493-5861	--	--	paula.schubert@earthlink.net
Delegate	Delegate	25	Cornelius	Smith	40 A Cedar Ct.	Chapel Hill	NC	27516	--	--	919-259-2139	revcsmith@yahoo.com
SEANC Executive Committee	North Central	26	Stanley	Gales	5201 Peppercorn St	Durham	NC	27704	919-477-3828	919-575-3070	919-475-8306	sbghud@gmail.com
District Chairs	Chairperson	26	Stanley	Gales	5201 Peppercorn St	Durham	NC	27704	919-477-3828	919-575-3070	919-475-8306	sbghud@gmail.com
District Officers	Vice Chairperson	26	Phyllis	Jones	1033 Henry Huff Rd	Oxford	NC	27565-7891	919-693-9237	919-575-3070	--	--
District Officers	Immediate Past Chairperson	26	Robert	Garrett	304 Pine Tree Rd	Oxford	NC	27565-3136	919-690-8388	919-575-3070	919-939-9633	mr_g4seanc@nc.rr.com
District Secretary	Secretary	26	Pauletta	Williams	319 Apple St	Creedmoor	NC	27522-9509	919-528-0641	919-575-3070	919-880-6486	paulettaw@aol.com
District Treasurer	Treasurer	26	Pauletta	Williams	319 Apple St	Creedmoor	NC	27522-9509	919-528-0641	919-575-3070	919-880-6486	paulettaw@aol.com
District Bylaws	Bylaws Chairperson	26	George	Currie	5308 Old Forge Cir	Raleigh	NC	27609-4026	919-872-1001	--	--	GCU122379@aol.com
District Policy Platform	Policy Platform Chairperson	26	Stanley	Gales	5201 Peppercorn St	Durham	NC	27704	919-477-3828	919-575-3070	919-475-8306	sbghud@gmail.com
District EMPAC Chair	EMPAC Chairperson	26	Gloria	Upperman	521 Kimloch Dr	Garner	NC	27529-5121	919-662-2637	919-838-3642	919-621-4827	ugm101@aol.com
District EMPAC At-Large	EMPAC At-Large	26	James	Long	753 Long Road	Reidsville	NC	27320	336-694-8967	919-575-3070	336-254-8740	JAMES.LONG@NCDPS.GOV
District Membership Chair	Membership Chairperson	26	Fred	Murray	4401 Brockton Dr., Apt C	Raleigh	NC	27604-7210	--	919-575-8541	919-559-1200	murray.douglas57@yahoo.com
District Member Discount Chair	District Member Discount	26	Fred	Murray	4401 Brockton Dr., Apt C	Raleigh	NC	27604-7210	--	919-575-8541	919-559-1200	murray.douglas57@yahoo.com
District Insurance Coordinator	Insurance Chairperson	26	Charles	Sanders	2816 Gladstone Dr.	Raleigh	NC	27610-4216	919-231-2005	919-575-3070	919-621-0895	cdssanders@bellsouth.net
Member Action Team	District Member Strength Chair	26	Candace	McKnight	317 E Rock Spring St	Henderson	NC	27536-4345	919-423-6000	919-575-3070	919-423-6000	crmcknight20@gmail.com
District Communication Chair	Communications Chairperson	26	Andre	Thorpe	7692 Reavis Rd	Oxford	NC	27565-7714	919-693-8703	919-764-5536	919-482-5994	coythorpe@yahoo.com
District Scholarship Chair	Scholarship Chairperson	26	Hollyene	Turner	4745 Grand Cypress Court	Raleigh	NC	27604	919-601-6127	919-764-8605	919-601-6127	hollyene.turner@ncdps.gov
District Retiree Coordinator	Retiree Representative	26	George	Currie	5308 Old Forge Cir	Raleigh	NC	27609-4026	919-872-1001	--	--	GCU122379@aol.com
District Awards	Awards Chairperson	26	Larry	Hester	704 W B St Apt 1B	Butner	NC	27509-1846	919-575-4509	919-575-3070	919-521-3176	hess7even@aol.com
SEANC Executive Committee	General Treasurer	27	Chevella	Thomas	1317 Fargo St	Durham	NC	27707	919-864-9754	919-530-7124	919-599-6119	chevellat@gmail.com
SEANC Executive Committee	Parliamentarian	27	Ray	Evans	7202 Guess Rd	Hillsborough	NC	27278-8010	919-620-3747	--	919-475-3746	revans7597@aol.com
District Chairs	Chairperson	27	Samuel	Rogers	10 Larch Ct.	Durham	NC	27703	919-598-8416	919-530-6285	919-225-1277	srogers6036@gmail.com
District Officers	Vice Chairperson	27	Janet	Bunch	504 Buxton St.	Durham	NC	27713	919-572-9839	919-530-7942	919-384-5913	jbunch4@frontier.com
District Officers	Immediate Past Chairperson	27	Gracie	LeSane	5 York Court	Durham	NC	27705	919-471-7277	919-530-7086	919-452-7341	gracie_lesane@msn.com
District Secretary	Secretary	27	Dana	Moore	1735 E Cornwallis Rd, Apt. E	Durham	NC	27713-1461	919-806-8834	919-530-7621	--	dmoore@ncceu.edu
District Treasurer	Treasurer	27	Chevella	Thomas	1317 Fargo St	Durham	NC	27707	919-864-9754	919-530-7124	919-599-6119	chevellat@gmail.com
District Benevolence Chair	District Benevolence Chair	27	Natasha	Farrington	20 Cheltenham Drive	Clayton	NC	27520	919-710-6218	919-710-6218	919-710-6218	evanstasha1974@gmail.com
District Bylaws	Bylaws Chairperson	27	Chevella	Thomas	1317 Fargo St	Durham	NC	27707	919-864-9754	919-530-7124	919-599-6119	chevellat@gmail.com
District Policy Platform	Policy Platform Chairperson	27	Danny	Watson	2225 Emerson Pl	Durham	NC	27707-4460	919-957-0316	919-416-2672	919-815-1474	danny.watson1950@gmail.com
District EMPAC Chair	EMPAC Chairperson	27	Amerchi	Nwosu	104 Collier Place	Durham	NC	27513	919-949-5575	919-530-6821	--	acnwosu@gmail.com
District EMPAC At-Large	EMPAC At-Large	27	Janet	Bunch	504 Buxton St.	Durham	NC	27713	919-572-9839	919-530-7942	919-384-5913	jbunch4@frontier.com
District EMPAC At-Large	EMPAC At-Large	27	Gracie	LeSane	5 York Court	Durham	NC	27705	919-471-7277	919-530-7086	919-452-7341	gracie_lesane@msn.com
District Membership Chair	Membership Chairperson	27	Lucretia	Pinckney	7 Pedder Ct	Durham	NC	27713-1177	919-806-3610	919-530-7893	919-672-3602	lucretia4@frontier.com
District Member Discount Chair	District Member Discount	27	Janet	Bunch	504 Buxton St.	Durham	NC	27713	919-572-9839	919-530-7942	919-384-5913	jbunch4@frontier.com
Member Action Team	District Member Strength Chair	27	Katina	Hooks	1052 Amber Acres Ln	Knightdale	NC	27545-8954	919-217-4581	919-843-5017	--	kihooks@gmail.com
District Emerging Leaders	District Emerging Leaders	27	Danielle	Colbert-Lewis	10121 Brokers Tip Lane	Raleigh	NC	27617	--	919-530-5237	412-999-1702	dcolbertlewis@gmail.com
District Communication Chair	Communications Chairperson	27	Tonelia	Campbell	PO Box 37032	Raleigh	NC	27627-7032	--	919-530-6504	919-525-6916	tonelia1@hotmail.com
District Scholarship Chair	Scholarship Chairperson	27	Mary	Rogers	2811 Stuart Dr	Durham	NC	27707-2880	919-493-5192	919-530-7181	919-475-8769	maryrog58@yahoo.com
District Parliamentarian	Parliamentarian	27	Ray	Evans	7202 Guess Rd	Hillsborough	NC	27278-8010	919-620-3747	--	919-475-3746	revans7597@aol.com
District Retiree Coordinator	Retiree Representative	27	Karen	Sanford	5611 Hadrian Dr	Durham	NC	27703	919-596-4025	--	--	ksanford_76@yahoo.com
Delegate	Delegate	27	Vanessa	Gregory	7682 Sam Hall Rd	Oxford	NC	27565-7710	919-693-8770	--	919-818-7335	missionvg@aol.com
Delegate	Delegate	27	Lisa	Melvin	2916 Driftwood Dr	Durham	NC	27707-4710	919-956-5157	919-530-7085	919-599-5615	lmelvin7@mail.ncceu.edu
District Chairs	Chairperson	28	Felicia	McKinnie	8355 Applebrook Ter Apt 202	Raleigh	NC	27617-1843	919-768-0709	919-764-5529	919-394-2316	SEANCDistrict28Chair@gmail.com
District Chairs	Chairperson	37	Furman	Beckwith	4025 Harriat Drive	Apex	NC	27539	919-773-0939	--	919-434-8634	fbeck5304@hotmail.com
District Officers	Vice Chairperson	37	Gregory	Blakeney	4804 Koster Hill Pl	Cary	NC	27518-9246	919-876-0770	919-707-6170	919-612-8291	gmblakeney@ncdot.gov
District Secretary	Secretary	37	DeMorris	Hukins	2312 Shoveller Ct	Raleigh	NC	27616-9522	919-266-1340	919-431-6706	919-830-5081	dhukins@ncdot.gov
District Treasurer	Treasurer	37	Michelle	Berry	8521 Summersweet Lane	Raleigh	NC	27612	--	--	757-319-0902	mberr2013@gmail.com
District Bylaws	Bylaws Chairperson	37	Ronald	McNeill	509 Grove Ave	Raleigh	NC	27606-1607	919-859-6230	--	--	--
District Policy Platform	Policy Platform Chairperson	37	Albert	Anderson	PO Box 40415	Raleigh	NC	27629-0415	919-878-7893	919-508-1829	--	albert_anderson1@hotmail.com
District EMPAC Chair	EMPAC Chairperson	37	Furman	Beckwith	4025 Harriat Drive	Apex	NC	27539	919-773-0939	--	919-434-8634	fbeck5304@hotmail.com
District EMPAC At-Large	EMPAC At-Large	37	Michelle	Berry	8521 Summersweet Lane	Raleigh	NC	27612	--	--	757-319-0902	mberr2013@gmail.com
District EMPAC At-Large	EMPAC At-Large	37	Michele	James	4712 Treadstone Ct	Raleigh	NC	27616-0717	919-876-5006	--	919-274-2421	missmarykay2011@hotmail.com
District Membership Chair	Membership Chairperson	37	Michele	James	4712 Treadstone Ct	Raleigh	NC	27616-0717	919-876-5006	--	919-274-2421	missmarykay2011@hotmail.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Member Discount Chair	District Member Discount	37	David	Gladden	105 Rock Hound Rd	Knightdale	NC	27545-7208	919-217-8231	--	919-417-5514	abegladden@msn.com
District Insurance Coordinator	Insurance Chairperson	37	Zahid	Baloch	414 Belrose Drive	Cary	NC	27513	919-872-7491	919-707-6012	919-720-0681	zbaloch@ncdot.gov
Member Action Team	District Member Strength Chair	37	Darrel	Hennessee	3501 Cashew Dr	Raleigh	NC	27616	919-373-8815	--	919-880-2131	dhennessee@ncdot.gov
District Communication Chair	Communications Chairperson	37	Karen	Roberson	1513 The Arts Dr	Raleigh	NC	27603-3685	919-954-7597	--	--	--
District Scholarship Chair	Scholarship Chairperson	37	Undrea	Major	1006 Tapping Reeve Ct	Knightdale	NC	27545-6312	910-977-6041	919-733-7844	--	ujmajor@ncdot.gov
District Parliamentarian	Parliamentarian	37	Philip	Henry	106 Smokehouse Ln	Cary	NC	27513-5423	919-467-7374	919-508-1860	--	phihen1@gmail.com
District Retiree Coordinator	Retiree Representative	37	Thelma	Manley	5410 Reunion Pt Apt 102	Raleigh	NC	27609-2904	919-878-1708	--	919-801-6420	tcmalley919@yahoo.com
District Awards	Awards Chairperson	37	Nilesh	Surti	104 Greene Hill Ct	Garner	NC	27529-7142	919-521-8893	919-212-3152	919-656-4361	nsurti@ncdot.gov
SEANC Executive Committee	Secretary to President	38	Betty	Gautier	4700 Elevation Rd	Benson	NC	27504	--	--	919-524-2924	gaylegautier@embarqmail.com
District Chairs	Chairperson	38	Margaret	Reader	4809 Pearl Road	Raleigh	NC	27610	919-662-1881	919-431-3011	919-272-6486	reader_margaret@yahoo.com
District Officers	Vice Chairperson	38	Willie	Rose	5024 Davis Creek Dr	Raleigh	NC	27610-8609	--	919-261-9252	919-810-6560	rosewillieb@hotmail.com
District Officers	Immediate Past Chairperson	38	Susan	Gentry	6218 Arrington Rd	Raleigh	NC	27607-4802	919-851-1936	919-661-5880	919-280-3862	gsmलगentry@gmail.com
District Secretary	Secretary	38	Sharesa	Wilkins	PO Box 484	Raleigh	NC	27602	--	--	919-862-6423	sharesawil@aol.com
District Treasurer	Treasurer	38	Elizabeth	Heath	2179 Green Path Road	Dunn	NC	28334	--	919-707-3071	919-809-1920	Elizabeth.Heath@ncagr.gov
District Benevolence Chair	District Benevolence Chair	38	Karen	Rose	5024 Davis Creek Dr	Raleigh	NC	27610-8609	919-261-9252	--	919-810-8970	krose0760@yahoo.com
District Bylaws	Bylaws Chairperson	38	Betty	Gautier	4700 Elevation Rd	Benson	NC	27504	--	--	919-524-2924	gaylegautier@embarqmail.com
District Policy Platform	Policy Platform Chairperson	38	Maria	Erwin	509 Woodman Drive	Fuquay-varina	NC	27526	919-552-8245	919-431-2000	919-612-7266	mariaerwin@earthlink.net
District EMPAC Chair	EMPAC Chairperson	38	Tammy	Tompkins	5026 Echo Ridge Rd	Raleigh	NC	27612-6945	919-847-3734	919-715-8258	919-604-5192	--
District EMPAC At-Large	EMPAC At-Large	38	Maria	Erwin	509 Woodman Drive	Fuquay-varina	NC	27526	919-552-8245	919-431-2000	919-612-7266	mariaerwin@earthlink.net
District EMPAC At-Large	EMPAC At-Large	38	Betty	Gautier	4700 Elevation Rd	Benson	NC	27504	--	--	919-524-2924	gaylegautier@embarqmail.com
District Membership Chair	Membership Chairperson	38	Richard	Powell	213 Brandon Ct	Raleigh	NC	27609-3702	919-847-4456	--	919-522-9735	rtpowell@hotmail.com
District Member Discount Chair	District Member Discount	38	June	Melvin	19 Billet Ct	Benson	NC	27504-6072	919-938-9686	919-431-3021	919-464-8762	junedm1314@gmail.com
District Insurance Coordinator	Insurance Chairperson	38	Odus Bryant	Tyndall	2285 Bud Lipscomb Rd	Willow Spring	NC	27592-9437	919-552-6766	919-807-6025	919-630-0964	btyndall001@nc.rr.com
Member Action Team	District Member Strength Chair	38	Susan	Gentry	6218 Arrington Rd	Raleigh	NC	27607-4802	919-851-1936	919-661-5880	919-280-3862	gsmलगentry@gmail.com
District Communication Chair	Communications Chairperson	38	June	Melvin	19 Billet Ct	Benson	NC	27504-6072	919-938-9686	919-431-3021	919-464-8762	junedm1314@gmail.com
District Scholarship Chair	Scholarship Chairperson	38	Charlotte	Turpin	405 Weathergreen Dr.	Raleigh	NC	27615	919-896-8527	--	919-418-4055	clct55@aol.com
District Nominating Chair	Nominating Chairperson	38	Brandon	Heath	2179 Green Path Rd	Dunn	NC	28334-1353	--	919-733-1800	910-591-9210	snowblindkid@yahoo.com
District Parliamentarian	Parliamentarian	38	Betty	Gautier	4700 Elevation Rd	Benson	NC	27504	--	--	919-524-2924	gaylegautier@embarqmail.com
District Retiree Coordinator	Retiree Representative	38	Stephanie	McDade	7813 Stephanie Ln	Raleigh	NC	27615-5031	919-676-2861	--	919-345-6093	stephaniemcdae886@yahoo.com
District Awards	Awards Chairperson	38	Odus Bryant	Tyndall	2285 Bud Lipscomb Rd	Willow Spring	NC	27592-9437	919-552-6766	919-807-6025	919-630-0964	btyndall001@nc.rr.com
Delegate	Delegate	38	Debra	Gray	901 Shellbrook Ct Apt 14	Raleigh	NC	27609-4274	919-787-2717	919-431-3045	919-532-9749	debra.gray@oah.nc.gov
Alternate Delegate	Alternate Delegate	38	Boris	Garrett	255 Homestead Ln	Angier	NC	27501	919-639-0903	--	919-600-8416	bgarrett2@rwz.blackberry.net
Alternate Delegate	Alternate Delegate	38	Richard	Powell	213 Brandon Ct	Raleigh	NC	27609-3702	919-847-4456	--	919-522-9735	rtpowell@hotmail.com
Alternate Delegate	Alternate Delegate	39	Joseph	Childers	925 Barringer Dr	Raleigh	NC	27606-1562	919-851-2541	--	919-418-3155	fchilders@nc.rr.com
District Chairs	Chairperson	39	George	Thiessen	7605 Wheatland Dr	Raleigh	NC	27603-6328	919-662-4114	919-324-1384	919-971-6357	gthiessen7605@nc.rr.com
District Officers	Vice Chairperson	39	Sherry	McFeaters	1609 Stonehurst Rd	Raleigh	NC	27607-4834	919-851-8305	--	919-427-1023	sherry_mcfaters@yahoo.com
District Officers	Immediate Past Chairperson	39	Douglas	Skinner	1102 Cabin Creek Rd	Durham	NC	27712	919-491-3094	--	919-452-0561	dwskinner46@gmail.com
District Secretary	Secretary	39	Kathleen	Snyder	116 Fishers Creek Ct	Cary	NC	27513-2713	919-469-9411	919-515-1322	919-609-0263	kathleengator5@aol.com
District Treasurer	Treasurer	39	Shoshana	SerxnerMerchant	705 Dixie Trl	Raleigh	NC	27607-4154	919-834-9406	--	919-812-7709	ssexner1124@att.net
District Benevolence Chair	District Benevolence Chair	39	Wanda	Simmons	3217 Bare Creek Ln	Raleigh	NC	27603-8921	919-772-5869	919-515-1322	919-215-5605	wandajunie1945@yahoo.com
District Bylaws	Bylaws Chairperson	39	William Rex	Foster	3221 NC 58 Hwy	Louisburg	NC	27549-8077	919-853-3895	--	919-210-2044	wrfoster@centurylink.net
District Policy Platform	Policy Platform Chairperson	39	Douglas	Skinner	1102 Cabin Creek Rd	Durham	NC	27712	919-491-3094	--	919-452-0561	dwskinner46@gmail.com
District EMPAC Chair	EMPAC Chairperson	39	Mark	Dearmon	5013 Oak Park Rd	Raleigh	NC	27612	919-781-5538	--	919-271-5424	mdearmon2723@att.net
District EMPAC At-Large	EMPAC At-Large	39	Douglas	Skinner	1102 Cabin Creek Rd	Durham	NC	27712	919-491-3094	--	919-452-0561	dwskinner46@gmail.com
District Membership Chair	Membership Chairperson	39	Jeffrey	Roberts	2941 Ligon St. D-15	Raleigh	NC	27607	919-989-9503	919-515-1130	919-810-7197	jeffrey_roberts@ncsu.edu
District Insurance Coordinator	Insurance Chairperson	39	Angela	Simmons	3828 Summerwood Ct	Raleigh	NC	27613-3033	919-510-7515	919-829-3811	919-815-2484	angela.simmons719@gmail.com
District Communication Chair	Communications Chairperson	39	Mark	Dearmon	5013 Oak Park Rd	Raleigh	NC	27612	919-781-5538	--	919-271-5424	mdearmon2723@att.net
District Scholarship Chair	Scholarship Chairperson	39	Arthur	Anthony	1316 Londonderry Cir	Raleigh	NC	27610-4236	919-231-9834	919-515-1323	919-345-2735	araleighwood@aol.com
District Retiree Coordinator	Retiree Representative	39	Debra	Fearing	2928 Pinehurst Dr	Raleigh	NC	27604-4182	919-872-0062	--	919-612-1150	dfearing0916@nc.rr.com
District Awards	Awards Chairperson	39	Mary	O'Neill	121 Clancy Cr	Cary	NC	27511	--	--	919-270-7340	ncst8_lady@yahoo.com
Delegate	Delegate	39	Arthur	Anthony	1316 Londonderry Cir	Raleigh	NC	27610-4236	919-231-9834	919-515-1323	919-345-2735	araleighwood@aol.com
Delegate	Delegate	39	Paula	Braswell	300 Charles St	Clayton	NC	27520-2260	919-553-2435	919-513-1837	919-333-7772	junebug27520@yahoo.com
Delegate	Delegate	39	David	Collins	2500 Avent Ferry Rd	Raleigh	NC	27606	919-414-4521	919-513-1163	919-414-4521	rjreynolds78@gmail.com
Delegate	Delegate	39	Mark	Dearmon	5013 Oak Park Rd	Raleigh	NC	27612	919-781-5538	--	919-271-5424	mdearmon2723@att.net
Delegate	Delegate	39	William Rex	Foster	3221 NC 58 Hwy	Louisburg	NC	27549-8077	919-853-3895	--	919-210-2044	wrfoster@centurylink.net
Delegate	Delegate	39	Mary	O'Neill	121 Clancy Cr	Cary	NC	27511	--	--	919-270-7340	ncst8_lady@yahoo.com
Delegate	Delegate	39	Jeffrey	Roberts	2941 Ligon St. D-15	Raleigh	NC	27607	919-989-9503	919-515-1130	919-810-7197	jeffrey_roberts@ncsu.edu
Delegate	Delegate	39	David	Serxner	703 Godwin Ct	Raleigh	NC	27606-2215	919-851-1812	919-513-3355	--	david_serxner@ncsu.edu
Delegate	Delegate	39	Angela	Simmons	3828 Summerwood Ct	Raleigh	NC	27613-3033	919-510-7515	919-829-3811	919-815-2484	angela.simmons719@gmail.com
Delegate	Delegate	39	Wanda	Simmons	3217 Bare Creek Ln	Raleigh	NC	27603-8921	919-772-5869	919-515-1322	919-215-5605	wandajunie1945@yahoo.com
Delegate	Delegate	39	Douglas	Skinner	1102 Cabin Creek Rd	Durham	NC	27712	919-491-3094	--	919-452-0561	dwskinner46@gmail.com
Delegate	Delegate	39	Kathleen	Snyder	116 Fishers Creek Ct	Cary	NC	27513-2713	919-469-9411	919-515-1322	919-609-0263	kathleengator5@aol.com
Delegate	Delegate	39	Paula	Thompson	1102 Cabin Creek Road	Durham	NC	27712	919-575-4070	--	919-471-3094	petterry1@gmail.com
Alternate Delegate	Alternate Delegate	39	Faye Lynn	Childers	925 Barringer Drive	Raleigh	NC	27606	919-851-2541	--	919-418-1355	fchilders@nc.rr.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
SEANC Executive Committee	Second Vice President	40	Darius	McLaurin	3908 Tresco Xing	Raleigh	NC	27616	919-272-2886	919-715-7722	919-272-2886	dilmc134@gmail.com
District Chairs	Chairperson	40	Vernice	Whyms	3521 Lytham Place	Raleigh	NC	27604	919-250-9388	919-508-1552	919-559-9827	vawhym@aol.com
District Officers	Vice Chairperson	40	James	Wadsworth	42 Wadsworth Rd	Selma	NC	27576-6222	919-965-9605	919-508-1424	919-915-9605	jmwadswor@aol.com
District Secretary	Secretary	40	Roszena	Low	4413 Log Cabin Drive	Raleigh	NC	27616	919-810-7363	--	919-810-7363	mzrozz2@aol.com
District Treasurer	Treasurer	40	Roszena	Low	4413 Log Cabin Drive	Raleigh	NC	27616	919-810-7363	--	919-810-7363	mzrozz2@aol.com
District Bylaws	Bylaws Chairperson	40	Francine	Anderson	5316 Kassia Ln	Raleigh	NC	27616-4595	919-790-1622	919-582-6125	919-271-7056	seandistrict40@gmail.com
District Policy Platform	Policy Platform Chairperson	40	James	Wadsworth	42 Wadsworth Rd	Selma	NC	27576-6222	919-965-9605	919-508-1424	919-915-9605	jmwadswor@aol.com
District EMPAC Chair	EMPAC Chairperson	40	Althea	Boone	109 Bluegrass Drive	Garner	NC	27529	919-779-7705	919-324-6405	919-779-7705	dist40boone@yahoo.com
District EMPAC At-Large	EMPAC At-Large	40	Anne	Brown	2967 Biscayne Dr	Mebane	NC	27302-9655	919-304-6891	919-716-3749	336-684-4126	annecicbrown@gmail.com
District EMPAC At-Large	EMPAC At-Large	40	Shawn	Harris	6819 Spanglers Spring Way	Raleigh	NC	27610-6413	919-278-7675	919-838-3898	919-624-4426	shawn.harris@doc.nc.gov
District Membership Chair	Membership Chairperson	40	Monica	Jenkins	2512 Gregmoor Ct	Raleigh	NC	27614-7084	919-676-8379	919-716-3036	919-215-4522	monicajenkins@yahoo.com
District Insurance Coordinator	Insurance Chairperson	40	Linda	Buckram	4111 Beaufain St	Raleigh	NC	27604-5075	919-954-1158	919-324-1101	919-210-2387	lbuckram@aol.com
District Emerging Leaders	District Emerging Leaders	40	Laquita	Harris	1413 Ikes Pond Ln	Raleigh	NC	27610-6573	919-755-1024	919-764-8636	--	laquita.harris@ncdps.gov
District Communication Chair	Communications Chairperson	40	Francine	Anderson	5316 Kassia Ln	Raleigh	NC	27616-4595	919-790-1622	919-582-6125	919-271-7056	seandistrict40@gmail.com
District Community Service Chr	District Community Svc Chair	40	Sheila	Eason	1736 Blazing Star Ln	Raleigh	NC	27610	919-812-8362	--	--	sheila_eason@yahoo.com
District Scholarship Chair	Scholarship Chairperson	40	Carolyn	Davis	4240 Tristone Falls Ave Apt 2C	Raleigh	NC	27616	--	--	919-522-6276	carolyn.davis052@gmail.com
District Auditing Chairperson	Auditing Chairperson	40	Angie	Grimes-ferrell	2204 Englewood Dr	Clayton	NC	27520	919-550-6768	--	--	mstant7@aol.com
District Retiree Coordinator	Retiree Representative	40	Valerie	Villines	135 Sakonnet Trl	Pinehurst	NC	28374-6802	910-295-9793	919-508-1529	910-528-6431	vfvam@yahoo.com
Statewide Emerging Leaders	Statewide Emerging Leaders	41	Emily	Jones	5801 Weddington Rd	Raleigh	NC	27610-6347	919-662-8130	919-733-2549	919-389-0738	emdokay@aol.com
District Chairs	Chairperson	41	Maichle	Gould	6900-16 Springcreek Cove	Raleigh	NC	27613-6254	919-423-4201	919-733-2549	919-423-4201	mjig12@msn.com
District Officers	Vice Chairperson	41	Patsy	Acquista	PO Box 1061	Clayton	NC	27528-1061	919-333-4920	919-733-7988	919-333-4920	pacquist1@gmail.com
District Officers	Immediate Past Chairperson	41	Wendell	Powell	3218 Mcchoen Drive	Fayetteville	NC	28301	919-539-4427	919-733-7988	919-539-4427	d41wpowell@live.com
District Secretary	Secretary	41	Stacie	Crabtree	460 North Dr	Moncure	NC	27559-9698	919-524-2084	919-838-4000	--	stacie.crabtree@ncdps.gov
District Treasurer	Treasurer	41	Stacie	Crabtree	460 North Dr	Moncure	NC	27559-9698	919-524-2084	919-838-4000	--	stacie.crabtree@ncdps.gov
District Bylaws	Bylaws Chairperson	41	Sharon	Blount	4630 Tournament Dr Apt 302	Raleigh	NC	27612-7035	252-548-2199	252-796-1085	--	sweetness27932@yahoo.com
District Policy Platform	Policy Platform Chairperson	41	Arnetta	Greer	3541 Londonville Ln	Raleigh	NC	27604	919-771-6594	919-792-4329	--	arnettagreer@gmail.com
District EMPAC Chair	EMPAC Chairperson	41	Sharon	Blount	4630 Tournament Dr Apt 302	Raleigh	NC	27612-7035	252-548-2199	252-796-1085	--	sweetness27932@yahoo.com
District EMPAC At-Large	EMPAC At-Large	41	Patsy	Acquista	PO Box 1061	Clayton	NC	27528-1061	919-333-4920	919-733-7988	919-333-4920	pacquist1@gmail.com
District EMPAC At-Large	EMPAC At-Large	41	John	Crowder	5321 Passenger Pl	Raleigh	NC	27603-8223	919-661-8707	919-715-3075	919-795-9089	cj03@doc.state.nc.us
District Membership Chair	Membership Chairperson	41	Martha	Freeman	1801 Alexander Springs Ln Apt	Wake Forest	NC	27587-4027	--	919-733-0800	919-798-8253	yomartha43@yahoo.com
District Insurance Coordinator	Insurance Chairperson	41	Darryl	Shannon	2021 Maybrook Dr	Raleigh	NC	27610-6505	919-212-1702	919-733-7988	919-696-2895	sdx05@doc.state.nc.us
Member Action Team	District Member Strength Chair	41	Martha	Freeman	1801 Alexander Springs Ln Apt	Wake Forest	NC	27587-4027	--	919-733-0800	919-798-8253	yomartha43@yahoo.com
Member Action Team	District Member Strength Chair	41	Elnora	Moore	2170 Bridgewood Rd	Rocky Mount	NC	27804-9332	252-908-2398	919-442-9712	252-908-7520	marie1968.em@gmail.com
District Emerging Leaders	District Emerging Leaders	41	Shaneta	Stevens	2636 Quarry Springs Rd.	Raleigh	NC	27610	919-820-0938	919-934-8386	919-820-0938	lakell22@gmail.com
District Communication Chair	Communications Chairperson	41	Emily	Jones	5801 Weddington Rd	Raleigh	NC	27610-6347	919-662-8130	919-733-2549	919-389-0738	emdokay@aol.com
District Community Service Chr	District Community Svc Chair	41	Kelly	Russell	3020 Norman Blalock Rd	Willow Spring	NC	27592-9788	919-555-5730	919-792-4005	919-394-0140	KellyRussell1971@gmail.com
District Scholarship Chair	Scholarship Chairperson	41	James	Adams	1299 Schaub Drive, Apt E	Raleigh	NC	27606-1849	919-931-7173	919-560-6871	919-931-7173	husseinadam_1968@yahoo.com
District Auditing Chairperson	Auditing Chairperson	41	Eric	Ray	1312 Wrentree Cir	Raleigh	NC	27610-5754	919-266-4933	919-733-7988	--	rej01@doc.state.nc.us
District Nominating Chair	Nominating Chairperson	41	Anthony	Perry	3601 Woodside Rd	Garner	NC	27529-2645	252-432-2499	919-733-7988	--	anthony.perry@doc.nc.gov
District Retiree Coordinator	Retiree Representative	41	James	Langston	740 Southgate Dr	Raleigh	NC	27610-5977	919-832-8378	--	919-605-9199	jameslangston@bellsouth.net
District Ways and Means	Ways and Means Chairperson	41	Angela	Thomas	7204 Canaan Ln. Apt 106	Raleigh	NC	27615-5180	--	919-602-4410	919-602-0805	angolablache@gmail.com
Delegate	Delegate	41	James	Adams	1299 Schaub Drive, Apt E	Raleigh	NC	27606-1849	919-931-7173	919-560-6871	919-931-7173	husseinadam_1968@yahoo.com
Delegate	Delegate	41	Frank	Brown	4319 Snowcrest Ln	Raleigh	NC	27616-8838	919-954-0153	--	--	bfe.dist41@yahoo.com
Delegate	Delegate	41	Stacie	Crabtree	460 North Dr	Moncure	NC	27559-9698	919-524-2084	919-838-4000	--	stacie.crabtree@ncdps.gov
Delegate	Delegate	41	Mary	Bunn	PO Box 62	Dunn	NC	27508-0062	919-496-6471	919-496-6119	919-497-7902	mary.dunn@ncdps.gov
Delegate	Delegate	41	Julia	Foster	783 Fred Royster Rd	Henderson	NC	27537-6343	252-492-7996	252-456-3400	--	fosterjulia@yahoo.com
Delegate	Delegate	41	Arnetta	Greer	3541 Londonville Ln	Raleigh	NC	27604	919-771-6594	919-792-4329	--	arnettagreer@gmail.com
Delegate	Delegate	41	Minnie	Gundy	609 Epworth Rd	Littleton	NC	27850-8173	252-586-4031	--	919-452-3818	minniekimble@yahoo.com
Delegate	Delegate	41	Emily	Jones	5801 Weddington Rd	Raleigh	NC	27610-6347	919-662-8130	919-733-2549	919-389-0738	emdokay@aol.com
Delegate	Delegate	41	Carlton	Joyner	2105 Wheelerbrook Ct	Raleigh	NC	27603	919-773-4544	919-255-6044	--	jcb02@doc.state.nc.us
Delegate	Delegate	41	John	McDonald	1425 Andersonwood Dr	Fuquay Varina	NC	27526-7981	919-552-7980	910-892-2758	--	john.mcdonald@doc.nc.gov
Delegate	Delegate	41	Anthony	Perry	3601 Woodside Rd	Garner	NC	27529-2645	252-432-2499	919-733-7988	--	anthony.perry@doc.nc.gov
Delegate	Delegate	41	Wendell	Powell	3218 Mcchoen Drive	Fayetteville	NC	28301	919-539-4427	919-733-7988	919-539-4427	d41wpowell@live.com
Delegate	Delegate	41	Eric	Ray	1312 Wrentree Cir	Raleigh	NC	27610-5754	919-266-4933	919-733-7988	--	rej01@doc.state.nc.us
Delegate	Delegate	41	Patience	Reid	202 Springhill Ln	Henderson	NC	27537-5827	919-733-4340	919-432-0319	252-432-2499	patienceid@ncdps.gov
Delegate	Delegate	41	Kelly	Russell	3020 Norman Blalock Rd	Willow Spring	NC	27592-9788	919-555-5730	919-792-4005	919-394-0140	KellyRussell1971@gmail.com
Delegate	Delegate	41	Darryl	Shannon	2021 Maybrook Dr	Raleigh	NC	27610-6505	919-212-1702	919-733-7988	919-696-2895	sdx05@doc.state.nc.us
District Chairs	Chairperson	42	Shirley	Bell	159 Pay Day Ln	Clayton	NC	27520-4418	919-553-8257	--	919-219-3024	sbell1121@nc.rr.com
District Officers	Vice Chairperson	42	Virginia	Sanders	5225 Cottage Bluff Ln	Knightdale	NC	27545-8924	919-217-5528	919-212-3222	919-630-6192	virginia.sanders@ssa.gov
District Officers	Immediate Past Chairperson	42	Sarah	McDonald	513 Southampton Dr	Knightdale	NC	27545-7923	919-696-6488	919-527-6154	919-696-6488	roadrunner1415@yahoo.com
District Secretary	Secretary	42	Mamie	Harris	7429 Four Brothers Way	Willow Spring	NC	27592-9092	919-577-7165	919-807-8846	919-815-2447	mamieharris99@yahoo.com
District Treasurer	Treasurer	42	Mamie	Harris	7429 Four Brothers Way	Willow Spring	NC	27592-9092	919-577-7165	919-807-8846	919-815-2447	mamieharris99@yahoo.com
District Bylaws	Bylaws Chairperson	42	Tara	Minter	3324 Baseline Rd	Raleigh	NC	27610	919-662-4977	--	919-961-1849	tara.minter@gmail.com
District Policy Platform	Policy Platform Chairperson	42	Regenia	Melvin	4616C Kilcullen Dr	Raleigh	NC	27604	919-877-9624	919-527-6049	919-412-8694	msrdmel_1hp@yahoo.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email	
District EMPAC Chair	EMPAC Chairperson		42	Tara	Minter	3324 Baseline Rd	Raleigh	NC	27610	919-662-4977	--	919-961-1849	tara.minter@gmail.com
District EMPAC At-Large	EMPAC At-Large		42	Regenia	Melvin	4616C Kicullen Dr	Raleigh	NC	27604	919-877-9624	919-527-6049	919-412-8694	msrdmel_1hp@yahoo.com
District EMPAC At-Large	EMPAC At-Large		42	Gretchen	Williams	133 E. Ridge Cr.	Clayton	NC	27520	919-553-7643	919-334-1109	--	gretchen.williams@dohs.nc.gov
District Membership Chair	Membership Chairperson		42	Virginia	Sanders	5225 Cottage Bluff Ln	Knightdale	NC	27545-8924	919-217-5528	919-212-3222	919-630-6192	virginia.sanders@ssa.gov
District Member Discount Chair	District Member Discount		42	Lena	Williams	2424 Fields Of Broadlands Dr	Raleigh	NC	27604	919-815-3293	919-707-5860	919-815-3293	dec1315@bellsouth.net
District Insurance Coordinator	Insurance Chairperson		42	Nneamaka	Flynn	108 Heatherwood Drive	Garner	NC	27529	--	919-855-4202	--	amakaflynn@yahoo.com
Member Action Team	District Member Strength Chair		42	Alfred	Johnson	3132 Woodpecker Ct	Raleigh	NC	27610-2852	919-917-7531	--	919-605-2719	alfredjohnson1948@att.net
District Communication Chair	Communications Chairperson		42	Tara	Minter	3324 Baseline Rd	Raleigh	NC	27610	919-662-4977	--	919-961-1849	tara.minter@gmail.com
District Scholarship Chair	Scholarship Chairperson		42	Priscella	Barbry	5652 Metedeconk Ln	Raleigh	NC	27604-5433	919-771-6548	--	919-855-3760	diana.barbry@dohs.nc.gov
District Auditing Chairperson	Auditing Chairperson		42	Barrie	Hughes	7221 Brighton Hill Ln	Raleigh	NC	27616-8369	919-266-1556	919-855-3720	703-966-5376	msmon24@hotmail.com
District Nominating Chair	Nominating Chairperson		42	Bethany	Goodwin	3101 Aileen Dr Apt A	Raleigh	NC	27606-3890	919-387-9302	919-707-9079	919-669-7743	brosegoodwin@bellsouth.net
District Retiree Coordinator	Retiree Representative		42	Ann	Medlin	1804 Hilton St	Raleigh	NC	27608-2722	919-781-4029	--	919-418-8789	annmedlin@nc.rr.com
District Ways and Means	Ways and Means Chairperson		42	Gretchen	Williams	133 E. Ridge Cr.	Clayton	NC	27520	919-553-7643	919-334-1109	--	gretchen.williams@dohs.nc.gov
District Awards	Awards Chairperson		42	Shonda	Kelly	5517 Beaufort Inlet Ct	Raleigh	NC	27610-6534	919-539-9510	919-855-4548	--	shonda.kelly@dohs.nc.gov
Delegate	Delegate		42	Betty	Gilbert	PO Box 815	Apex	NC	27502-0815	919-362-6904	--	919-744-8312	betty.gilbert51@yahoo.com
Delegate	Delegate		42	Bethany	Goodwin	3101 Aileen Dr Apt A	Raleigh	NC	27606-3890	919-387-9302	919-707-9079	919-669-7743	brosegoodwin@bellsouth.net
Delegate	Delegate		42	Ernestine	Gordon-el	6500 Daybrook Circle	Raleigh	NC	27606	919-917-7208	919-855-4632	201-532-0289	ernestine.gordon-el@dohs.nc.gov
Delegate	Delegate		42	Barrie	Hughes	7221 Brighton Hill Ln	Raleigh	NC	27616-8369	919-266-1556	919-855-3720	703-966-5376	msmon24@hotmail.com
Delegate	Delegate		42	Betty	Jones	13182 Brantley Woods Rd	Zebulon	NC	27597-6515	919-413-6271	919-855-4279	919-413-6271	bettybjones53@gmail.com
Delegate	Delegate		42	Deborah	Melvin-Willis	6317 Virgilia Ct	Raleigh	NC	27616-3167	919-790-1736	919-212-3222	919-395-4877	will8973@bellsouth.net
Delegate	Delegate		42	Tracy	Webb	109 Pinto Lane	Zebulon	NC	27597	919-455-5775	--	--	tcwebb03@gmail.com
Delegate	Delegate		42	Tabitha	Wiggins	PO Box 14073	Raleigh	NC	27602	919-602-1079	919-527-6014	919-602-1079	TABITHA.WIGGINS@DHS.NC.GOV
Delegate	Delegate		42	Gretchen	Williams	133 E. Ridge Cr.	Clayton	NC	27520	919-553-7643	919-334-1109	--	gretchen.williams@dohs.nc.gov
Delegate	Delegate		42	Tralene	Williams	1001 Savin Lndg	Knightdale	NC	27545-7507	919-373-1557	919-813-5431	919-637-0833	tralene.williams@yahoo.com
Delegate	Delegate		42	Willard	Young	120 Bay Meadow Ln	Benson	NC	27504-6020	919-464-4111	919-707-4574	919-464-4111	whyyoungpa@yahoo.com
District Chairs	Chairperson		43	Debra	Dunston	2916 Dandridge Drive	Raleigh	NC	27610	919-828-1954	919-861-3288	919-417-7926	ddunston1@gmail.com
District Officers	Vice Chairperson		43	Duane	Smith	113 Dianne St	Knightdale	NC	27545-9530	919-277-8387	--	919-279-0545	jumper20032@yahoo.com
District Officers	Immediate Past Chairperson		43	Brenda	Johnson	PO Box 358	Knightdale	NC	27545-0358	919-266-3898	919-861-3314	919-614-4510	bhjohnson@ncdot.gov
District Secretary	Secretary		43	Karen	Hatch	1209 Foxglen Ct	Fuquay Varina	NC	27526-9338	919-552-6555	919-861-3452	919-418-1395	kmhatch21@aol.com
District Treasurer	Treasurer		43	Karen	Hatch	1209 Foxglen Ct	Fuquay Varina	NC	27526-9338	919-552-6555	919-861-3452	919-418-1395	kmhatch21@aol.com
District Bylaws	Bylaws Chairperson		43	Carol	Howard	1967 Keith Hills Rd	Lillington	NC	27546-8269	910-893-4300	--	910-850-9603	cphoward1967@yahoo.com
District Policy Platform	Policy Platform Chairperson		43	Lori	Stephenson	1195 W Johnson Rd	Benson	NC	27504-7268	919-207-1822	919-707-7001	919-868-7295	lstephenson@ncdot.gov
District EMPAC Chair	EMPAC Chairperson		43	Willie	Dunn	518 Oak Run Dr	Raleigh	NC	27606-1273	919-233-2151	--	919-633-1650	w.dunn23@nc.rr.com
District EMPAC At-Large	EMPAC At-Large		43	Debra	Dunston	2916 Dandridge Drive	Raleigh	NC	27610	919-828-1954	919-861-3288	919-417-7926	ddunston1@gmail.com
District EMPAC At-Large	EMPAC At-Large		43	Yvonne	Smith	615 E Edgerton St	Dunn	NC	28334-4345	910-892-1705	910-890-6652	--	yssmith@ncdot.gov
District Membership Chair	Membership Chairperson		43	Brenda	Johnson	PO Box 358	Knightdale	NC	27545-0358	919-266-3898	919-861-3314	919-614-4510	bhjohnson@ncdot.gov
District Emerging Leaders	District Emerging Leaders		43	Cassandra	Brathwaite	4321 Fowler Ridge Dr	Raleigh	NC	27616-7411	--	--	336-253-2427	cbrathwaite@ncdot.gov
District Scholarship Chair	Scholarship Chairperson		43	Gale	Ford	114 Cheerful Ct	Garner	NC	27529	--	919-715-1947	919-274-4706	gdford131@aol.com
District Parliamentarian	Parliamentarian		43	Melody	Hogg	803 W Main St	Clayton	NC	27520-1618	919-550-0663	919-861-3116	919-333-6493	melhogg1@earthlink.net
District Retiree Coordinator	Retiree Representative		43	Duane	Smith	113 Dianne St	Knightdale	NC	27545-9530	919-277-8387	--	919-279-0545	jumper20032@yahoo.com
Delegate	Delegate		43	Lois	Driver	413 Hamby St	Clayton	NC	27520-2732	919-553-6227	919-861-3536	--	trdriverbb@aol.com
Delegate	Delegate		43	Willie	Dunn	518 Oak Run Dr	Raleigh	NC	27606-1273	919-233-2151	--	919-633-1650	w.dunn23@nc.rr.com
Delegate	Delegate		43	Melody	Hogg	803 W Main St	Clayton	NC	27520-1618	919-550-0663	919-861-3116	919-333-6493	melhogg1@earthlink.net
Alternate Delegate	Alternate Delegate		43	Yvonne	Smith	615 E Edgerton St	Dunn	NC	28334-4345	910-892-1705	910-890-6652	--	yssmith@ncdot.gov
District Chairs	Chairperson		44	Patricia	Holcomb	3321 Buck Run Trl	Wake Forest	NC	27587-9347	919-556-2763	919-807-2110	--	ncsupink@yahoo.com
District Officers	Vice Chairperson		44	Bruce	Garner	11312 Rumshill Rd	Raleigh	NC	27614-9615	919-847-3390	--	919-819-1830	bhgarner@yahoo.com
District Secretary	Secretary		44	Karen	Davis	100 Essex Ln N	Clayton	NC	27520-8510	919-553-3576	919-828-6206	919-274-4950	kedruby@aol.com
District Treasurer	Treasurer		44	Karen	Davis	100 Essex Ln N	Clayton	NC	27520-8510	919-553-3576	919-828-6206	919-274-4950	kedruby@aol.com
District Bylaws	Bylaws Chairperson		44	Regina	Hill	PO Box 97642	Raleigh	NC	27624-7642	919-217-0427	919-807-4778	919-266-9483	regina.hill@osbm.nc.gov
District Policy Platform	Policy Platform Chairperson		44	Linda	Johnson-Spence	313 Rattan Bay Dr	Raleigh	NC	27610-2261	919-791-9355	919-329-5274	919-559-7205	ljsponce2@yahoo.com
District EMPAC Chair	EMPAC Chairperson		44	Regina	Hill	PO Box 97642	Raleigh	NC	27624-7642	919-217-0427	919-807-4778	919-266-9483	regina.hill@osbm.nc.gov
District Communication Chair	Communications Chairperson		44	Teresa	Murray	5606 Hamstead Xing	Raleigh	NC	27612	919-788-0758	919-707-9122	919-608-7982	tmurray939@gmail.com
District Scholarship Chair	Scholarship Chairperson		44	Karen	Davis	100 Essex Ln N	Clayton	NC	27520-8510	919-553-3576	919-828-6206	919-274-4950	kedruby@aol.com
District Scholarship Chair	Scholarship Chairperson		44	Geneva	Langston	740 Southgate Dr.	Raleigh	NC	27610	919-832-8378	--	919-605-2024	genevalangston@bellsouth.net
District Retiree Coordinator	Retiree Representative		44	Joe	Erickson	PO Box 40773	Raleigh	NC	27629-0773	--	--	919-395-4066	ricasso@earthlink.net
District Chairs	Chairperson		45	Joyce	Yelverton	123 Tinderwood Drive	Goldsboro	NC	27534	919-288-2775	919-733-0800	919-394-9679	joyceyelverton41@yahoo.com
District Chairs	Chairperson		46	Randy	Bruton	2309 Huntsbridge Dr	Clayton	NC	27520	919-553-2574	919-754-2147	919-219-2311	claybrut@aol.com
District Officers	Vice Chairperson		46	Blair	Isenhower	1033 Harvest Mill Ct	Raleigh	NC	27610-9721	919-266-6223	919-754-2402	919-247-9385	bisenhower@gmail.com
District Officers	Immediate Past Chairperson		46	Dewey	Hamilton	5926 Sandpiper Farm Ln	Wendell	NC	27591-9725	919-366-6365	919-754-2083	919-247-8755	ddhamiltonjr@aol.com
District Secretary	Secretary		46	Mary	Little	2304 Carthage Cir	Raleigh	NC	27604-3869	919-231-6575	919-754-2555	919-812-3324	mlittle@bellsouth.net
District Treasurer	Treasurer		46	Beverly	Wiggs	612 Ray St	Selma	NC	27576-2354	919-351-3071	919-814-1386	--	beviggs1@gmail.com
District Bylaws	Bylaws Chairperson		46	Yvette	Franklin	4606 Forestdale Drive	Raleigh	NC	27603	919-662-9142	919-754-2019	919-715-2146	yfblack64@yahoo.com
District Policy Platform	Policy Platform Chairperson		46	Catherine	Stevenson	4000 Donna Rd	Raleigh	NC	27604	919-876-7179	919-754-2329	919-413-7170	csstevenson@hotmail.com
District EMPAC Chair	EMPAC Chairperson		46	Joe	Trostel	2705 Peachtree St	Raleigh	NC	27608-1209	919-571-7976	919-715-4685	919-649-6247	jbtinral@aol.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District EMPAC At-Large	EMPAC At-Large	46	Debra	Mahmoud	1608 Glen Eden Dr	Raleigh	NC	27612-4334	919-781-4525	919-754-2794	--	debbiemahmoud59@gmail.com
District Membership Chair	Membership Chairperson	46	Teresa	Hunter	107 Mayfair Ct	Clayton	NC	27520-4930	919-706-9530	919-754-2536	919-706-9530	tsunter47@gmail.com
District Member Discount Chair	District Member Discount	46	Blair	Isenhower	1033 Harvest Mill Ct	Raleigh	NC	27610-9721	919-266-6223	919-754-2402	919-247-9385	bisenhower@gmail.com
District Insurance Coordinator	Insurance Chairperson	46	Catherine	Stevenson	4000 Donna Rd	Raleigh	NC	27604	919-876-7179	919-754-2329	919-413-7170	csstevenson@hotmail.com
Member Action Team	District Member Strength Chair	46	Jeanette	Arocho	409 Sandy Run	Knightdale	NC	27545-9791	919-261-8233	919-814-1336	919-593-5309	cheojean@yahoo.com
District Communication Chair	Communications Chairperson	46	Cheryl	Perry	314 Staples Dr	Rolesville	NC	27571-9464	919-562-2441	919-715-7421	919-395-3598	capaggie@gmail.com
District Scholarship Chair	Scholarship Chairperson	46	Linda	Wright	5850 Pearce Rd	Louisburg	NC	27549-7664	919-496-9960	919-754-2230	--	mobettalinda@hotmail.com
District Auditing Chairperson	Auditing Chairperson	46	Melvin	Riley	3005 Brentwood Dr N	Wilson	NC	27896-6921	252-281-4836	919-754-2265	--	namapc@yahoo.com
District Nominating Chair	Nominating Chairperson	46	Kimberly	Williams	5412 Tanglewood Pine Lane	Raleigh	NC	27610-2136	919-255-1450	919-754-2628	919-264-0337	kimberly.williams@dorn.com
District Parliamentarian	Parliamentarian	46	Dewey	Hamilton	5926 Sandpiper Farm Ln	Wendell	NC	27591-9725	919-366-6365	919-754-2083	919-247-8755	ddhamiltonjr@aol.com
District Retiree Coordinator	Retiree Representative	46	Christopher	Allen	5100 Hunter Hill Rd	Raleigh	NC	27604-5948	919-872-6685	919-424-6350	919-414-3310	christopher.allen.law@gmail.com
Delegate	Delegate	46	Christopher	Allen	5100 Hunter Hill Rd	Raleigh	NC	27604-5948	919-872-6685	919-424-6350	919-414-3310	christopher.allen.law@gmail.com
Delegate	Delegate	46	Cheryl	Perry	314 Staples Dr	Rolesville	NC	27571-9464	919-562-2441	919-715-7421	919-395-3598	capaggie@gmail.com
District Chairs	Chairperson	47	Shirley	Ballard	1152 Grovewood Dr	Clayton	NC	27520-7294	919-222-8242	919-707-8161	919-222-8242	shirleyballard07@yahoo.com
District Officers	Vice Chairperson	47	Felicia	Hankins	7832 Averette field drive	Raleigh	NC	27616	919-333-8123	919-707-1518	919-333-8123	sweettye2004@yahoo.com
District Officers	Immediate Past Chairperson	47	Danny	Rose	697 Peele Road	Clayton	NC	27520	--	919-707-9529	910-471-4663	locomanrr@yahoo.com
District Secretary	Secretary	47	Alecia	Holloman	5835 Shady Grove Circle	Raleigh	NC	27609	919-949-0762	919-707-9609	--	ahollomanpugh@gmail.com
District Treasurer	Treasurer	47	Ann	France	1334 Stone Manor Drive	Raleigh	NC	27610	919-707-9518	--	231-740-2876	annfrance1845@gmail.com
District Bylaws	Bylaws Chairperson	47	Shirley	Ballard	1152 Grovewood Dr	Clayton	NC	27520-7294	919-222-8242	919-707-8161	919-222-8242	shirleyballard07@yahoo.com
District Membership Chair	Membership Chairperson	47	Sherry	Baldwin	7107 Lovko Drive	Raleigh	NC	27613-7386	919-345-3915	919-707-1269	--	baldwinsherry32@yahoo.com
District Insurance Coordinator	Insurance Chairperson	47	Ann	France	1334 Stone Manor Drive	Raleigh	NC	27610	919-707-9518	--	231-740-2876	annfrance1845@gmail.com
District Scholarship Chair	Scholarship Chairperson	47	Shirley	Ballard	1152 Grovewood Dr	Clayton	NC	27520-7294	919-222-8242	919-707-8161	919-222-8242	shirleyballard07@yahoo.com
District Retiree Coordinator	Retiree Representative	47	Ann	France	1334 Stone Manor Drive	Raleigh	NC	27610	919-707-9518	--	231-740-2876	annfrance1845@gmail.com
District Chairs	Chairperson	56	Grace	Edwards	249 Conoconnara Trl	Henrico	NC	27842	252-535-1266	--	252-536-1375	edwgrace@gmail.com
District Officers	Vice Chairperson	56	Raymond	Vaughan	297 Saint John Church Rd	Jackson	NC	27845	252-538-9934	--	252-532-0538	raymondv20@centurylink.net
District Secretary	Secretary	56	Patricia	Arrington	2326 Goose Branch Dr	Rocky Mount	NC	27804	919-508-2843	252-826-5621	252-908-3253	701ondrock@gmail.com
District Treasurer	Treasurer	56	Frances	Turman	295 Riverside Trl.	Roanoke Rapids	NC	27870	252-533-0409	252-826-5621	252-308-7021	francesturman@gmail.com
District Bylaws	Bylaws Chairperson	56	Michael	Johnson	PO Box 327	Kelford	NC	27847-0327	252-344-2528	252-287-3467	252-724-1677	johnson4965@yahoo.com
District Policy Platform	Policy Platform Chairperson	56	Patricia	Arrington	2326 Goose Branch Dr	Rocky Mount	NC	27804	919-508-2843	252-826-5621	252-908-3253	701ondrock@gmail.com
District EMPAC Chair	EMPAC Chairperson	56	Michael	Johnson	PO Box 327	Kelford	NC	27847-0327	252-344-2528	252-287-3467	252-724-1677	johnson4965@yahoo.com
District EMPAC At-Large	EMPAC At-Large	56	Percy	Jackson	407 Occaneechee Neck North Rd	Jackson	NC	27845-9518	252-583-7601	--	252-326-5326	punderdue1@aol.com
District EMPAC At-Large	EMPAC At-Large	56	Raymond	Vaughan	297 Saint John Church Rd	Jackson	NC	27845	252-538-9934	--	252-532-0538	raymondv20@centurylink.net
District Membership Chair	Membership Chairperson	56	Willie	Pittman	PO Box 292	Weldon	NC	27890-0292	252-676-4787	--	--	jbragg53@yahoo.com
District Member Discount Chair	District Member Discount	56	Laquitta	Cooper	PO Box 171	Jackson	NC	27845-0171	252-536-9706	252-534-1631	--	laquitta.m.green@nccourts.org
District Insurance Coordinator	Insurance Chairperson	56	Alcille	Vaughan	297 St. John Church Rd	Jackson	NC	27845	252-538-9934	252-534-5611	252-532-9485	alcille.vaughan@ncdps.gov
District Communication Chair	Communications Chairperson	56	Doris	Garner	804 Washington Avenue	Weldon	NC	27890	252-538-0200	252-534-1536	252-326-4779	dwgarner804@gmail.com
District Scholarship Chair	Scholarship Chairperson	56	Garland	Pitchford	PO Box 721	Weldon	NC	27890-0721	252-537-6040	--	252-532-0353	garlandpritchford@gmail.com
District Retiree Coordinator	Retiree Representative	56	Delores	Jones	103 Kasdon Drive	Garner	NC	27529	919-359-2283	--	252-673-6663	jonesd0708@gmail.com
District Awards	Awards Chairperson	56	Richard	Garner	804 Washington Ave	Weldon	NC	27890-1840	252-538-0200	--	252-326-4780	richard.garner44@gmail.com
District Chairs	Chairperson	57	Daisy	Stancill	4109 Ridgecrest Rd	Wilson	NC	27893-7675	252-291-9251	252-462-4005	252-289-0074	daisy.stancill@ncdps.gov
District Officers	Vice Chairperson	57	Drew	Stanley	639 Breedlove Rd	Nashville	NC	27856-9291	252-459-4022	252-462-4180	--	drew.stanley@suddenlink.net
District Officers	Immediate Past Chairperson	57	Vernon	Sheen	6940 Teeny Rd	Sims	NC	27880-9520	252-296-0083	252-459-4455	252-292-9810	tsheen15@gmail.com
District Secretary	Secretary	57	Catherine	Joyner	309 Whitehall Dr	Rocky Mount	NC	27804-8605	252-442-3997	252-462-4041	252-908-5774	catherine.joyner@ncdps.gov
District Treasurer	Treasurer	57	JoAnn	Mason	16 Jeffries Cv	Rocky Mount	NC	27804-6646	252-442-0608	--	--	jmason2650@aol.com
District Benevolence Chair	District Benevolence Chair	57	Laura	Hux	13186 Hwy 481	Enfield	NC	27823	252-592-8022	252-459-4455	252-955-8016	lnhux2612@gmail.com
District Bylaws	Bylaws Chairperson	57	Michael	Richardson	754-C Tiffany Square Blvd	Rocky Mount	NC	27804-3429	252-469-8184	252-459-4455	252-469-8184	noi522@yahoo.com
District Policy Platform	Policy Platform Chairperson	57	Chicquita	Lucas	1108 Hill St	Rocky Mount	NC	27801-6003	252-446-3380	252-459-4455	--	chicquital@hotmail.com
District EMPAC Chair	EMPAC Chairperson	57	Henry	Gregory	1003 Nash St Nw	Wilson	NC	27893	252-243-0453	--	252-292-3097	hdgreg43@gmail.com
District EMPAC At-Large	EMPAC At-Large	57	Linda	Sheen	6940 Teeny Road	Sims	NC	27880	252-296-0083	--	252-289-5703	tsheen15@gmail.com
District EMPAC At-Large	EMPAC At-Large	57	Vernon	Sheen	6940 Teeny Rd	Sims	NC	27880-9520	252-296-0083	252-459-4455	252-292-9810	tsheen15@gmail.com
District Membership Chair	Membership Chairperson	57	James	Whitehead	6936 Teeny Rd	Sims	NC	27880-9520	252-399-2049	252-462-4013	252-373-9094	jaw0125@gmail.com
District Member Discount Chair	District Member Discount	57	Lance	Woodard	2406 Trull St Sw	Wilson	NC	27893	252-315-2157	--	--	lwoodard2014@gmail.com
District Insurance Coordinator	Insurance Chairperson	57	James	Whitehead	6936 Teeny Rd	Sims	NC	27880-9520	252-399-2049	252-462-4013	252-373-9094	jaw0125@gmail.com
Member Action Team	District Member Strength Chair	57	George	Jefferies	501 Indian Trl	Nashville	NC	27856	252-459-9264	252-459-2762	252-903-9943	kingg40@aol.com
District Emerging Leaders	District Emerging Leaders	57	Deborah	Bulluck	5204 Noble Mill Pond Rd.	Rocky Mount	NC	27801	252-972-9566	252-459-4455	252-908-7381	djeanbulluck@gmail.com
District Communication Chair	Communications Chairperson	57	Mattie	Washington	276 Regency Dr	Nashville	NC	27856-1812	252-459-9765	252-442-9712	--	mattiewashington@suddenlink.net
District Scholarship Chair	Scholarship Chairperson	57	Connie	Gray	4311 Chinook Ct	Wilson	NC	27893-8832	252-234-2818	252-459-4455	252-289-6816	cdgray634.cg@gmail.com
District Auditing Chairperson	Auditing Chairperson	57	Lela	King	328 Conoconnara Rd	Halifax	NC	27839-8758	252-826-4287	--	704-483-5003	lelakng@yahoo.com
District Nominating Chair	Nominating Chairperson	57	James	Tuck	112 Greenbriar Rd	Roanoke Rapids	NC	27870-3346	252-537-3358	252-534-5611	--	jtuck63@yahoo.com
District Parliamentarian	Parliamentarian	57	Patricia	Harris	816 Cedarbrook Dr	Rocky Mount	NC	27803-2601	252-442-8757	--	252-883-7180	harrispd58@yahoo.com
District Retiree Coordinator	Retiree Representative	57	Linda	Sheen	6940 Teeny Road	Sims	NC	27880	252-296-0083	--	252-289-5703	tsheen15@gmail.com
District Awards	Awards Chairperson	57	Sandra	Ladson	721 Westview Ct	Nashville	NC	27856-1100	252-459-4455	--	252-462-5525	chacha55.sl@gmail.com
Delegate	Delegate	57	Shirley	Bennett	141 Zoo Rd S	Roanoke Rapids	NC	27870-8390	--	252-456-3400	252-326-7608	shirley.bennett@ncdps.gov
Delegate	Delegate	57	Linda	Edwards	2001 Rocky Cross Rd	Zebulon	NC	27597-5814	919-404-0097	252-462-4002	--	ledancer45@gmail.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
Delegate	Delegate	58	James	Brogden	1132 Mount Carmel Church Rd NE	Pikeville	NC	27863-9188	919-738-1127	919-731-2023	919-738-1127	fasteddieb52@gmail.com
SEANC Executive Committee	Immediate Past President	58	R. Ross	Hailey	214 Channel Run	Washington	NC	27889	252-946-8862	--	919-631-6666	rosshailey@suddenlink.net
District Chairs	Chairperson	58	Pamela	Hailey	214 Channel Run	Washington	NC	27889-9248	252-946-8862	--	919-631-6665	pamhailey@suddenlink.net
District Officers	Vice Chairperson	58	Zachary	Branch	306 Bayleaf Dr	Goldsboro	NC	27534-9480	919-751-9188	919-731-7550	919-738-1386	zbr2362302@aol.com
District Officers	Immediate Past Chairperson	58	Marie	Stone	500 Todd Drive	Goldsboro	NC	27534	919-778-4901	--	919-988-0368	otherchuckstone@aol.com
District Secretary	Secretary	58	Sandra	Pendergraft	620 Deer Acres Dr	Goldsboro	NC	27530-9268	919-731-4304	--	919-922-2807	pendergraft.sandy@yahoo.com
District Treasurer	Treasurer	58	Larry	Jones	P.O. Box 462	Goldsboro	NC	27530	919-734-8893	--	919-394-6569	larlin@nc.rr.com
District Benevolence Chair	District Benevolence Chair	58	Steven	Taylor	7520 Lead Mine Rd Apt 306	Raleigh	NC	27615-4896	919-778-2208	--	919-922-5109	ncuseanc@yahoo.com
District Bylaws	Bylaws Chairperson	58	Marie	Stone	500 Todd Drive	Goldsboro	NC	27534	919-778-4901	--	919-988-0368	otherchuckstone@aol.com
District Policy Platform	Policy Platform Chairperson	58	Zachary	Branch	306 Bayleaf Dr	Goldsboro	NC	27534-9480	919-751-9188	919-731-7550	919-738-1386	zbr2362302@aol.com
District EMPAC Chair	EMPAC Chairperson	58	Willie	Walker	109 Duffy Dr	Goldsboro	NC	27534	919-288-1506	919-440-0098	919-440-0098	Willie4351@hotmail.com
District EMPAC At-Large	EMPAC At-Large	58	James	Brogden	1132 Mount Carmel Church Rd NE	Pikeville	NC	27863-9188	919-738-1127	919-731-2023	919-738-1127	fasteddieb52@gmail.com
District EMPAC At-Large	EMPAC At-Large	58	Robert	Hines	148 Rosewood Rd	Goldsboro	NC	27530-7800	919-735-0222	252-734-5580	919-738-1525	swdadrock@bellsouth.net
District Membership Chair	Membership Chairperson	58	Veineta	Howard	302 Lane Tree Dr	Goldsboro	NC	27530-9050	919-734-6200	252-747-8101	919-920-4296	leasegrant@yahoo.com
District Member Discount Chair	District Member Discount	58	Steve	Futrell	4146 East Horne Ave	Farmville	NC	27828	252-753-2011	--	252-320-0632	steve_r_futrell@yahoo.com
District Insurance Coordinator	Insurance Chairperson	58	Pamela	Hailey	214 Channel Run	Washington	NC	27889-9248	252-946-8862	--	919-631-6665	pamhailey@suddenlink.net
Member Action Team	District Member Strength Chair	58	Onie	Whitley	816 S Raiford St	Selma	NC	27576-3222	919-965-6958	919-814-2441	919-525-0972	onie.whitley@ncdps.gov
District Communication Chair	Communications Chairperson	58	Sandra	Pendergraft	620 Deer Acres Dr	Goldsboro	NC	27530-9268	919-731-4304	--	919-922-2807	pendergraft.sandy@yahoo.com
District Scholarship Chair	Scholarship Chairperson	58	James	Brogden	1132 Mount Carmel Church Rd NE	Pikeville	NC	27863-9188	919-738-1127	919-731-2023	919-738-1127	fasteddieb52@gmail.com
District Parliamentarian	Parliamentarian	58	R. Ross	Hailey	214 Channel Run	Washington	NC	27889	252-946-8862	--	919-631-6666	rosshailey@suddenlink.net
District Retiree Coordinator	Retiree Representative	58	Forrest	Teague	850 Friendly Dr	Goldsboro	NC	27530-9492	919-736-3611	--	919-429-2476	hteague@nc.rr.com
District Awards	Awards Chairperson	58	Ethel	Branch	306 Bayleaf Drive	Goldsboro	NC	27534	919-751-9188	--	919-738-3215	Ncsun31617@aol.com
Delegate	Delegate	58	Connie	Barton	2280 Vinson Rd	Clayton	NC	27527-9145	919-553-2083	919-716-3404	919-971-9948	barton.connie@gmail.com
Delegate	Delegate	58	Ethel	Branch	306 Bayleaf Drive	Goldsboro	NC	27534	919-751-9188	--	919-738-3215	Ncsun31617@aol.com
Delegate	Delegate	58	Zachary	Branch	306 Bayleaf Dr	Goldsboro	NC	27534-9480	919-751-9188	919-731-7550	919-738-1386	zbr2362302@aol.com
Delegate	Delegate	58	James	Brogden	1132 Mount Carmel Church Rd NE	Pikeville	NC	27863-9188	919-738-1127	919-731-2023	919-738-1127	fasteddieb52@gmail.com
Delegate	Delegate	58	Steve	Futrell	4146 East Horne Ave	Farmville	NC	27828	252-753-2011	--	252-320-0632	steve_r_futrell@yahoo.com
Delegate	Delegate	58	Pamela	Hailey	214 Channel Run	Washington	NC	27889-9248	252-946-8862	--	919-631-6665	pamhailey@suddenlink.net
Delegate	Delegate	58	R. Ross	Hailey	214 Channel Run	Washington	NC	27889	252-946-8862	--	919-631-6666	rosshailey@suddenlink.net
Delegate	Delegate	58	Robert	Hines	148 Rosewood Rd	Goldsboro	NC	27530-7800	919-735-0222	252-734-5580	919-738-1525	swdadrock@bellsouth.net
Delegate	Delegate	58	Veineta	Howard	302 Lane Tree Dr	Goldsboro	NC	27530-9050	919-734-6200	252-747-8101	919-920-4296	leasegrant@yahoo.com
Delegate	Delegate	58	Larry	Jones	P.O. Box 462	Goldsboro	NC	27530	919-734-8893	--	919-394-6569	larlin@nc.rr.com
Delegate	Delegate	58	Sandra	Pendergraft	620 Deer Acres Dr	Goldsboro	NC	27530-9268	919-731-4304	--	919-922-2807	pendergraft.sandy@yahoo.com
Delegate	Delegate	58	Marie	Stone	500 Todd Drive	Goldsboro	NC	27534	919-778-4901	--	919-988-0368	otherchuckstone@aol.com
Delegate	Delegate	58	Steven	Taylor	7520 Lead Mine Rd Apt 306	Raleigh	NC	27615-4896	919-778-2208	--	919-922-5109	ncuseanc@yahoo.com
Delegate	Delegate	58	Forrest	Teague	850 Friendly Dr	Goldsboro	NC	27530-9492	919-736-3611	--	919-429-2476	hteague@nc.rr.com
Delegate	Delegate	58	Willie	Walker	109 Duffy Dr	Goldsboro	NC	27534	919-288-1506	919-440-0098	919-440-0098	Willie4351@hotmail.com
Delegate	Delegate	58	Onie	Whitley	816 S Raiford St	Selma	NC	27576-3222	919-965-6958	919-814-2441	919-525-0972	onie.whitley@ncdps.gov
District Chairs	Chairperson	59	Kathy	Merritt	404 Beechwood Dr	Goldsboro	NC	27530	--	--	919-580-2837	kathy.merritt@dhhs.nc.gov
District Officers	Vice Chairperson	59	John	Miller	302 Easy St	La Grange	NC	28551-8350	252-566-4302	919-731-3307	919-394-4979	jtmgifts@embarqmail.com
District Treasurer	Treasurer	59	Brenda	Smith	277 Rodell Barrow Rd	Goldsboro	NC	27534	--	919-947-8186	919-738-3581	Brenda.M.Smith@dhhs.nc.gov
District Bylaws	Bylaws Chairperson	59	Maxine	Rouse	132 Southern Plaza Dr	Dudley	NC	28333-9159	919-734-9495	--	--	readermr2@aol.com
District Policy Platform	Policy Platform Chairperson	59	William	Berry	204 Courtney Rd	Goldsboro	NC	27534-9466	919-751-9175	919-759-2956	919-920-7807	berry7756@aol.com
District EMPAC Chair	EMPAC Chairperson	59	Paul	Buday	112 Robert Ave	Dudley	NC	28333-5212	919-736-0065	--	919-920-3601	paulbuday@att.net
District EMPAC At-Large	EMPAC At-Large	59	Orie	Henry	2102 Koonce St	Goldsboro	NC	27530-7266	919-735-8198	--	919-738-3070	ohenry2@nc.rr.com
District EMPAC At-Large	EMPAC At-Large	59	John	Miller	302 Easy St	La Grange	NC	28551-8350	252-566-4302	919-731-3307	919-394-4979	jtmgifts@embarqmail.com
District Membership Chair	Membership Chairperson	59	Carolyn	Sutton	475 Davis Street Ext	Fremont	NC	27830-9286	919-242-6984	919-731-3599	919-223-1328	carolyn.sutton@dhhs.nc.gov
District Insurance Coordinator	Insurance Chairperson	59	Lorice	Worrells	5117 Wayne Memorial Dr.	Goldsboro	NC	27534	919-751-0030	--	919-920-6715	lorice54@aol.com
District Communication Chair	Communications Chairperson	59	Althea	Jones	1283 Rosewood Rd	Goldsboro	NC	27530	919-583-8849	919-731-3432	919-221-3469	Althea.Jones@dhhs.nc.gov
District Scholarship Chair	Scholarship Chairperson	59	Brenda	Smith	277 Rodell Barrow Rd	Goldsboro	NC	27534	--	919-947-8186	919-738-3581	Brenda.M.Smith@dhhs.nc.gov
District Retiree Coordinator	Retiree Representative	59	Orie	Henry	2102 Koonce St	Goldsboro	NC	27530-7266	919-735-8198	--	919-738-3070	ohenry2@nc.rr.com
Statewide Communication Comm.	State Training Chairperson	60	Carolyn	Sutton	823 N. Spence Ave.	Goldsboro	NC	27534	919-330-4202	919-581-4022	919-920-1359	carolynm@earthlink.net
District Chairs	Chairperson	60	Hiawatha	Jones	111 S. Virginia St.	Goldsboro	NC	27530	--	--	919-330-7743	joneshiawatha@gmail.com
District Officers	Vice Chairperson	60	Cheryl	Thompson	2110 Michelle Dr	Kinston	NC	28504-1416	919-739-6211	252-522-0511	919-344-1640	cherylrthompson@aol.com
District Secretary	Secretary	60	Tonya	Sampson	PO Box 11043	Goldsboro	NC	27532	919-751-2342	919-581-4076	919-581-4711	kutora574@gmail.com
District Treasurer	Treasurer	60	Marcie	Green	200 Kuwicksi Road	Pikeville	NC	27863	919-736-8842	919-398-3323	919-344-5198	marciereen@johnston.k12.nc.us
District Bylaws	Bylaws Chairperson	60	Cheryl	Thompson	2110 Michelle Dr	Kinston	NC	28504-1416	919-739-6211	252-522-0511	919-344-1640	cherylrthompson@aol.com
District Policy Platform	Policy Platform Chairperson	60	Jo Anne	Young	224 Herbert St.	Goldsboro	NC	27530	919-731-2533	--	919-273-1156	chrisandkayla2@gmail.com
District EMPAC Chair	EMPAC Chairperson	60	James	Alston	526 Rollingwood Dr	Dudley	NC	28333-8238	919-734-2719	--	919-273-3118	--
District Membership Chair	Membership Chairperson	60	Russell	Anderson	215 Fox Dr	Dudley	NC	28333	919-580-9726	919-581-4616	919-344-5169	russell.anderson@ncmail.net
District Communication Chair	Communications Chairperson	60	Hiawatha	Jones	111 S. Virginia St.	Goldsboro	NC	27530	--	--	919-330-7743	joneshiawatha@gmail.com
District Scholarship Chair	Scholarship Chairperson	60	Jeff	Whitener	966-B Raynor Mill Rd	Mount Olive	NC	28365-7610	919-689-3024	919-581-4450	919-738-3557	jeff.whitener@dhhs.nc.gov
District Retiree Coordinator	Retiree Representative	60	Tonya	Sampson	PO Box 11043	Goldsboro	NC	27532	919-751-2342	919-581-4076	919-581-4711	kutora574@gmail.com
District Chairs	Chairperson	61	Cynthia	Hester	106 Biggs Avenue	Elizabethtown	NC	28337-0176	910-862-4665	--	910-876-1553	cindy.hester1971@gmail.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Officers	Vice Chairperson	61	Robert	Butler	3036 Odom Road	Clinton	NC	28328	910-590-2343	910-592-6174	910-590-1708	rbutler@dot.state.nc.us
District Officers	Immediate Past Chairperson	61	Ricky	Rivenbark	4400 NC Highway 11	Willard	NC	28478	910-552-6027	--	910-675-7198	rreagan22@hotmail.com
District Secretary	Secretary	61	Gail	Watson	347 HC Powers Road	Wallace	NC	28466	910-285-4035	910-259-8073	910-271-5855	gail.watson@ncdps.gov
District Treasurer	Treasurer	61	Patricia	Woodcock	3091 Penderlea Hwy	Burgaw	NC	28425	910-259-7628	910-259-8735	910-470-1441	patriciawoodcock@ymail.com
District Bylaws	Bylaws Chairperson	61	Robert	Butler	3036 Odom Road	Clinton	NC	28328	910-590-2343	910-592-6174	910-590-1708	rbutler@dot.state.nc.us
District Policy Platform	Policy Platform Chairperson	61	Cynthia	Hester	106 Biggs Avenue	Elizabethtown	NC	28337-0176	910-862-4665	--	910-876-1553	cindy.hester1971@gmail.com
District EMPAC Chair	EMPAC Chairperson	61	Gail	Watson	347 HC Powers Road	Wallace	NC	28466	910-285-4035	910-259-8073	910-271-5855	gail.watson@ncdps.gov
District EMPAC At-Large	EMPAC At-Large	61	Shannon	Baylor	2557 H.B. Lewis Road	Clinton	NC	28328-1945	--	910-592-8168	910-990-0076	svbaylor@ncdot.gov
District EMPAC At-Large	EMPAC At-Large	61	Robert	Butler	3036 Odom Road	Clinton	NC	28328	910-590-2343	910-592-6174	910-590-1708	rbutler@dot.state.nc.us
District Membership Chair	Membership Chairperson	61	Donnie	Dudley	395 Southwood Dr	Clinton	NC	28328-5005	910-592-7567	910-592-1434	--	ddudley@dot.state.nc.us
District Member Discount Chair	District Member Discount	61	Mark	Turlington	Po Box 125	Clinton	NC	28329	910-592-2540	--	910-990-7944	mturlington@embarqmail.com
District Insurance Coordinator	Insurance Chairperson	61	Carolyn	Lanier	5465 Old Maple Hill Rd	Burgaw	NC	28425-8072	910-259-2572	--	910-470-2485	gmaofbunch@yahoo.com
Member Action Team	District Member Strength Chair	61	Donnie	Dudley	395 Southwood Dr	Clinton	NC	28328-5005	910-592-7567	910-592-1434	--	ddudley@dot.state.nc.us
District Communication Chair	Communications Chairperson	61	Shelby	Kidd	1394 Deep Bottom Rd	Wallace	NC	28466	910-284-2154	--	910-284-2154	swkidd1959@gmail.com
District Scholarship Chair	Scholarship Chairperson	61	Donald	Frazier	220 Naylor School Rd	Roseboro	NC	28382-7259	910-564-4155	910-592-6174	910-990-1815	drfdot@yahoo.com
District Parliamentarian	Parliamentarian	61	Ricky	Rivenbark	4400 NC Highway 11	Willard	NC	28478	910-552-6027	--	910-675-7198	rreagan22@hotmail.com
District Retiree Coordinator	Retiree Representative	61	Ricky	Rivenbark	4400 NC Highway 11	Willard	NC	28478	910-552-6027	--	910-675-7198	rreagan22@hotmail.com
District Awards	Awards Chairperson	61	Beverly	Rivenbark	4400 Nc Hwy. 11	Willard	NC	28478	910-552-6027	--	910-604-1616	rickybark22@hotmail.com
District Chairs	Chairperson	62	Laura	Overstreet	237 Cherokee Trl	Wilmington	NC	28409-3409	910-395-2101	--	910-471-9101	church237@gmail.com
District Officers	Vice Chairperson	62	Lewis	Sasser	4210 Tillson Rd	Wilmington	NC	28412-8239	910-395-0497	--	910-520-0265	lsasser@ec.rr.com
District Officers	Immediate Past Chairperson	62	Lewis	Sasser	4210 Tillson Rd	Wilmington	NC	28412-8239	910-395-0497	--	910-520-0265	lsasser@ec.rr.com
District Secretary	Secretary	62	Sandra	Cherry	6033 Inland Greens Dr.	Wilmington	NC	28405	910-540-8080	--	910-540-8080	sandra_cherry@hotmail.com
District Treasurer	Treasurer	62	J.L.	Tyndall	301 N 23rd St	Wilmington	NC	28405-2803	910-343-9581	--	--	--
District Benevolence Chair	District Benevolence Chair	62	Mary	Hinnant	329 Lullwater Dr.	Wilmington	NC	28403-1529	910-791-0203	--	910-233-1793	hinnant@ec.rr.com
District Bylaws	Bylaws Chairperson	62	Gloria	Sasser	4210 Tillson Rd	Wilmington	NC	28412	910-395-0497	--	910-520-8429	sasserg@uncw.edu
District Policy Platform	Policy Platform Chairperson	62	Frances	Burney-Matthews	4809 Gordon Road	Wilmington	NC	28411	910-452-1256	910-859-4809	910-233-4022	francesburneymatthews@yahoo.com
District EMPAC Chair	EMPAC Chairperson	62	John	Griffin	3114 Scarborough Dr	Wilmington	NC	28409-2570	910-796-0044	910-772-0500	--	bob.griffin@ncaquariums.com
District EMPAC At-Large	EMPAC At-Large	62	W. Ernest	Blackburn	39 Lee Dr.	Wilmington	NC	28401	910-798-4048	--	910-616-3000	wblackburn1@att.net
District EMPAC At-Large	EMPAC At-Large	62	Mary	Tickle	1285 Beach Dr. S.W.	Sunset Beach	NC	28468	910-579-6744	--	910-233-5815	ticklehorne@atmc.net
District Membership Chair	Membership Chairperson	62	Marguerite	Brown	2755 Acorn Branch Rd	Wilmington	NC	28405-8047	910-762-3912	--	--	mbrown46@ec.rr.com
District Insurance Coordinator	Insurance Chairperson	62	Emma	Bryan	4442 Jamey Court	Wilmington	NC	28405	910-762-4858	--	910-520-2309	egb26@bellsouth.net
District Communication Chair	Communications Chairperson	62	Gloria	Sasser	4210 Tillson Rd	Wilmington	NC	28412	910-395-0497	--	910-520-8429	sasserg@uncw.edu
District Scholarship Chair	Scholarship Chairperson	62	Tracy	Ennis	105 Tom Avenue	Castle Hayne	NC	28429-5769	--	910-512-4082	910-620-4979	tennis@ncdot.gov
District Social Chair	Social Chairperson	62	Mary	Hinnant	329 Lullwater Dr.	Wilmington	NC	28403-1529	910-791-0203	--	910-233-1793	hinnant@ec.rr.com
District Nominating Chair	Nominating Chairperson	62	Julie	Burns	6141 Point Caswell Rd.	Atkinson	NC	28421-9681	910-283-5535	--	910-512-5080	jhorrell@intrstar.net
District Parliamentarian	Parliamentarian	62	David	Holden	8075 Chinaberry Ln NE	Leland	NC	28451	910-253-6430	--	910-742-2892	jobe5@atmc.net
District Retiree Coordinator	Retiree Representative	62	Sadie	McAllister	522 Decatur Drive	Wilmington	NC	28403	910-799-6643	--	910-619-8045	--
District Awards	Awards Chairperson	62	Roger	Hawkins	2324 S 41st St Apt 353	Wilmington	NC	28403-5526	910-350-0167	--	--	rebel2921@gamil.com
Delegate	Delegate	62	Angela	Keith	422 Montego Ct.	Wilmington	NC	28411	--	910-962-7450	910-471-8393	keitha@uncw.edu
Delegate	Delegate	62	Carolyn	Nelson	PO Box 11342	Wilmington	NC	28404-1342	910-799-5285	--	--	--
Delegate	Delegate	62	Daniel	Tickle	425 34th Street	Sunset Beach	NC	28468	910-579-6744	--	910-274-3454	ticklehorne@atmc.net
District Chairs	Chairperson	63	Sherryll	Dodge	451 Bridgman Rd	Swanquarter	NC	27885-9338	252-944-6022	252-926-1810	252-944-6022	SherryJD63@gmail.com
District Officers	Vice Chairperson	63	Marion	Drake	106 Saint Luke Church Rd	Windsor	NC	27983-8482	252-799-8522	--	252-484-0822	--
District Officers	Immediate Past Chairperson	63	Marion	Drake	106 Saint Luke Church Rd	Windsor	NC	27983-8482	252-799-8522	--	252-484-0822	--
District Secretary	Secretary	63	Alvin	Lewis	1571 Bonnie Best Rd	Williamston	NC	27892-8917	252-792-4191	252-789-5246	252-802-0206	alvinlewis@email.com
District Treasurer	Treasurer	63	Alvin	Lewis	1571 Bonnie Best Rd	Williamston	NC	27892-8917	252-792-4191	252-789-5246	252-802-0206	alvinlewis@email.com
District Bylaws	Bylaws Chairperson	63	J. E.	Skinner	1071 Canal St	Williamston	NC	27892-8673	252-792-8551	--	--	jes375@embarqmail.com
District Policy Platform	Policy Platform Chairperson	63	Alvin	Lewis	1571 Bonnie Best Rd	Williamston	NC	27892-8917	252-792-4191	252-789-5246	252-802-0206	alvinlewis@email.com
District EMPAC Chair	EMPAC Chairperson	63	J. E.	Skinner	1071 Canal St	Williamston	NC	27892-8673	252-792-8551	--	--	jes375@embarqmail.com
District Membership Chair	Membership Chairperson	63	Carshenia	Ryan	225 Morning Rd	Windsor	NC	27983-8907	252-509-5059	252-794-8600	--	ryancarshenia@yahoo.com
District Member Discount Chair	District Member Discount	63	Carshenia	Ryan	225 Morning Rd	Windsor	NC	27983-8907	252-509-5059	252-794-8600	--	ryancarshenia@yahoo.com
District Insurance Coordinator	Insurance Chairperson	63	Margaret	Pierce	108 Pierce Ln	Windsor	NC	27983-9552	252-794-5018	252-348-2213	252-325-2829	peanutbelt.res@ncagr.gov
Member Action Team	District Member Strength Chair	63	Tyrell	Griggs	1499 Jasper Rd.	Greenville	NC	27834	252-717-6386	252-747-8101	252-717-6386	griggs.tyrell@gmail.com
District Communication Chair	Communications Chairperson	63	Rhoda (Betsy)	Skinner	1071 Canal Street	Williamston	NC	27892	252-792-8551	--	--	betsys64@embarqmail.com
District Scholarship Chair	Scholarship Chairperson	63	Sybil	Kearse	2555 Amanda Place	Winterville	NC	28590	--	252-794-8600	252-714-1553	sybil.kearse@ncdps.gov
District Retiree Coordinator	Retiree Representative	63	James	Benton	816 Hwy 461	Ahoskie	NC	27910-8014	252-209-8836	--	--	jebenton@ymail.com
District Ways and Means	Ways and Means Chairperson	63	Bobbie	Hodges	5140 Prison Camp Road	Williamston	NC	27892	252-789-0463	--	828-551-2737	bobbie.hodges57@gmail.com
District Awards	Awards Chairperson	63	Bobbie	Hodges	5140 Prison Camp Road	Williamston	NC	27892	252-789-0463	--	828-551-2737	bobbie.hodges57@gmail.com
District Chairs	Chairperson	64	Latina	Shelley	1000 Jade Ln	Winterville	NC	28590	--	252-707-5192	252-474-0640	tinkabell7_8@yahoo.com
District Officers	Vice Chairperson	64	Octavius	Shelley	1000 Jade Ln.	Winterville	NC	28590	--	252-830-3426	252-414-3132	oshelley81@yahoo.com
District Officers	Immediate Past Chairperson	64	Gene	Mills	1810 Greenville Blvd	Greenville	NC	27834	--	252-258-0950	252-258-0950	tylerstormspring31@gmail.com
District Secretary	Secretary	64	Bonita	Henderson	201 S Jenkins St	Holly Ridge	NC	28445	252-714-8330	--	252-714-8330	bhh1008@msn.com
District Treasurer	Treasurer	64	Bonita	Henderson	201 S Jenkins St	Holly Ridge	NC	28445	252-714-8330	--	252-714-8330	bhh1008@msn.com
District Bylaws	Bylaws Chairperson	64	Garland	Beddard	365 E Littlefield Rd	Ayden	NC	28513-8417	252-746-6708	--	252-714-5258	glbeddard@wmconnect.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Policy Platform	Policy Platform Chairperson	64	Betsey Lee	Hodges	102 Dogwood Dr	Washington	NC	27889-5410	252-975-4790	--	--	blh1480@hotmail.com
District EMPAC Chair	EMPAC Chairperson	64	Betsey Lee	Hodges	102 Dogwood Dr	Washington	NC	27889-5410	252-975-4790	--	--	blh1480@hotmail.com
District EMPAC At-Large	EMPAC At-Large	64	Jake	King	728 Smithtown Rd	Grimesland	NC	27837	252-757-3228	252-830-3499	--	
District EMPAC At-Large	EMPAC At-Large	64	Gene	Mills	1810 Greenville Blvd	Greenville,	NC	27834	--	--	252-258-0950	tylerstormspring31@gmail.com
District Membership Chair	Membership Chairperson	64	Lemuel	Felton	PO Box 72	Ernul	NC	28527-0072	252-658-2225	252-830-3499	252-658-2225	lem.felton@yahoo.com
District Member Discount Chair	District Member Discount	64	T. Glen	Allen	PO Box 431	Conetoe	NC	27819-0431	252-823-1263	--	910-612-5921	tgallen1202@aol.com
District Insurance Coordinator	Insurance Chairperson	64	Lemuel	Felton	PO Box 72	Ernul	NC	28527-0072	252-658-2225	252-830-3499	252-658-2225	lem.felton@yahoo.com
Member Action Team	District Member Strength Chair	64	Lemuel	Felton	PO Box 72	Ernul	NC	28527-0072	252-658-2225	252-830-3499	252-658-2225	lem.felton@yahoo.com
District Emerging Leaders	District Emerging Leaders	64	Octavius	Shelley	1000 Jade Ln.	Winterville	NC	28590	--	252-830-3426	252-414-3132	oshelley81@yahoo.com
District Communication Chair	Communications Chairperson	64	Bonita	Henderson	201 S Jenkins St	Holly Ridge	NC	28445	252-714-8330	--	252-714-8330	bhh1008@msn.com
District Scholarship Chair	Scholarship Chairperson	64	Patricia	Spain	8074 Stantonsburg Road	Farmville	NC	27828	252-228-0183	--	252-717-7741	patspain45@gmail.com
District Auditing Chairperson	Auditing Chairperson	64	Valorie	Sullivan	2602b Richard Dr	Greenville	NC	27834	252-752-9158	252-439-2832	252-347-3869	vsullivan@ncdot.gov
District Nominating Chair	Nominating Chairperson	64	Garland	Beddard	365 E Littlefield Rd	Ayden	NC	28513-8417	252-746-6708	--	252-714-5258	glbeddard@wmconnect.com
District Retiree Coordinator	Retiree Representative	64	Gene	Mills	1810 Greenville Blvd	Greenville,	NC	27834	--	--	252-258-0950	tylerstormspring31@gmail.com
District Special Projects	Special Projects Chairperson	64	Meredith	Taylor	3265 Rocky Hock Road	Edenton	NC	27932	252-337-4052	252-830-3499	--	chowantay58@gmail.com
District Awards	Awards Chairperson	64	Marty	Chosewood	190 Mill Hole Rd.	Washington	NC	27889	--	252-975-2722	252-945-4016	mchosedwood@suddenlink.net
Delegate	Delegate	64	T. Glen	Allen	PO Box 431	Conetoe	NC	27819-0431	252-823-1263	--	910-612-5921	tgallen1202@aol.com
Delegate	Delegate	64	Patsy	Cannon	150 Howard Blvd	Newport	NC	28570-7924	--	252-223-4820	252-646-5871	pcannon4@ec.rr.com
Delegate	Delegate	64	Marty	Chosewood	190 Mill Hole Rd.	Washington	NC	27889	--	252-975-2722	252-945-4016	mchosedwood@suddenlink.net
Delegate	Delegate	64	Lemuel	Felton	PO Box 72	Ernul	NC	28527-0072	252-658-2225	252-830-3499	252-658-2225	lem.felton@yahoo.com
Delegate	Delegate	64	Patricia	Spain	8074 Stantonsburg Road	Farmville	NC	27828	252-228-0183	--	252-717-7741	patspain45@gmail.com
Delegate	Delegate	64	Meredith	Taylor	3265 Rocky Hock Road	Edenton	NC	27932	252-337-4052	252-830-3499	--	chowantay58@gmail.com
Alternate Delegate	Alternate Delegate	64	Doug	Mace	608 Buckshot Ct.	Statesboro	GA	30461	252-327-2424	--	252-327-2424	doug@dougandcathi.com
SEANC Executive Committee	First Vice President	65	Gloria	Evans	113 Hidden Branches Close	Winterville	NC	28590	252-809-8186	252-744-9678	252-809-8186	highsmithg@gmail.com
Statewide Planning Committee	Planning Committee Chairperson	65	Gloria	Evans	113 Hidden Branches Close	Winterville	NC	28590	252-809-8186	252-744-9678	252-809-8186	highsmithg@gmail.com
District Chairs	Chairperson	65	Alicia	Simpson	132 Chandler Dr. Unit C	Greenville	NC	27834	252-714-7818	252-481-5820	252-714-7818	alicia040679@yahoo.com
District Officers	Vice Chairperson	65	William	Dawson	2977 US Highway 17 N	Washington	NC	27889-8678	252-946-4760	252-328-9711	252-943-1386	WA4SLC@yahoo.com
District Secretary	Secretary	65	Lina	Johnson	816 Fleming St	Greenville	NC	27834-3027	252-347-7915	252-744-1014	252-367-6008	johnsonli@ecu.edu
District Treasurer	Treasurer	65	Deborah	Austin	PO Box 633	Bellarthur	NC	27811-0633	252-752-2079	252-744-2205	252-531-4763	austinde@ecu.edu
District Benevolence Chair	District Benevolence Chair	65	Jacqueline	Caudill	2127 Leon Dr	Greenville	NC	27858-8523	252-414-9095	252-744-5108	252-414-9095	caudillj@ecu.edu
District Bylaws	Bylaws Chairperson	65	Camilla	Dawson	2977 US Hwy. 17 North	Washington	NC	27889	252-946-4760	252-816-7656	252-944-5693	camilla.dawson52@gmail.com
District Policy Platform	Policy Platform Chairperson	65	Mary	Johnson	3820 E Vancroft Cir Unit 17	Winterville	NC	28590-5876	252-758-1023	252-744-2082	--	johnsonma@ecu.edu
District EMPAC Chair	EMPAC Chairperson	65	Cynthia	Hart	6241 Stantonsburg Rd	Farmville	NC	27828	252-399-9335	252-744-3389	252-315-2600	Hartc@ecu.edu
District EMPAC At-Large	EMPAC At-Large	65	Martina	Christie	235 Buckingham Dr	Winterville	NC	28590-9419	252-355-0928	252-744-3517	252-347-4694	christiem@ecu.edu
District EMPAC At-Large	EMPAC At-Large	65	Camilla	Dawson	2977 US Hwy. 17 North	Washington	NC	27889	252-946-4760	252-816-7656	252-944-5693	camilla.dawson52@gmail.com
District EMPAC At-Large	EMPAC At-Large	65	William	Dawson	2977 US Highway 17 N	Washington	NC	27889-8678	252-946-4760	252-328-9711	252-943-1386	WA4SLC@yahoo.com
District Membership Chair	Membership Chairperson	65	Dwayne	Mackey	1244 Bristolmoore Drive	Winterville	NC	28590-6718	252-756-6151	252-747-3676	252-268-1589	blessedman64@gmail.com
District Member Discount Chair	District Member Discount	65	Cynthia	Hart	6241 Stantonsburg Rd	Farmville	NC	27828	252-399-9335	252-744-3389	252-315-2600	Hartc@ecu.edu
District Insurance Coordinator	Insurance Chairperson	65	Donna	Poe	2112 Cherrytree Lane	Winterville	NC	28590	--	--	252-864-4414	donnakypoe2013@yahoo.com
Member Action Team	District Member Strength Chair	65	Cynthia	Brown	1728 Grace St	Greenville	NC	27834	252-367-1902	252-744-4773	252-367-1902	browncy@ecu.edu
District Emerging Leaders	District Emerging Leaders	65	Laranda	Boone	PO Box 30643	Greenville	NC	27833-0643	252-367-8016	252-745-3074	252-367-8016	larandaboone@hotmail.com
District Communication Chair	Communications Chairperson	65	Karen	Simmons	608 River Hill Dr	Greenville	NC	27858	252-752-1845	252-737-1311	252-412-1441	simmonska@ecu.edu
District Scholarship Chair	Scholarship Chairperson	65	Deborah	Austin	PO Box 633	Bellarthur	NC	27811-0633	252-752-2079	252-744-2205	252-531-4763	austinde@ecu.edu
District Auditing Chairperson	Auditing Chairperson	65	Tammy	Heller	2266 Jane Dr	Greenville	NC	27858-9634	252-355-7043	252-744-3109	252-531-3504	tammy.heller@yahoo.com
District Parliamentarian	Parliamentarian	65	Lina	Johnson	816 Fleming St	Greenville	NC	27834-3027	252-347-7915	252-744-1014	252-367-6008	johnsonli@ecu.edu
District Retiree Coordinator	Retiree Representative	65	William	Dawson	2977 US Highway 17 N	Washington	NC	27889-8678	252-946-4760	252-328-9711	252-943-1386	WA4SLC@yahoo.com
District Awards	Awards Chairperson	65	Lynn	Tuthill	1504 Blacksmith Ln	Greenville	NC	27834-7992	252-830-5120	252-744-3284	252-917-4987	tuthill@ecu.edu
Delegate	Delegate	65	Jacqueline	Caudill	2127 Leon Dr	Greenville	NC	27858-8523	252-414-9095	252-744-5108	252-414-9095	caudillj@ecu.edu
Delegate	Delegate	65	Tammy	Heller	2266 Jane Dr	Greenville	NC	27858-9634	252-355-7043	252-744-3109	252-531-3504	tammy.heller@yahoo.com
Delegate	Delegate	65	Doris	Whitaker	1817 Thomas Langston Rd	Winterville	NC	28590-9009	252-353-6457	--	252-751-3051	whitaker714@gmail.com
Delegate	Delegate	65	Elisha	Whitaker	1817 Thomas Langston Rd	Winterville	NC	28590-9009	252-353-6457	--	--	smaw714@hotmail.com
District Chairs	Chairperson	66	Francisco	Duarte	1203 Airlee Road	Kinston	NC	28504-1451	252-523-1046	--	252-268-4004	fduarte1203@yahoo.com
District Officers	Vice Chairperson	66	Faye	Kinston	2207 Rouse Rd Apt D	Kinston	NC	28504-1992	252-527-1497	--	252-560-1001	wildaf2012@gmail.com
District Officers	Immediate Past Chairperson	66	Michael	Kollock	2104 Summerhill Ter	Kinston	NC	28504	252-939-0116	252-208-4142	252-939-0116	kollock@yahoo.com
District Secretary	Secretary	66	Lisa	Burwell	1411 Rhem St	Kinston	NC	28501-2743	252-522-9826	252-208-3766	252-939-0224	lisa.burwell@dhhs.nc.gov
District Treasurer	Treasurer	66	Lisa	Burwell	1411 Rhem St	Kinston	NC	28501-2743	252-522-9826	252-208-3766	252-939-0224	lisa.burwell@dhhs.nc.gov
District Bylaws	Bylaws Chairperson	66	Evelyn	Brown	705B E Washington Street	Kinston	NC	28501	--	252-208-3680	252-361-9625	wiggie1828@yahoo.com
District Policy Platform	Policy Platform Chairperson	66	Lisa	Burwell	1411 Rhem St	Kinston	NC	28501-2743	252-522-9826	252-208-3766	252-939-0224	lisa.burwell@dhhs.nc.gov
District EMPAC Chair	EMPAC Chairperson	66	Regina	Jackson	2308 Villa Drive	Kinston	NC	28504	252-468-1430	252-208-3964	252-468-1430	rgjackson10@yahoo.com
District EMPAC At-Large	EMPAC At-Large	66	Lisa	Burwell	1411 Rhem St	Kinston	NC	28501-2743	252-522-9826	252-208-3766	252-939-0224	lisa.burwell@dhhs.nc.gov
District EMPAC At-Large	EMPAC At-Large	66	Edward	Golden	2807 McLain St	Goldsboro	NC	27534	919-778-4236	252-208-4141	252-939-4539	ejgolden5@hotmail.com
District Membership Chair	Membership Chairperson	66	Michael	Kollock	2104 Summerhill Ter	Kinston	NC	28504	252-939-0116	252-208-4142	252-939-0116	kollock@yahoo.com
District Member Discount Chair	District Member Discount	66	Edward	Golden	2807 McLain St	Goldsboro	NC	27534	919-778-4236	252-208-4141	252-939-4539	ejgolden5@hotmail.com
District Insurance Coordinator	Insurance Chairperson	66	Rose	Brown	2461 Troy Ct	Kinston	NC	28504-7115	252-523-7489	--	252-775-0084	rosebrown2361@aol.com

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Communication Chair	Communications Chairperson	66	Lisa	Burwell	1411 Rhem St	Kinston	NC	28501-2743	252-522-9826	252-208-3766	252-939-0224	lisa.burwell@dhhs.nc.gov
District Nominating Chair	Nominating Chairperson	66	Jojuana	Threatt	1119 Grovemont Dr Apt J5	Greenville	NC	27834-8497	252-830-9427	252-208-3871	252-717-0243	jojuana.threatt@dhhs.nc.gov
District Parliamentarian	Parliamentarian	66	Faye	Davis	2207 Rouse Rd Apt D	Kinston	NC	28504-1992	252-527-1497	--	252-560-1001	wildaf2012@gmail.com
District Special Projects	Special Projects Chairperson	66	Jacqueline	Clemons	2601-F Willowbrook Ln	Wilson	NC	27893	252-399-2119	252-208-3384	252-315-8959	favvor4u@yahoo.com
District Awards	Awards Chairperson	66	Gwendolyn	Hemby	3130 Ricky Ct	La Grange	NC	28551	252-526-9838	--	252-560-4499	cgreeneyedcat@yahoo.com
Delegate	Delegate	66	Veronica	Boone	704 Doctors Dr Apt A	Kinston	NC	28501	252-268-8567	252-208-3569	252-268-8567	nightengale53@gmail.com
Delegate	Delegate	66	Jacqueline	Clemons	2601-F Willowbrook Ln	Wilson	NC	27893	252-399-2119	252-208-3384	252-315-8959	favvor4u@yahoo.com
Delegate	Delegate	66	Vidal	Couch	2621 Gary Dr.	Kinston	NC	28501-7217	252-686-0191	252-208-4000	252-560-3516	vidalcouch_jrt@live.com
Delegate	Delegate	66	Preston	Moore	1902 Washington St	New Bern	NC	28560-3435	252-876-4082	252-208-4000	252-288-7849	preston227@hotmail.com
Delegate	Delegate	66	Jojuana	Threatt	1119 Grovemont Dr Apt J5	Greenville	NC	27834-8497	252-830-9427	252-208-3871	252-717-0243	jojuana.threatt@dhhs.nc.gov
SEANC Executive Committee	President	67	Stanley	Drewery	5194 Norma Dr	Grifton	NC	28530-8505	252-916-9421	919-367-7149	252-916-9421	drewerystanley@yahoo.com
District Chairs	Chairperson	67	Patricia	Moore	317 Palisades Way	New Bern	NC	28560	252-637-7477	252-745-3074	814-758-0024	pmoore54@yahoo.com
District Officers	Vice Chairperson	67	Carlton	Jarman	940 State Camp Rd	Vanceboro	NC	28586-8452	252-636-0736	252-514-4731	252-675-1153	cjarman@ncdot.gov
District Secretary	Secretary	67	Sharon	Whitford	7351 NC 306 Hwy S	Grantsboro	NC	28529-9597	252-249-4901	252-244-3337	252-259-7571	Sharon.Whitford@ncdps.gov
District Treasurer	Treasurer	67	Deborah	Grzeslo	1001 Briarhill Court	New Bern	NC	28562	252-675-3073	252-671-7611	252-675-3073	dfgrzeslo@hotmail.com
District Bylaws	Bylaws Chairperson	67	James	Hall	810 Oakdale Ave	New Bern	NC	28562-7130	252-637-6701	252-633-4780	--	james@nbfabric.com
District Policy Platform	Policy Platform Chairperson	67	Cleveland	Woolard	101 Dobbs Spaight Rd.	New Bern	NC	28562	252-633-1798	--	--	clevelandwoolard@msn.com
District EMPAC Chair	EMPAC Chairperson	67	Edward	Thompson	3003 Madison Ave	New Bern	NC	28562-5710	252-633-9612	252-514-4731	252-671-3153	ethompson@ncdot.gov
District EMPAC At-Large	EMPAC At-Large	67	Jerry	Singleton	3103 Monroe Dr	New Bern	NC	28562-5725	252-514-9477	252-288-7070	252-259-1990	sarahsingleton55@yahoo.com
District EMPAC At-Large	EMPAC At-Large	67	Thomas	Singleton	221 Dawson Ln	Vanceboro	NC	28586-8891	252-244-1280	252-524-4731	252-558-2825	
District Insurance Coordinator	Insurance Chairperson	67	Whitford	Miller	3502 Wind Hill Court Apt. 103	NEW BERN	NC	28560-2726	252-229-7684	252-514-4731	--	whitfordmiller@yahoo.com
District Scholarship Chair	Scholarship Chairperson	67	Patricia	Moore	317 Palisades Way	New Bern	NC	28560	252-637-7477	252-745-3074	814-758-0024	pmoore54@yahoo.com
District Retiree Coordinator	Retiree Representative	67	Bruce	Jones	903 Longwood Dr	Trent Woods	NC	28562-4523	252-638-3941	--	252-229-1106	bljseanc@suddenlink.net
District Awards	Awards Chairperson	67	Ralph	Cullom	4806 Meadow Court Dr	New Bern	NC	28562-5024	252-638-4329	--	252-229-7568	drullom@embarqmail.com
District Chairs	Chairperson	68	Rita	Woods	101 Burris Rd	Creswell	NC	27928	252-797-0025	252-796-1085	252-394-6244	rita.woods@ncdps.gov
District Officers	Vice Chairperson	68	Roy	Selby	528 Monroe St.	Plymouth	NC	27962	--	252-473-3461	252-217-8656	roy.selby@yahoo.com
District Secretary	Secretary	68	Barbara	Drew	111 E Gale St	Edenton	NC	27932-1917	252-482-5998	--	252-642-9597	bandpurple@yahoo.com
District Treasurer	Treasurer	68	Barbara	Drew	111 E Gale St	Edenton	NC	27932-1917	252-482-5998	--	252-642-9597	bandpurple@yahoo.com
District Bylaws	Bylaws Chairperson	68	Carolyn	Skinner	918 Yeopim Rd	Edenton	NC	27932-9416	252-482-2654	252-796-1085	--	
District Policy Platform	Policy Platform Chairperson	68	Barbara	Drew	111 E Gale St	Edenton	NC	27932-1917	252-482-5998	--	252-642-9597	bandpurple@yahoo.com
District EMPAC Chair	EMPAC Chairperson	68	Quinterlene	Bowen	687 Mcnair Rd	Plymouth	NC	27962	252-793-9108	252-796-1085	252-791-2378	quinterlen@aol.com
District EMPAC At-Large	EMPAC At-Large	68	Teresa	Leary	102 Powell Court	Elizabeth City	NC	27909	252-562-0702	252-794-8600	252-333-9832	learydrew57@yahoo.com
District EMPAC At-Large	EMPAC At-Large	68	Roy	Selby	528 Monroe St.	Plymouth	NC	27962	--	252-473-3461	252-217-8656	roy.selby@yahoo.com
District Membership Chair	Membership Chairperson	68	Roy	Selby	528 Monroe St.	Plymouth	NC	27962	--	252-473-3461	252-217-8656	roy.selby@yahoo.com
District Member Discount Chair	District Member Discount	68	Quinterlene	Bowen	687 Mcnair Rd	Plymouth	NC	27962	252-793-9108	252-796-1085	252-791-2378	quinterlen@aol.com
District Insurance Coordinator	Insurance Chairperson	68	Brenda	Boone	626 Mapletown Lane	Swan Quarter	NC	27885	--	252-796-1085	252-944-1141	brendaoneal5036@yahoo.com
Member Action Team	District Member Strength Chair	68	Teresa	Leary	102 Powell Court	Elizabeth City	NC	27909	252-562-0702	252-794-8600	252-333-9832	learydrew57@yahoo.com
District Emerging Leaders	District Emerging Leaders	68	Ashley	Leigh	101 Burris Rd.	Creswell	NC	27928	--	919-733-4340	252-258-5885	
District Communication Chair	Communications Chairperson	68	Teresa	Leary	102 Powell Court	Elizabeth City	NC	27909	252-562-0702	252-794-8600	252-333-9832	learydrew57@yahoo.com
District Scholarship Chair	Scholarship Chairperson	68	Nina	Griswell	175 Travis School Rd	Columbia	NC	27925-9314	252-797-3878	252-796-1085	252-796-7074	n.griswell@mchsi.com
District Parliamentarian	Parliamentarian	68	Roy	Selby	528 Monroe St.	Plymouth	NC	27962	--	252-473-3461	252-217-8656	roy.selby@yahoo.com
District Retiree Coordinator	Retiree Representative	68	Mary	Bowens	P.O. Box 213	Creswell	NC	27928	252-797-4941	--	--	mablount51@yahoo.com
District Awards	Awards Chairperson	68	Ashley	Leigh	101 Burris Rd.	Creswell	NC	27928	--	919-733-4340	252-258-5885	
Delegate	Delegate	68	Glenn	Deaver	928 Alligood Rd.	Creswell	NC	27928	252-706-4277	--	252-217-3985	hoss5473@yahoo.com
Delegate	Delegate	68	Tammy	Griffin	PO Box 355	Belhaven	NC	27810	252-943-2129	252-926-1810	252-943-7647	tammy.griffin@ncdps.gov
Delegate	Delegate	68	Bessie	McCullor	582 Mapletown Ln	Swanquarter	NC	27885-9662	252-542-9990	252-926-1810	252-542-0612	bessie.mccullor@ncdps.gov
SEANC Executive Committee	East	69	Baldwin	Renner	909A Maple St	Elizabeth City	NC	27909-4248	252-207-5578	--	252-207-5578	vrkeithr@aol.com
District Officers	Vice Chairperson	69	Bryant	Elliott	118 Maraneth Pl.	Elizabeth City	NC	27909	--	252-331-4881	252-267-1628	bcarlelliott@aol.com
District Secretary	Secretary	69	Joyce	Shaw	1329c Weeksville Road	Elizabeth City	NC	27909	252-330-4299	252-335-3330	--	seanc_d69@hotmail.com
District Treasurer	Treasurer	69	Joyce	Shaw	1329c Weeksville Road	Elizabeth City	NC	27909	252-330-4299	252-335-3330	--	seanc_d69@hotmail.com
District Bylaws	Bylaws Chairperson	69	Joyce	Shaw	1329c Weeksville Road	Elizabeth City	NC	27909	252-330-4299	252-335-3330	--	seanc_d69@hotmail.com
District Policy Platform	Policy Platform Chairperson	69	Angela	Carver	1209 W Williams Cir	Elizabeth City	NC	27909-6131	--	252-335-3513	252-267-2884	awcarver@mail.ecsu.edu
District EMPAC Chair	EMPAC Chairperson	69	Bryant	Elliott	118 Maraneth Pl.	Elizabeth City	NC	27909	--	252-331-4881	252-267-1628	bcarlelliott@aol.com
District Membership Chair	Membership Chairperson	69	Thomas	Campbell	99 Quail Run Road	Elizabeth City	NC	27909	252-335-5395	252-338-3954	--	thomas_campbell@ncsu.edu
District Member Discount Chair	District Member Discount	69	Mary	Thornton	422 Neck Rd	Shiloh	NC	27974-7208	252-336-5555	252-335-8730	252-340-5701	mbthornton@mail.ecsu.edu
District Insurance Coordinator	Insurance Chairperson	69	Elizabeth	Linney	1511 Emerald Lake Cir.	Elizabeth City	NC	27909-3366	252-330-9986	252-335-3217	252-619-9049	ealinney@mail.ecsu.edu
District Emerging Leaders	District Emerging Leaders	69	Bryant	Elliott	118 Maraneth Pl.	Elizabeth City	NC	27909	--	252-331-4881	252-267-1628	bcarlelliott@aol.com
District Communication Chair	Communications Chairperson	69	Shellee	Rust	1077-a Northside Rd.	Elizabeth City	NC	27909	252-331-2335	252-335-0821	252-267-0913	rust.js@gmail.com
District Scholarship Chair	Scholarship Chairperson	69	Tonya	Jennings	1221 Campground Rd	Elizabeth City	NC	27909-7531	252-771-5556	252-331-4806	252-340-1815	tonya.jennings@ncdps.gov
District Auditing Chairperson	Auditing Chairperson	69	Sheila	Perry	106 Adelaide Ct W	Elizabeth City	NC	27909	252-331-2405	252-335-3818	--	smpperry69@yahoo.com
District Retiree Coordinator	Retiree Representative	69	Thomas	Campbell	99 Quail Run Road	Elizabeth City	NC	27909	252-335-5395	252-338-3954	--	thomas_campbell@ncsu.edu
SEANC Executive Committee	State Retiree Advisory Chair	70	Haynes	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-560-7245	--	252-560-7245	bbrigman1948@gmail.com
District Chairs	Chairperson	70	Debra	Tyson	PO Box 2664	Kinston	NC	28502	252-643-0963	252-939-1111	252-361-2421	womr12@gmail.com
District Officers	Vice Chairperson	70	Jeffrey	Jenkins	128 Edmondson Ln	Kinston	NC	28504-6850	252-468-2463	252-208-4920	--	jeff.jenkins@djidp.nc.gov

2016 - 2017
District Directory

Committee	Position	District	First	Last	Address	City	State	Zip	Home	Work	Cell	Email
District Officers	Immediate Past Chairperson	70	Haynes	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-560-7245	--	252-560-7245	bbrigman1948@gmail.com
District Secretary	Secretary	70	Patricia	Gates	2338 Stroud's Corner Rd.	Kinston	NC	28504	252-527-9814	--	252-361-0903	gates08@embarqmail.com
District Treasurer	Treasurer	70	Patricia	Gates	2338 Stroud's Corner Rd.	Kinston	NC	28504	252-527-9814	--	252-361-0903	gates08@embarqmail.com
District Bylaws	Bylaws Chairperson	70	Treva	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-568-5526	--	252-560-7246	tbrigman1953@gmail.com
District Policy Platform	Policy Platform Chairperson	70	Ernest	Fleming	2654 Kevin Dr	Kinston	NC	28501-7214	--	--	252-268-6338	eflem317@yahoo.com
District EMPAC Chair	EMPAC Chairperson	70	Roland	Best	1909 Northview Dr	Kinston	NC	28501-2451	252-527-3566	--	252-268-8988	rolandbest@embarqmail.com
District EMPAC At-Large	EMPAC At-Large	70	Haynes	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-560-7245	--	252-560-7245	bbrigman1948@gmail.com
District EMPAC At-Large	EMPAC At-Large	70	Treva	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-568-5526	--	252-560-7246	tbrigman1953@gmail.com
District Membership Chair	Membership Chairperson	70	Haynes	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-560-7245	--	252-560-7245	bbrigman1948@gmail.com
District Insurance Coordinator	Insurance Chairperson	70	Linda	Sutton	1028 Woodington Rd	Kinston	NC	28504-7056	--	--	252-559-0291	lindarousesutton@gmail.com
District Emerging Leaders	District Emerging Leaders	70	Deborah	Fleming	2654 Kevin Drive	Kinston	NC	28501	252-268-2550	252-747-8191	252-268-2550	deborahfleming@green.k12.nc.us
District Communication Chair	Communications Chairperson	70	Treva	Brigman	218 S. 2nd St.	Hookerton	NC	28538	252-568-5526	--	252-560-7246	tbrigman1953@gmail.com
District Scholarship Chair	Scholarship Chairperson	70	Debra	Tyson	PO Box 2664	Kinston	NC	28502	252-643-0963	252-939-1111	252-361-2421	womr12@gmail.com
District Auditing Chairperson	Auditing Chairperson	70	Linda	Sutton	1028 Woodington Rd	Kinston	NC	28504-7056	--	--	252-559-0291	lindarousesutton@gmail.com
District Nominating Chair	Nominating Chairperson	70	Charles Buddy	Gates	2338 Strouds Corner Rd	Kinston	NC	28504-7049	252-527-9814	252-939-7501	--	gates@earthlink.net
District Parliamentarian	Parliamentarian	70	Charles Buddy	Gates	2338 Strouds Corner Rd	Kinston	NC	28504-7049	252-527-9814	252-939-7501	--	gates@earthlink.net
District Retiree Coordinator	Retiree Representative	70	Donnie	Haynes	108 Park Ave.	Kinston	NC	28501	252-775-1227	--	252-521-2594	donniehaynes64@gmail.com
District Awards	Awards Chairperson	70	Patricia	Gates	2338 Stroud's Corner Rd.	Kinston	NC	28504	252-527-9814	--	252-361-0903	gates08@embarqmail.com
Delegate	Delegate	70	Charles Buddy	Gates	2338 Strouds Corner Rd	Kinston	NC	28504-7049	252-527-9814	252-939-7501	--	gates@earthlink.net
Delegate	Delegate	70	Linda	Sutton	1028 Woodington Rd	Kinston	NC	28504-7056	--	--	252-559-0291	lindarousesutton@gmail.com

VOLUNTEER



Recruiting Volunteers

Expenses paid

We have many opportunities available; you must be willing to assist in any capacity necessary. Opportunities include:

- ❖ Bank Draft Enrollment Campaigns
- ❖ Member Recruitment
- ❖ Phone Banking
- ❖ Political Campaigns
- ❖ Social Justice Campaigns

Name:

District:

Personal email:

Cell phone:

Membership 101: Back to the Basics

See Strength. See Action. See Results.

Special points of interest:

- How to Lose a Member in 10 Ways
- Survival Kit+
- Tools of the Trade
- 100 Recruitment Ideas
- 10 Reasons to Join
- Goal Setting

Inside this issue:

Accompanying a MAC	2
Things to Avoid	2
How to Lose a Member in 10 Ways	2
Going Solo- Setting up Meetings and Events	3
One-on-one	4
Presentation Checklist	4
Effective One-to-one Communication	4
Working with Other Committees	5
Things to Remember	5
100 Recruitment Ideas	6
10 Reasons to Join SEANC	8
10 Steps to Set and Achieve Your Goals	9
Top 10 Steps to Set and Achieve Your Goals-Every Time!	10

What is SEANC?

SEANC, the State Employees Association of NC is 55,000 empowered members joined together to make a difference to improve the quality of life for our families. On a quest for better pay, health care and retirement benefits, our members provide direction and work with the legislature toward the betterment of not only you and the rest of the state workforce but also for more than 9 million North Carolinians that depend on the public services we provide. SEANC is committed to protecting and enhancing the rights and benefits of current, retired and future state employees.

Membership Chair

As a **Membership Chair**, you are responsible for recruiting new members to help your district grow. You are leaders and achievers. Membership Chairs update the district on the needs and accomplishments of the district. You are able to accomplish district growth in a variety of ways, many of which we will explore in this training. Our goal is to go “Back to the Basics” empowering the members with the tools that are needed to not only grow SEANC but propel us to the next level and beyond.



*“Be the change
you want to see in
the world.”
Mahatma Gandhi*

Member Action Coordinators-MACs

Member Action Coordinators (MACs) enhance SEANC’s strength by recruiting non-members and retaining current SEANC members. MACs empower SEANC members to recruit state employees to become SEANC members and encourage participation within the districts and all levels of SEANC. MACs also provide consultation and information to district officials, members and non-members on SEANC’s legislative agenda and actions during the legislative sessions affecting state employees. We work closely with the District and Membership Chairs.

Working together to help SEANC grow.

Teaming Up

Although it is our job to recruit new members, what you contribute is worth so much more. When you ask a nonmember to join, it holds far more weight. Therefore, when you and other members team up with MACs to go to an agency or event, the potential for recruiting new members can increase dramatically. There are some things that should be worked out prior to the presentation or event.



Develop a Game Plan

- **Introduction**-Who will start?
- What would you like us to focus on?
- What would you like to share?
- What do we need you to share?
- Are there refreshments, giveaways, or drawings?
- When will that be mentioned or done?
- **Close**-Who will ask them to join?



KiSSS

*Keep it
Short, Sweet,
and Simple.*

Things to Avoid

- | | | |
|--|---|---|
| • Getting off subject | • Interrupting | • Being intimidated |
| • Not listening | • Misinformation | • Not asking them to join |
| • Not paying attention to verbal clues | • Being afraid to say “I don’t know, but I can find out for you.” | • Not getting the completed application |
| • Not paying attention to visual clues | • Being long-winded | |

How to Lose a Member in 10 Ways

- 1) Giving them the option to fill it out later.
- 2) Not addressing their reason for not joining.
- 3) Assuming that they will not join.
- 4) Giving them a reason not to join.
- 5) Believing that if you can’t get them to join, no one can.
- 6) Assuming that they are a member.
- 7) Not talking about SEANC.
- 8) Missed opportunities/Unprepared.
- 9) Talking too much.
- 10) Not asking them to join.

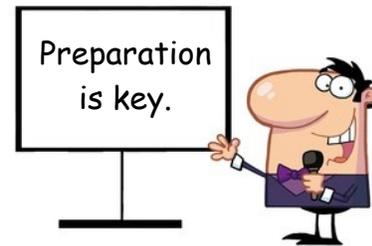


Going Solo– Setting up Meetings and Events

There will be times that you may choose to attend an agency or meeting to talk about SEANC on your own. Contact the your MAC as soon as possible but at least one week prior to the event to ensure you have the materials that you need. Below is a list of things to consider as well as a Survival Kit to the side.

Know the Who's.

- Who did you set the appointment up with?
- Who will be your point of contact at the meeting?
- Who will be attending the meeting?
- Who are they? What do they do?



Mind the time.

- What time does the meeting/event start?
- What time or when will you be speaking?
- How much time will you have to speak?
- Will there be time for questions to collect applications afterwards?

Take care with the Where.

- Be sure to confirm the location including building and room number.
- How large is the room? How is the room set up?
- Will you have room to display flyers or set up giveaways, refreshments?
- Are tables and chairs provided? Is it indoors or outdoors?

The Power of Numbers

- How many are expected at the meeting?
- How many employees at the agency?
- How many are members? Nonmembers?

Background Work

- Why are people joining? Not joining?
- What is the atmosphere like? How familiar are they with SEANC?
- What are their greatest concerns/issues? What are their interests?

Survival Kit+

Essentials:

- ◆ Applications
- ◆ Pens
- ◆ General Insurance Flyer
- ◆ General Discount Flyer
- ◆ Legislative Victories
- ◆ Most Recent Legislative Update

Helpful:

- ◆ Vision and Dental Info
- ◆ Refreshments
- ◆ Tablecloth
- ◆ Giveaways or Incentives
- ◆ Food, drinks, refreshments

One on one



Conversation Starters

Did you hear...?

I just saved...

I'm so glad SEANC...

If it wasn't for SEANC...

Did you use your SEANC discount...

What do you think of my...

What could we do to get more people to join?

Presentation Checklist



What is SEANC?

What do we offer?

What have we done?

What are we doing?

What is going on now?

What is EMPAC?

How much is it to join?

Explain the scholarship program.

What are some of the insurances that we offer?

What Discounts do we offer?

What and when are district meetings?

Explain how to get involved.

Why do we need SEANC?

Why join?



Effective One-to-one Communication

- ◆ **The Greeting**– Your name, where you work, your role in SEANC, ask them how they're doing, create a comfortable atmosphere.
- ◆ **Listen**- Find out what they care about, what their issues and concerns are
- ◆ **Connect your goals and purpose with the issues that they care about.** Share your experiences. Explain why you are volunteering.
- ◆ **They are needed. Give them hope.** Discuss the role members play. Give them hope that something can be done.
- ◆ **Feedback/questions.** Find out if they have any questions or concerns and address them.
- ◆ **The ask.** We all need to work together. Ask them to join. Give them the application and help them fill it out.

Working with Other Committees

Insurance

- Share insurance products
- Organize at Health and Benefits Fairs
- Attend Open Enrollment Events

Retiree

- Connect with retiree clubs and organizations
- Meet with employees that are about to retire
- Host Retiree Forums
- Help get them involved

Scholarship

- Attend events at schools and colleges
- Educate employees at worksites
- Have tickets available at events

Member Discount

- Share local and national discounts with members
- Find out what members are using
- Find out what discounts members would like

Think of ways that member action and member strength can work together to recruit and retain members in your district.

Things to Remember

1. Have a well organized District Membership Committee.
 - Seek, identify and recruit support. Motivate and inspire.
2. Set goals.
 - Set a reachable yet ambitious goals
3. Have a good organization plan.
 - Know your agencies, where you have members, and where you have lots of potential to grow.
4. Select the right recruiters.
 - Identify self-motivated, dependable, personable members that are discouraged
5. Make sure you have enough support.
 - You can never have enough recruiters. The more you have, the more opportunities to inform and recruit new members.
6. Stay informed.
 - Ensure you and your team have the most up-to-date information on what SEANC is doing and has done.
 - Be knowledgeable on the position SEANC has taken on issues concerning state employees and retirees.
 - Be familiar with SEANC's organizational structure and member benefits



Tools of the Trade

- ◇ Agency lists
- ◇ Non member lists
- ◇ Monthly Member Action Report
- ◇ District end of the month reports
 - Deleted members
 - Delinquent members,
 - New members
- ◇ Incentive Verification Form
- ◇ Membership Application
- ◇ Member Action Coordinator
- ◇ District Membership List
- ◇ Membership Policy
- ◇ Delinquent Member Procedure

100 Recruitment Ideas

“Recruit. Recruit! RECRUIT!!!” You’ve probably heard this from time to time. Anyone that has tried to get someone to join SEANC knows firsthand that recruiting members is not an easy task. You may be wondering “How do I recruit?” “What can we do to further develop our district?” Below we’ve compiled a list of 100 ideas to get you started on the journey of growing your district. These ideas are meant to aid you in your endeavor. The “menu of options” will jump start you into utilizing and implementing some recruiting concepts, assist you in generating new ideas to customize an “A+ Recruiting Plan” to help your unique district grow!

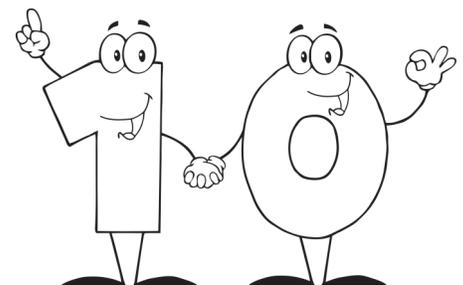
1. Conferences- Set up table, include literature in registration packets, address group, host/teach workshop
2. Lunch and Learns- Open to all
3. Lunch and Learns- Invitation only
4. Retiree Forums
5. Retirees recruiting at old agencies
6. Assist MAC in scheduling agency events
7. Regain access to agencies
8. Coffee/Hot Tea with SEANC cups for members, regular cups for nonmembers
9. Icee/Snow Cones/Ice Cream
10. Employee Appreciation Event
11. Financial Incentives for local members
12. Flyers once a month with incentives
13. Regional Conferences to help chairs work together to recruit and purchase incentives
14. Recruitment training for districts’ Executive Board and district members
15. Affiliate membership
16. Utilize the faith based community- Church bulletins, guest speaker
17. Goodie Bags
18. Thank you notes with balloons and/or gift
19. One on one breakfast or lunch
20. Gift Certificates
21. Umbrellas
22. Post our newsletter-Braille
23. Identify an agency liaison-Provide them with a T-Shirt or other gift
24. Mentor a member
25. Provide a free car wash for SEANC members with another non-profit
26. Provide a morning, afternoon, or midnight snack
27. SEANC paraphernalia
28. Coupon Card with local SEANC partner businesses – This could also be a fundraiser!
29. Training events
30. Purchasing Power
31. SEANC Insurances
32. Discounts- State and national
33. Social Media
34. Utilize the community events section of your local newspaper
35. Theme Park Tickets
36. Auto, Home, and Renters Insurance
37. Personally invite nonmembers, new and long-time members to district meetings
38. Hold 15 minute Empowerment Sessions to update members and to retrieve their updated information
39. Emphasize that the information, event , give-ways are made possible thru SEANC
40. Advertise area/relevant discounts (Sports Bars- Bobcats, Hurricanes, Panthers; D-62 Myrtle Beach discounts; Triad-DPAC; Churches- Women’s Empowerment...)
41. Place SEANC decals at partner businesses
42. Host a SEANC day/night/week at agencies and/or events
43. Keep discounts updated and growing monthly
44. Send members cards- Get well, condolences, congrats..
45. Check with HR for employees that are retiring- If they are a member, contact them to reduce their membership dues and get them switched to pension deduction-Nonmember? Contact them about joining prior to retiring, sharing the benefits

100 Recruitment Ideas continued

46. Represent district in Reporter and Social Media-
Send pictures and information
47. Identify and tend to agencies that need attention
48. Send a "Thank You/Welcome" cards to new
members immediately. Include district infor-
mation, a recent newsletter or reporter.
49. Send a "How are we doing?" card 6 months after
new members join. Again welcoming them to
SEANC and inviting them to get involved
50. Contact delinquent and deleted members
51. Plan, set goals, and revisit them monthly
52. Send a "We want you back." card to delinquent
members
53. Publicly recognize members- at their work site,
with co-workers
54. Recruit...of course
55. Host a benefits fair (in a computer lab)
56. Present at staff/safety meetings, lineups
57. Do a recruitment drive
58. Get on other organizations' mailing lists
59. Have a member host an event
60. Have a business sponsor an event
61. Volunteer/Donate
62. Have a New Member Reception
63. Get spouses involved
64. Send a T/U note to supervisor
65. Energize both members and nonmembers
66. Get testimonials
67. Provide yearly district calendar
68. Highlight and recognize an agency of the month
69. Get referrals from employees
70. Have a fundraiser
71. Highlight scholarships
72. Hold a free drawing
73. Hold a new member drawing
74. Know your stuff! Read our emails, check out the
website and social media regularly
75. Have information, particularly an application and
pen handy whenever possible
76. Encourage members to bring nonmembers to
events
77. Give a gift when a member recruits another
member
78. SEANC bags
79. Follow up with both members and nonmembers
80. Give a gift card to cover the 1st month's dues
(\$10)
81. Overcome THEIR objections
82. Create or utilize bulletin boards and break rooms
83. Develop email tree
84. Provide free refreshments at events
85. Get donations, coupons, and giveaways from lo-
cal businesses/organizations
86. Award a "private behind-the-scenes" tour
87. Get current information from members
88. Co-sponsor a high visibility or highly attended
event
89. Piggy back on other campus, agency, and com-
munity events
90. Tag team!
91. Satisfy their "WIIFM", their most important
question, "What's In It For Me?"
92. Don't give up! Sometimes, many times, it takes
multiple asks
93. Get their completed application NOW if at all
possible
94. Remember it's a mutual partnership
95. Get them involved, SLOWLY if necessary. They
may need baby steps
96. Engage them
97. Raffle a \$108 gift card to cover their first year's
dues
98. Budget in the beginning
99. Spend a little to make a little
100. Be honest and speak from the heart

10 Reasons to Join SEANC

1. Your voice is heard even while you are at work or home.
 - *Most are unable to go to the General Assembly when important bills votes are occurring that affects your pay, health care, retirement, and employee rights.
 - *We have built relationships that help us stay informed and stop issues before they happen
2. We are fighting for pay raises and fighting against pay cuts.
 - *The legislators are not looking for ways to give a pay raise, just the opposite.
 - *To meet the budgetary demands, they sometimes consider pay cuts.
 - *Working to get the salaries at least up to the national average
3. We are working to protect your retirement.
 - *Working toward transparency.
 - *Defined benefit vs defined contribution
 - *Getting retirement fully funded
4. We shed light and promote better health care coverage for you even in retirement.
 - *Fought against surcharges
 - *Helped stop sweetheart deal with BCBS
 - *Fighting to keep health care for future SE
5. You have access to special pricing on our wide variety of insurance products.
 - *List a few of our insurance products
 - *Give examples of how you or someone you know have benefited from them
 - *Compare them with the state options- (MACs cannot compare, but you can.)
 - *Share how life insurance can be kept even if they are no longer with the state.
 - *Emphasize how, once vested, insurances (vision, dental, can be kept as long as they are a SEANC member.
6. You save money thru 1,000's of discounts to local, statewide and national businesses.
 - *Give examples of some of the discounts, businesses and actual discounts
 - *Show examples of monetary savings
 - *Share personal savings examples
 - *Purchasing Power-buying program
7. It's only .30 per day to help protect you and your family's livelihood.
 - *Acknowledge the \$3 donation and its importance
 - *Compare our dues to the dues of other associations
 - *Ask and give examples of what people "throw" \$9 on in a month
 - *Compare the \$9/mo to what can/could have been lost. (Longevity, pay cuts, furloughs...)
 - *Refresh on ways to save money thru our insurances and discounts
8. We keep you updated on what is happening in the General Assembly.
 - *Weekly legislative updates
 - *Communications thru mail, our website, text messages, phone calls
 - *District meetings
 - *Call to Action notifications
9. Scholarships
 - *\$1,000's of dollars given away annually.
 - *2 chances to receive a scholarships- on the local and state level
 - *3 Categories- Member only, merit, financial need
 - *Available to spouse and dependent children
10. It's the right thing to do.
 - *We're the ONLY organization fighting for ALL state employees
 - *Strength in numbers
 - *Reap the legislative benefits without contributing to the cause
 - *So many ways to save money and help your family
 - *Part of the solution
 - *Not only helps you but also future generations



The Top 10 Steps to Set and Achieve Your Goals – Every Time!

by Dr. Philip E. Humbert

It's been said that everyone has goals, whether we know it or not. We have goals to keep our current job, or to get a different one. We have goals to save for the future, or to travel, take a vacation, or purchase the things we need and want to make our lives more enjoyable. An important distinction, however, is that top achievers are very intentional and focused on their goals, while many of the rest of us are not.

Top achievers know that the wording, structure, timing and format of a goal can make it's achievement much easier – or far more difficult. Top achievers understand the basic skills for setting and reaching their goals, every time! They know how to design goals that create success. Here are the 10 most important steps to set and achieve your goals:

- 1. Reachable goals are SPECIFIC.** Top achievers know that to reach their goals, the brain must know exactly, precisely, what they are trying to accomplish. Never word a goal with vague terms like “some” or “a little bit”, or “more”. Be specific! If you want to lose 8 pounds and reach a weight of 175, specify those exact numbers. If you want to save \$200 this month, be exact. Your brain can help you accomplish almost anything if it knows precisely what you are aiming for.
- 2. Reachable goals are SIMPLE.** Many people describe their goals in complex terms of retiring on the beach in Hawaii, with nice cars and lots of money, and.... Their list goes on and on. Any ONE of those things is a great goal, but the combination becomes over whelming and the brain gets confused. If you want to retire in Hawaii, just say so! If you want to increase your sales by 10% this month, say so! Keep your goals simple, clear, and focused.
- 3. Reachable goals are SIGNIFICANT.** No one can muster the enthusiasm, hard work and courage to reach a goal they don't really care about. A reachable goal is one you really, really, REALLY want! It's something that will change your life, enhance your health or wealth, and make you proud. It gets your juices flowing, gets you up in the morning, and keeps you going all day long, because it is important! Set goals that are worth achieving!
- 4. Reachable goals are STRATEGIC.** High achievers know that the best goals accomplish many great outcomes, all at one time. Running a 10K race will almost certainly: 1) feel great! 2) help you lose weight. 3) lower your cholesterol level 4) strengthen your heart 5) lower you risk of heart disease 6) increase your energy and stamina, and 7) improve your outlook. Design your goals to strategically impact as many areas of your life as possible. You'll have more reasons to reach your goal and more excitement when you do!



The Top 10 Steps to Set and Achieve Your Goals – Every Time! continued

5. Reachable goals are **MEASURABLE**. A goal without a measurable outcome is just a pipe-dream. You can't achieve a pound of "happiness" or 6 inches of "self-esteem", but you **CAN** get a new job. You **CAN** run a mile in under 7 minutes, or do 100 sit-ups. Someone has wisely observed that, "What gets measured, gets done." Define your goals in terms of height, weight, dollars, inches, or hours. Then measure your progress until you achieve your desired outcome.
6. Reachable goals are **RATIONAL**. To reach your goal, you will need a plan, a path, and a vehicle for getting there. Your goals must make sense! When you explain them to friends and family, your goals should create excitement, draw support, and encouragement. Your goals should be just out of reach, but not out of sight! You want to stretch to be your best, not strain after impossible dreams. Set goals you **CAN** and **WILL** achieve!
7. Reachable goals are **TANGIBLE**. Choose goals that you can see, hear, smell or touch. Go for things you will enjoy and that you can clearly visualize. The brain has hard time going for "financial security", but it can visualize a bank statement with nice, large numbers on it! Define your goals in terms that excite the senses, then go for it with all your heart!
8. Reachable goals are **WRITTEN**. High achievers always know precisely what they want, because they've written it down. Often, they write a short description of their goals every single morning, as a personal reminder of their priorities and their objectives. The act of writing your goals down vastly increases your chance of success. Write it down! Then, keep your notes where you can see and read them every day.
9. Reachable goals are **SHARED**. We are far more likely to stick to our plan and reach our goals if we know our friends and family support us. Being part of a team increases our determination, our stamina, and our courage. Caution: Never share your goals with anyone who may ridicule, tease or discourage you! The world is full of doubters and you have no time for them. But, find a support team, a group of cheerleaders, and a coach who will encourage you every step of the way. High achievers count on and work with other winners!
10. Reachable goals are **CONSISTENT WITH YOUR VALUES**. One of the biggest reasons people fail to achieve their goals is that they have conflict between their behavior and their values. However, when your values and your goals are in agreement, there is no stopping you! Clarify your values first, then set simple, specific, measurable, tangible, written goals that are consistent with those values. You will achieve them, every single time!



1. **Reachable goals are** _____

2. **Reachable goals are** _____

3. **Reachable goals are** _____

4. **Reachable goals are** _____

5. **Reachable goals are** _____

6. **Reachable goals are** _____

7. **Reachable goals are** _____

8. **Reachable goals are** _____

9. **Reachable goals are** _____

10. **Reachable goals are** _____

Name _____ Date _____ District Number _____

1. I will _____

2. I will _____

3. I will _____

4. I will _____

5. I will _____

Name _____ Date _____ District Number _____

1. I will _____

2. I will _____

3. I will _____

4. I will _____



DISTRICT RECRUITMENT CHALLENGE

District Chairpersons —

Could your districts use some *extra* cash?



Now is the time to rally your members to recruit new members. If your district recruits the most new members between **Nov. 17 — Feb. 23** your district will receive

\$100

For more information, contact Lynn or Tiffany at 800-222-2758 or email them at lcote@seanc.org or twoodard@seanc.org



October 2016 Member Action Report

District	10/1/2016 Totals	10/31/2016 Totals	+/- Total	Retired Members	% Growth	Recruited	Cancellations	Deletions	EMPAC Contributors
WESTERN REGION									
1	778	776	-2	345	0.00%	6	4	4	113
2	1724	1718	-6	770	0.00%	3	3	6	349
3	915	922	7	389	0.77%	11	3	1	141
4	597	590	-7	276	0.00%	0	6	1	85
5	1586	1576	-10	581	0.00%	4	10	4	269
6	957	953	-4	306	0.00%	0	4	0	306
7	680	676	-4	284	0.00%	1	3	2	79
8	519	522	3	279	0.58%	7	1	2	83
9	935	930	-5	419	0.00%	0	4	1	189
Totals	8,691	8,663	-28	3,649	0.00%	32	38	21	1,614
PIEDMONT REGION									
10	1009	1009	0	356	0.00%	7	4	3	257
11	513	508	-5	186	0.00%	1	1	5	95
12	1037	1026	-11	351	0.00%	1	1	11	211
13	694	690	-4	256	0.00%	6	1	8	151
16	1311	1310	-1	556	0.00%	10	4	7	265
17	2445	2432	-13	1062	0.00%	11	5	19	376
18	1124	1115	-9	315	0.00%	6	4	11	256
19	863	858	-5	416	0.00%	4	1	9	136
20	1356	1351	-5	401	0.00%	10	5	9	339
25	558	558	0	216	0.00%	8	1	7	143
Totals	10,910	10,857	-53	4,115	0.00%	64	27	89	2,229
NORTH CENTRAL									
21	2107	2110	3	857	0.14%	12	3	7	398
26	508	508	0	60	0.00%	1	0	1	226
27	777	767	-10	276	0.00%	5	2	13	231
28	579	580	1	235	0.17%	3	2	0	156
41	1005	1015	10	289	1.00%	12	1	3	214
42	1804	1799	-5	643	0.00%	3	6	2	368
43	500	501	1	266	0.20%	2	0	1	63
44	1247	1236	-11	567	0.00%	1	4	8	256
45	1053	1047	-6	154	0.00%	4	4	4	353
46	561	557	-4	187	0.00%	2	1	5	113
47	394	393	-1	132	0.00%	1	0	2	102
Totals	10,535	10,513	-22	3,666	0.00%	46	23	46	2,480
SOUTH CENTRAL REGION									
22	1837	1830	-7	547	0.00%	17	4	19	478
23	333	334	1	108	0.30%	1	0	0	95
24	1739	1729	-10	423	0.00%	1	4	6	557
37	619	616	-3	288	0.00%	0	1	2	80
38	935	930	-5	406	0.00%	3	4	3	171
39	980	977	-3	430	0.00%	1	1	4	206
40	907	918	11	184	1.21%	14	1	1	286
61	1521	1510	-11	486	0.00%	4	6	9	407
62	939	935	-4	418	0.00%	7	3	7	215
Totals	9,810	9,779	-31	3,290	0.00%	48	24	51	2,495
EASTERN REGION									
56	735	733	-2	307	0.00%	1	1	2	144
57	1409	1408	-1	465	0.00%	6	6	1	251
58	1350	1356	6	431	0.44%	15	3	6	352
59	846	848	2	306	0.24%	6	2	1	191
60	703	703	0	265	0.00%	2	1	1	170
63	746	741	-5	200	0.00%	1	3	3	265
64	956	958	2	375	0.21%	5	1	2	179
65	1010	1003	-7	346	0.00%	2	2	7	181
66	1189	1191	2	413	0.17%	5	1	2	306
67	1038	1043	5	340	0.48%	11	2	3	243
68	646	644	-2	196	0.00%	2	0	4	219
69	718	717	-1	218	0.00%	5	3	3	152
70	432	434	2	193	0.46%	5	3	1	115
Totals	11,778	11,779	1	4,055	0.01%	66	28	36	2,768
Grand Totals	51,724	51,591	-133	18,775	0.00%	256	140	243	11,586



**MEMBERSHIP RECRUITMENT INCENTIVE PROGRAM
NEW MEMBER VERIFICATION FORM**

Recruiter Information

Name _____

SEANC Member # _____

Address _____

City, State _____ Zip Code _____

Daytime Phone _____

Email _____

*****\$5 per new member*****

New Member Information

Name	District

To submit, return form to:

SEANC
1621 Midtown Place
Raleigh, NC 27609
Fax: 800.222.2758



RECRUITER — NEW MEMBER

CHALLENGE

A.C.T.S. NOW

ACCOUNTABLE. CREDIBLE. TRANSPARENT.

STRONG!

Act now to strengthen SEANC's voice in lobbying for state employees and retirees at the legislature. SEANC membership is vital because there is strength in numbers. Now is the time to reach out to your coworkers to join SEANC —

WE NEED YOU!

Simply recruit a new member.
Complete a membership application
(add your name to the "Recruited By" line at the bottom of the application).
Complete and return the incentive form.

Receive \$5 for each new member you recruit and your name will be added to our drawing for each member you recruit between Nov. 17 — Feb. 23 to

WIN \$100!

For more information, contact Lynn or Tiffany at 800-222-2758 or email them at lcote@seanc.org or twoodard@seanc.org.

SEANC's 2016-2017 Top 10 Policy Platform Objectives

1. Seek to reestablish a fully paid individual health care benefit equivalent to the current PPO 80/20 in place as of June 30, 2013, for all active qualified and retired state employees.
2. Request that GA fully fund employee salary compensation prior to considering other appropriations.
3. Seek cost of living adjustment (COLA) for retired state employees in the amount equal to active state employee pay increases.
4. SEANC will oppose privatization and downsizing of state government services.
5. Seek policy change and compliance with laws, policies and regulations governing equitable compensation for career state employees in comparison to current and/or future new compensation offers; and further, petition the The Office of Human Resources to take corrective action when agencies are found to be non- compliant.
6. Seek to have SEANC continue to fight for base pay raises for state employees in lieu of Bonuses or Bonus Leave.
7. Oppose legislation that would remove state employees from the protections of the State Human Resources Act.
8. Seek restoration of the employer's contribution to the Retirement System that will at least match the employee's contribution.
9. Seek to provide the state income tax exemption provided through the Bailey Act to all retired state employees.
10. Seek to reestablish a premium free health care benefit equivalent to the current PPO 80/20 and eliminate Wellness Premium Surcharges for the new PPO 80/20.



**Public Relations Committee Report
Board of Governors Meeting
November 18-19, 2016**

Mission Statement: “Regaining, understanding and supporting our active, future and retired members.”

Objectives:

- To promote the interest and function of SEANC
- To cultivate and enhance the SEANC community
- To build a relationship with each legislator
- To be a source of action with the staff lobbyist
- To serve as a liaison

Primary Goals:

- Using software to call and speak to each member
- Targeting each region
- Speaking to each member regarding their concerns and charting those concerns
- Campaign “relations”

Organization, Administration & Activities

- Organization:
 - Chair
 - Two (2) representatives from each region
- Administration:
 - Three (3) meetings per calendar year in January, April & August
 - Two (2) conference calls (as needed)
- Activities:
 - Campaign “Relations”
 - Campaign “lobby” Lobby Days (visits to the NC General Assembly)

Submitted by Hiawatha Jones, Chairwoman



Scholarship Foundation Report Board of Governors Meeting November 18-19, 2016

The Scholarship Foundation Board of Directors held its first meeting of the 2016-17 fiscal year on October 24, 2016. Highlights of this meeting included the following:

(1) Election of Officers: Michael Bell, District 61, was re-elected to another term as Chair; Sherry McFeaters, District 39, was elected Vice-Chair; Nicole Hunter, District 43, was re-elected Treasurer; and, Cindy Crawford, District 2, was appointed as Secretary.

(2) Finances: After a review of income and expenses, the 2016-17 budget was established at \$55,200. On the basis of better than expected returns on investments and interest earned, the Board added \$2000 in scholarship awards for next year. Thus, total scholarship awards will be \$40,500, as follows: 16 \$1000 awards in 4 year Merit; 16 \$1000 awards in 4 year Financial Need; 4 \$500 awards in 2 year Merit; 4 \$500 awards in 2 year Financial Need; and, 9 \$500 awards in Member Only.

(3) The Board again elected to hold a bowling tournament/silent auction fundraiser in conjunction with the May 2017 Board of Governors Meeting. It will be held on Saturday afternoon immediately following the adjournment of the BOG meeting on May 20, 2017, at the same location as last year. Last year's bowling tournament/silent auction realized almost \$4000 for our scholarship program. In this regard, we ask that you again consider lending your support to this event by participating, sponsoring a lane, sponsoring a team, and soliciting/donating items for the silent auction. Now is the time to begin soliciting businesses to donate.

(4) Our schedule for the scholarship program will be the same as in past years, with April 15, 2017 as the deadline for scholarship applications to be submitted to your district scholarship chair, and May 1, 2017 as the deadline for you to have your district scholarship applications, to include your designated district winners, submitted to SEANC Central Office. The annual judging for statewide winners will be conducted on May 23-25, 2017.

We have been informed that Sidney Sandy, District 11, will have to step down from his seat on the Scholarship Board because of health reasons. Thus, per procedures, the President will appoint a member from the Piedmont Region to complete his term (2016-18). If you have a member from your district/region who is interested in being considered, please have them submit an email, with a short bio, to President Drewery (and a copy to me) as soon as possible. We want to fill this seat prior to the next meeting of the Scholarship Board in May.

We would like to have your input/feedback on the format and scheduling for your annual scholarship training. As you know, we held the annual as a luncheon on Friday at last year's convention. It was well attended, but it was not ideal and was very expensive. So, your suggestions would be welcomed.

It is my honor to again serve you and the membership as Chairman of the Scholarship Board.

Respectfully submitted:

Michael T.W. Bell, Chairman
SEANC Scholarship Foundation



**Standards Review Committee Report
Board of Governors Meeting
November 18-19, 2016**

The SEANC bylaws require an annual review of its operations manual. Since SEANC is a non-profit, The Committee will consult with its attorney on having a non-profit expert review the manual and provide recommendations. I'm seeking Committee members for from all SEANC regions and welcome recommendations.

If you have suggested updates, send it to me by e-mail. Please include your contact number in case there are questions. Thank you for your help.

Tara Minter, JD
Chair, Operations Manual Review Committee
Tara.Minter@gmail.com
919-961-1849 (cell)

Operations Manual

Draft 11-18-16

Introduction

This Operations Manual was developed by and for the State Employees Association of North Carolina/Service Employees International Union Local 2008 (hereinafter referred to as SEANC) to establish the guidelines necessary to accomplish the work of the organization. All policies and procedures are in support of and supplement the SEANC Bylaws. The President shall appoint a separate special committee to conduct an ongoing review throughout the year and make revisions as necessary. The President shall appoint an officer to chair this committee. The manual is intended to provide guidance to members and staff as they become involved in SEANC activities: the convention, committee meetings, financial management, and so forth. The manual is a living document; it will be updated and modified as new policies are adopted or present ones are changed or modified. If you have suggestions for content of the manual, please contact:

Executive Director
SEANC Headquarters
1-800-222-2758
919-833-6436

Numbers for Contacting Staff: 919-833-6436
1-800-222-2758

Fax Numbers: 919-829-5829
1-800-296-4999

Address: 1621 Midtown Place
Raleigh, NC 27609-7553

Mission Statement

SEANC is committed to protecting and enhancing the rights and benefits of current, retired, and future state employees, which also includes University of North Carolina System Athletes, and Local Government Employees.

The top five core values of **SEANC** are: Integrity, Honesty, Transparency, Loyalty, and Accountability.

Purpose

Employees are the most important resource to state government. Working conditions for state employees must, therefore, remain at the highest quality in order for the state to retain its best employees.

Goals

The primary goal of **SEANC** shall always be to encourage high quality work performance and professionalism by all state employees. To that end **SEANC** shall seek:

- The establishment and maintenance of salaries and working conditions for all state employees on a level sufficient to assure an adequate standard of living, as well as, to reduce the possibility of the State of North Carolina being at a disadvantage in competing with other states, the private sector or other government agencies for competent personnel;
- The establishment of adequate and fair standards for the hiring, promotion, separation and awarding of performance-based pay of non-exempt state employees without regard to race, color, creed, religion, gender, sexual orientation, age or political affiliation and without regard to the department, agency or institution where they are employed;
- The equitable treatment of all groups of North Carolina state employees with regard to salaries, performance-based pay increases, retirement benefits and all other forms of compensation;
- The promotion and maintenance of financial security for state employees upon retirement;
- The provision of an adequate budget for the efficient and progressive operations of all state agencies, departments, bureaus or institutions;
- The establishment and maintenance of fringe benefits, particularly longevity pay, health and accident insurance, life insurance, and retirement benefits for all state employees on a par with those received by employees of other government agencies, the private sector and employees of other states;
- The provision of adequate in-service training and educational opportunities for all state employees; and
- The solution of any problem not herein specifically referred to but affecting the well being of state employees or the State of North Carolina in general.

Table of Content

SECTION I

Roles and Responsibilities	1
President.....	2
1 st Vice President	3
2 nd Vice President	4
Treasurer	5
Secretary	6
Board of Governors.....	7
Committees	8
State Bylaws.....	9
Policy Platform	10
Policy Platform Advisory Committee.....	11
Audit Committee.....	12-14
Insurance Board of Trustees	15
Employee Political Action Committee	16
Membership Committee.....	17
Planning Committee.....	18
Retiree Council	19
Financial Advisory Council	20
Emerging Leaders	21
Personnel Benefits Committee.....	22
District Chair.....	23-25
Chair Substitute.....	26
Regional Representative to the Executive Committee.....	27-28
Election of Representative	29
SEANC Staff.....	30
Executive Director	31-33
Director of Operations	34-35
Chief Financial Officer	36-38

SECTION II

Policy & Procedures	39
Policy Platform	40
Policy Platform Instructions	41
Policy Platform Form.....	42
Bylaws Amendment Process.....	43
Bylaws Amendment Form	44
District Bylaw Process.....	45
District Formation/Reorganization/Dissolution.....	46-47
Termination of Membership and/or Removal from office	48-49
Procedure for Deleting Members.....	50
Lobbying Guidelines.....	51-52

SECTION III

Financial Management.....53
 Access to Financial Records54
 Request for Financial Information Form55
 The Budget Process..... 56-57
 Expenses for Board Meeting Observers58
 Staff Credit Card59
 Executive Committee Credit Card60
 Expenditure Authorization and Purchase Order 61-62
 Loans to SEANC Districts63
 Memorial Contributions.....64
 Operating Reserves65
 Tax Requirements Each District66
 Wire Transfer67
 Training Orientation & Other Meetings68
 Travel Expense Reimbursement 69-70
 Travel Reimbursement Form71
 Treasurer Guidelines..... 72-73

SECTION IV

Member Services74
 Member Concerns and Suggestions.....75
 Membership List Distribution.....76
 Membership List Distribution Agreement Form77
 AD&D Coverage for BOG, Officers, Staff78
 Advertising, General79
 Advertising, Political80

SECTION V

Communications81
 Communication Methods..... 82-83
 SEANC Logo84
 Website/Bulletin Board..... 85-86

SECTION VI

Awards	87
Awards State Level	88
Distinguished Service Award Form	89-90
District Award Suggested Guidelines	91
Member of the Year Form	92-93
District Chairperson of the Year Form	94-95
SEANC District of the Year	96-97
District of the Year Narrative	98
Statewide Awards Committee Judging Sheet for District of Year	99

SECTION VII

Convention	100
Annual Convention	101
Exhibits	102
Expense Reimbursement	103
Convention Facilities	104
Guest	105
Political Guests	106
Organization & Management	107
Convention Registration	108
Registration Rooming List Form	109
Request for Table	110
Hospitality Room Request	111
SEANC Election Procedures	112-113
Impermissible Activities at SEANC Functions	114

SECTION VIII

Records	115
Archives & Historical Records	116
Retention Schedule	117
Record Security & Preservation	118
Meeting Minutes	119-120

SECTION IX

Use Policies	121
Facilities Use	122-123
Vehicle Use (New)	124-126
Vehicle User Request Form	127
Disaster Plan	128

SECTION X

Scholarship.....129
 Scholarship Grant Foundation130
 Scholarship Raffle Tickets131
 Scholarship Raffle Tickets/Affidavit Form Instructions.....132
 Scholarship Raffle Ticket Affidavit Form133

RESOURCE MATERIALS

SEANC Bylaws
SEIU Code of Ethics adopted by SEANC
Personnel Manual

Section I

Roles/Responsibilities

President's Duties

Policy: The President shall serve as the elected Chief Officer of SEANC, protect the rights of the membership, uphold the decisions made at Convention and Board of Governors meetings, and advocate for members' benefits through working with North Carolina Legislators and the Governor's office. The President shall preside over the Board of Governors. The President is elected for a one-year term by the delegates at the annual SEANC Convention.

Minimum Qualifications: Must be a member in good standing.

Duties and Responsibilities:

- Preside over meetings of the Board of Governors and the Executive Committee.
- Attend all Board meetings and activities, including special events and board retreats.
- Work with Executive Director to ensure all directives and resolutions of the Convention and Board are implemented.
- Call special meetings as the need arises.
- Pursuant to the authority authorized by the Bylaws, appoint all committee Chairs, Secretary, and Parliamentarian, unless otherwise specified in the Bylaws.
- Serve as an ex-officio member of all SEANC Committees.
- Prepare the agenda for Board of Governor and Executive Committee meetings.
- Oversees the search for a new Executive Director when the need arises.
- Sign all official documents for the Association as required by position.
- Oversees SEANC activities and protects the rights of the membership.
- Promote the welfare of all SEANC members.
- Be available to the membership.
- Represent SEANC to members, the public and other organizations in a positive manner.
- Attend District functions. Make periodic visits to districts in all regions to promote SEANC.
- Serve as a lobbyist for SEANC when issues arise requiring this service.
- Confers with Legislators, the Governor and other official members of government to represent the interest of the SEANC.
- Uphold the provisions of the SEANC Bylaws.
- Attend Council meetings to represent SEANC.
- Initiate action to fill Board vacancies when they occur in accordance with the SEANC Bylaws.
- Initiate and participate in the Executive Director's performance evaluation.
- Attend SEIU International Executive Board Meetings as scheduled.
- Uphold the continued work of the SEANC Collective Bargaining Committee to ensure collective bargaining is actively pursued as directed by convention.
- Perform all other duties as required by the office of the President.

First Vice President's Duties

Policy: The First Vice-President shall serve as an elected officer, protect the rights of the membership, maintain leadership continuity by performing the duties of the President in the President's absence. The First Vice President is elected for a one-year term by the delegates at the annual SEANC Convention.

Minimum Qualifications: Must be a member in good standing.

Duties and Responsibilities:

- Attend all Board of Governors and Executive Committee meetings and activities, including special membership meetings, special events and board retreats.
- Know the organization and the President's duties.
- Be prepared to perform the President's duties when called to do so.
- Chair at least one important committee and act as liaison between the President and the committee(s) as assigned.
- Develop rapport and a positive working relationship with the President, the Board of Governors, and office staff.
- Perform special assignments as directed..
- Fill vacancy of President, if vacated.
- Ensure all directives and resolutions of the Convention and Board are implemented. Work with Executive Director to ensure all directives and resolutions of the Board are carried out.
- Assist with the search for a new Executive Director when the need arises..
- Protect the rights and promote the welfare of the membership.
- Be available to the membership.
- Represent SEANC to members, the public and other organizations in a positive manner.
- Confer with Legislators and others when required to represent the interests of SEANC.
- Uphold the provisions of the SEANC Bylaws.
- Participate in the Executive Director's performance evaluation.
- Perform all other functions required by the office of the First Vice President.

SECOND VICE-PRESIDENT

Policy: The Second Vice-President shall serve as an elected officer , protect the rights of the membership, maintain leadership continuity by performing the duties of the First Vice President in the First Vice President's absence. The Second Vice President is elected for a one-year term by the delegates at the annual SEANC Convention.

Minimum Qualifications: Must be a member in good standing.

Duties and Responsibilities:

- Attend all Board of Governors and Executive Committee meetings and activities, including special membership meetings, special events and board retreats.
- Know the organization and the First Vice President's duties.
- Be prepared to perform the First Vice President's duties when called to do so.
- Chair at least one important committee and act as liaison between the President and the committee(s) as assigned.
- Develop rapport and a positive working relationship with the President, the Board of Governors, and office staff.
- Perform special assignments as directed.
- Fill vacancy of First Vice President, if vacated.
- Ensure all directives and resolutions of the Convention and Board are implemented. Work with Executive Director to ensure all directives and resolutions of the Board are carried out.
- Assist with the search for a new Executive Director when the need arises.
- Protect the rights and promote the welfare of the membership.
- Be available to the membership.
- Represent members to the public and other organizations in a positive manner.
- Confer with Legislators and others when required to represent the interests of SEANC.
- Uphold the provisions of the SEANC Bylaws.
- Participate in the Executive Director's performance evaluation.
- Perform all other functions required by the office of the Second Vice President.

Treasurer's Duties

Policy: The Treasurer of SEANC shall ensure the fiscal integrity, operations and viability of SEANC. The Treasurer is elected for a one-year term by the delegates at the annual SEANC Convention.

Minimum Qualifications: Must be a member in good standing.

Duties and Responsibilities:

- Attend all Board of Governors meetings and activities, including general membership meetings, special membership meetings, special events and board retreats.
- Submit complete and accurate financial report to the Board.
- Presents the annual audit to the Board.
- Ensure the Board's financial policies are being followed.
- Reports on the financial status of SEANC.
- Assist in preparing SEANC's annual budget.
- Countersign all checks of SEANC.
- Oversee maintenance of all financial correspondence and records of SEANC.
- When necessary, obtain information from records and minutes to help Board members in the decision-making process.
- Develop rapport and a close working relationship with the President, the Board and office staff.
- Assist with the search for a new Executive Director when the need arises.
- Participate in the Executive Director's performance evaluation.
- Promote the welfare of all SEANC members.
- Be available to the membership.
- Represent employees when the need requires.
- Uphold the provisions of the SEANC Bylaws.
- Perform all other functions required by the office of the Treasurer.
- Represent SEANC to members, the public and other organizations in a positive manner.

Presidential Secretary's Duties

Policy: The Secretary shall maintain all Board records, official documents and other correspondence and ensure their accuracy and security. The Secretary will serve a one year term as appointed by the SEANC President.

Minimum Qualifications: Must be a member in good standing

Duties and Responsibilities:

- Attend all Board meetings, Executive Committee meetings and activities, including board retreats.
- Maintain a book of minutes of all Board of Governors meetings and Executive Committee meetings.
- Provides draft Executive Committee and Board of Governors meeting minutes to the SEANC Executive Assistant/Meeting & Convention Planner for distribution prior to the next Executive Committee and Board meeting.
- Provides approved Executive Committee and Board of Governors minutes to the SEANC Executive Assistant/Meeting & Convention Planner for inclusion in the official books of minutes kept in the Fire King safe and to the Communications Department for posting on the SEANC website.
- Oversee maintenance of all correspondence and records of SEANC.
- Provide Board meeting minutes within 15 days following the meeting.
- When necessary, obtain information from records and minutes to help Board members in the decision-making process.
- Develop rapport and a positive working relationship with the President, the Board, and office staff.
- Perform special assignments as designated by the President.
- Promote the welfare of all SEANC members.
- Uphold the provisions of the SEANC Bylaws.
- Perform all other duties required by the office of the Secretary.
- Represent SEANC to members, the public and other organizations in a positive manner.

Board of Governors

Policy: The Board of Governors is composed of the SEANC officers, the District Chairs, the Chair of the Insurance Board of Trustees and the Chair of the Retiree Council. The Board of Governors is responsible for the interpretation and implementation of the Bylaws, policy platform and procedures consistent with priorities established by the most recent annual convention.

The Board of Governors is responsible for the resolution of any matter that may arise between conventions. The Board of Governors and the Executive Director have the authority to negotiate with the legislature to achieve the objectives adopted by the convention.

Procedure: The Board of Governors meets at least quarterly. Additional meetings may be called by the President, the Executive Committee or any officer upon petition of 20 percent of the Board of Governors membership.

The Board of Governors may adopt rules governing Board business that do not conflict with SEANC Bylaws.

The Board of Governors, with a recommendation from the Executive Committee, shall employ an Executive Director.

Board of Governors dates for the next fiscal year shall be presented for approval by the Board at its first meeting immediately following Convention.

All Board of Governors meetings, with the exception of those meetings held at the annual convention, will be held at SEANC headquarters at 1621 Midtown Place, Raleigh, NC 27612, unless, at the request of the President, special circumstances and/or additional guests require a larger meeting space offsite.

Members of the Board of Governors, SEANC Staff, and Statewide Committee Chairs will be allowed to place materials on the tables at the meetings. No other materials shall be placed on the tables at the Board of Governors' meeting except by approval of the President or designee.

Committees

Policy: SEANC Committees are established to achieve SEANC's mission by representing SEANC's membership. Each committee shall consist of a Chair, an officer liaison, a staff liaison and members. The President shall appoint committee members before the first of October of each year. Committees shall stay within the budget adopted by the Board of Governors for that SEANC year. Committee chairs will receive monthly financial statements. Any expenditures exceeding the budget must have prior approval by the President before expenditures are made.

Standing Committees: Shall consist of one (1) person from each district who chairs the District Standing Committee and other persons who are ex-officio or are appointed per the SEANC Bylaws.

- State Policy Platform Committee
- State Bylaws Committee
- State Audit Committee

Subsidiary Bodies:

- SEANC Scholarship Grant Foundation
- SEANC Insurance Board of Trustees
- Employees Political Action Committee (EMPAC)

Advisory Committees:

- Planning Committee
- Financial Advisory Committee
- Retiree Council
- State Membership Committee
- Emerging Leaders
- Policy Platform Advisory Committee
- Personnel Benefits Committees

Special Committees: May be appointed by the President as needed or as directed by the Board of Governors.

Examples of Special Committees include: Communications Committee, Operations Manual Rewrite Committee, Personnel Review Committee, Growth and Expansion Committee, Member Strength Committee, Member Discount and Bank Draft Committee.

All subsidiary bodies and standing and advisory committees of SEANC shall be reimbursed for expenses in the manner determined by the Board of Governors except that EMPAC expenses shall be reimbursed in a manner specified by the EMPAC fiscal policy.

State Bylaws Committee

Source SEANC Bylaws 2015 Convention

Policy: The State Bylaws Committee shall have the exclusive responsibility to receive and consider all proposals affecting any changes whatsoever in the Bylaws of SEANC.

Procedure:

- Article XIII of these Bylaws places this responsibility in the hands of this Committee alone and prescribes the only method of presenting amendments to the Bylaws at the annual convention.
- The State Bylaws Committee shall assume such additional duties as may be assigned in connection with the conduct of SEANC elections at the annual convention.

State Policy Platform Committee

Source SEANC Bylaws 2015 Convention

Policy: The State Policy Platform Committee shall be responsible for receiving, considering, or initiating changes in the Policy Platform and administrative programs of SEANC.

Procedure: The Committee shall submit recommended amendments to the Policy Platform and administrative programs of SEANC to the annual convention. In response to issues that arise between the State Policy Platform meeting and SEANC's annual convention, the SEANC Board of Governors may propose amendments for inclusion in the Policy Platform report at convention.

** Note: The State Policy Platform Committee receives, considers and recommends changes in the Policy Platform. The Policy Platform shall include objectives adopted by the delegates at the Annual Convention

Policy Platform Advisory Committee

Policy: The Policy Platform Advisory Committee (PPAC) serves as a subcommittee of the State Policy Platform Committee and is chaired by the State Policy Platform Committee Chair who is appointed by the President. The PPAC is comprised of two (2) representatives from each of the SEANC regions and who are appointed by the President.

Representatives will serve two (2) year staggered terms with no person serving consecutive terms. Should a vacancy occur, the President shall appoint a person from the appropriate region to fill the unexpired term. The Policy Platform Advisory Committee shall report to the SEANC President and Board of Governors.

Procedure: The duties of the Policy Platform Advisory Committee are to review the policy platform and recommend changes and issues for further study, assist districts in preparation of objectives, research and publicize objectives, prepare background papers as needed, educate members on objectives, receive proposed policy objectives, combine similar objectives, revise the wording of objectives and make recommendations on passage to the Policy Platform Committee. The Policy Platform Advisory Committee shall also track objectives scheduled for deletion, revise the policy platform as directed by the Policy Platform Committee and prepare and proof policy objective documents for Convention.

The PPAC will conduct an annual review of the platform.

The PPAC will serve as a task force in bringing SEANC's concerns to the attention of the Executive and Legislative branches of government, other state government agencies, boards and commissions and others who affect the welfare of state employees.

The PPAC will assist SEANC's Government Relations Staff in efforts to ensure that members are knowledgeable about Policy Platform objectives, SEANC's position on issues, and what actions are needed, if any, on pending legislation. During the legislative session, the PPAC will work to research pending legislation.

Audit Committee

Policy: The Audit Committee may assist the President as requested and shall assist the Treasurer and Chief Financial Officer (CFO) in the oversight of all SEANC financial matters at both the state and district levels. The Audit Committee's mission is to protect the fiscal and operational integrity and viability of SEANC.

The Audit Committee shall consist of twelve members elected by the annual convention. The President shall appoint a chairperson from the elected Audit Committee members. The chair or their designee will present a report to the Executive Committee at least quarterly.

Experience: Members of the Audit Committee shall have financial related experience including, but not limited to agency budgeting, auditing, fraud investigation, accounting principles, serving as treasurer of SEANC or other organizations, business operations/reimbursement, compliance officers or similar related experience. Candidates for the Audit Committee must submit a resume of relevant experience to be screened by the Audit Committee with a report made to the Board of Governors.

Term of Office: The Audit Committee term of office shall be staggered and based on votes received as follows: • 3-Year Terms: Four highest vote-getters • 2-Year Terms: Four second highest vote-getters • 1-Year Term: Four lowest vote-getters. Members may not serve more than two elected consecutive terms.

Audit Committee Members: The President with the approval of the Board of Governors may appoint an Audit Committee for SEANC FY 2015-2016. Thereafter, members will be elected by the annual convention.

Vacancies: Should a vacancy occur among the at-large members, the Audit Committee shall appoint a person to fill the vacancy from approved candidates for the remainder of the unexpired term with the approval of the Board of Governors.

Procedure:

Duties:

- Meet not less than six times per year with the Treasurer to review disbursements including credit card charges and wire transfers.
- Review financial statements given to the Board of Governors.
- Select an independent North Carolina licensed, Certified Public Accountant experienced in servicing non-profit employee associations to prepare the annual audit and financial reports included therein, acting as liaison with the selected auditor during the engagement.
- Follow up on audit recommendations to ensure necessary improvements have been made by the Treasurer and SEANC staff.

- Issue a report of findings and corrective actions to the State Executive Committee, Board of Governors, the Planning Committee and the annual convention and publish these on the SEANC website with an executive summary published in the SEANC Reporter.
- Receive and investigate allegations or concerns involving financial operations, fraud or financial mismanagement at the state or district level and report findings to the Board of Governors.
- Review and recommend changes to the Financial Management section of the SEANC Operations Manual.
- Review and audit district financial reports and operations to ensure compliance with SEANC Bylaws, SEANC Operations and Procedures Manual, IRS regulations and other applicable state and federal laws and regulations.
- Approve fines against SEANC districts for failure to submit financial reports in compliance with the SEANC Operations Manual.
- Other financial related duties authorized by the SEANC Executive Committee and Board of Governors.

Audit Committee Review Process

1. After receiving an audit/review request or selecting a SEANC functional area to audit, the Audit Committee Chair will notify, in writing, the SEANC President, Treasurer, Chief Financial Officer, and Audit Committee members of the request.
2. The Audit Committee Chair or designee will notify the appropriate SEANC office staff in writing of the SEANC functional area selected for an audit, by certified mail and email, of the upcoming review. Written requests will outline the specific time frame and records that the SEANC office staff will need to submit to the Audit Committee for their review. The records may include but are not limited to SEANC accounting documents and finance manuals; and State bylaws, minutes of meetings, check register, supporting documents of all deposits and disbursements, and monthly financial reports.
3. The Audit Committee Chair or designee will notify the appropriate District Chair and District Treasurer, by certified mail and email, of the upcoming review. Written requests will outline the specific time frame and records that the District will need to submit to the Audit Committee for their review. The records may include but are not limited to District accounting documents and finance manuals; and District bylaws, minutes of meetings, check register, supporting documents of all deposits and disbursements, and monthly financial reports.
4. Once the SEANC records are available and/or District records have been forwarded to SEANC headquarters in Raleigh, North Carolina, the Audit Committee Chair will designate 1-2 members of the Audit Committee to begin the review. These designated

members will notify the SEANC office of specific District documents needed from SEANC files and coordinate the specific time they will be available to view the records from all parties.

5. After the review has been completed, the Audit Committee members conducting the review will discuss the findings and recommendations for corrective action with the Auditee and obtain their response. A Draft Report will be prepared and reviewed by the full Audit Committee for information purposes, recommendations, and a corrective action plan, if necessary. A copy of the Draft Report will then be sent to the following Senior Management SEANC officers and staff: President, Executive Director, Treasurer, Chief Financial Officer, Ethics Officer and Legal Counsel for their information.

6. The Executive Committee may either:
a. Concur with the Audit Committee recommendations
b. Deny Concurrence

7. The Executive Committee will notify the Audit Committee in writing of its action. In the event the Executive Committee does not concur, it will notify the Audit Committee in writing of the specific reasons for non-concurrence and additional information or corrective action needed to provide concurrence.

8. Upon concurrence by the Executive Committee, the Audit Committee will mail the final audit report to the Auditee within 10 working days for implementation of corrective actions.

9. The SEANC Executive Committee will ensure the recommendations to the SEANC Office Staff are implemented in a timely manner. The District Chairperson and Treasurer will ensure recommendations made to the District are implemented in a timely manner.

10. The Audit Committee is responsible for follow-up with the Auditee to ensure corrective action is implemented.

11. Throughout the process it is imperative that the SEANC President, Executive Director, Treasurer and Chief Financial Officer be updated as to the progress of audit activities. This will be done through presentations at monthly and quarterly meetings, and through Draft Reports of completed audits.

Insurance Board of Trustees

Policy: The Insurance Board of Trustees serves as a committee to promote group insurance programs of SEANC and serve the Board of Governors in an advisory capacity for any matter relating to group insurance and the administration thereof. The Chair of the Insurance Board of Trustees serves as a voting member of the Executive Committee and the Board of Governors.

Procedure: 100% of net receipts after all operating and administrative cost are paid (net receipts) shall be remitted to the SEANC fund annually, provided that the Insurance Board of Trustees shall maintain an operational reserve in an amount equal to one half the annual operating and administrative cost of the Insurance Board of Trustees for the proceeding three (3) calendar years. The operational reserve shall be accrued over time, with the Insurance Board of Trustees authorized to retain up to 50% of net receipts per year until the operational reserve meets the level prescribed herein.

Employees Political Action Committee (EMPAC)

Source SEANC Bylaws 2015 Convention

Policy: The purposes of EMPAC shall be to influence the nomination and election of candidates for public office who demonstrate a commitment to responsible government and to the welfare of state employees and their families and to educate SEANC membership and the candidates for elective office regarding issues affecting state employees.

Procedure: The EMPAC shall operate with SEANC as its parent entity, but shall be governed by the State EMPAC Committee as authorized by the EMPAC Bylaws. These Bylaws may be amended at the SEANC annual convention by a majority vote of the delegates present. An audit of all EMPAC funds shall be made at least annually, the cost of this audit to be paid from EMPAC funds. The audit shall be made by an independent, North Carolina licensed, Certified Public Accountant selected by the State Executive Committee.

Membership Committee

Policy: The State Membership Committee shall be comprised of a Chair and one member from each region to be appointed by the President. The purpose of the Membership Committee shall be to plan and pursue a vigorous program to recruit and retain membership in SEANC. The Membership Committee shall report to the President and the Board of Governors.

Procedure: To increase membership in districts, each district will set aside at least five percent of their annual dues rebate for membership growth. These funds will be used to pay for recruitment activities including committee expenses, member appreciation events, incentives and other items that help improve member recruitment and retention. If the district does not meet the following requirements, the funds will revert to the State Membership Committee to supplement statewide recruitment efforts.

Each district will appoint/elect a District Membership Chair and assemble a district membership committee of no less than five members. The District Membership Chair must attend the regional membership meeting and complete the necessary training, hold a training session for their committee and district recruiters, set a membership goal, and hold at least three membership drives during the year.

Each district will submit a monthly progress report to their Regional Membership Committee Chair and Regional Representative of the State Executive Committee on their progress and that report will become part of the Membership Committee regional report to the Board of Governors.

No district will be considered for District of the Year unless they meet the membership requirements as outlined above. Additional points will be awarded for each percent of growth the district attains.

Planning Committee

Source SEANC Bylaws 2015 Convention

Policy: The SEANC Planning Committee shall be chaired by the First Vice President and comprised of three representatives from each of the SEANC regions appointed by the President. Regional representatives will serve a three year term with no person serving consecutive terms. Should a vacancy occur, the President shall appoint a person from the appropriate region to fill the unexpired term. The Treasurer, Second Vice President and Insurance Board of Trustees shall be voting members of the Planning Committee.

The purpose of the Planning Committee shall be to facilitate the process of long range planning for SEANC, specifically the initiation of development and subsequent maintenance of a five-year plan relative to SEANC operations.

Procedure: In cooperation with the President, Executive Director and Treasurer, the Committee shall prepare a balanced budget for presentation to the Board of Governors and shall have authority vested within to recommend cutbacks or revenue increases to ensure that SEANC operates within a balanced budget.

The Planning Committee shall report to the Executive Committee and the Board of Governors and, from time to time, accept specific charges which facilitate the work of the Association.

(Recommendation: The Audit Committee Chair and/or their designee should be a participating member on the Planning Committee.)

Retiree Council

Source SEANC Bylaws 2015 Convention

Policy: The Retiree Council shall be comprised of three retired members elected from each SEANC region by delegates at the annual convention. Members of the Council will be elected for a staggered three-year term with no person serving more than two consecutive terms. The Council will elect a Chair and Vice Chair from its membership. Should a vacancy occur in the membership of the Council, the Council shall nominate for appointment by the SEANC President a retired member from the appropriate region to fill the unexpired term.

The purpose of the Council is to recommend to the President and Board of Governors a course of action on retiree issues; to identify policy platform issues regarding retirees; and to assist in disseminating information to retirees.

Procedure: The Retiree Council shall report to the President of SEANC and the Board of Governors.

Financial Advisory Council

Source SEANC Bylaws 2015 Convention

Policy: The Financial Advisory Council shall be made up of the President, one Board Member appointed by the President, the chairperson of the Insurance Board of Trustees, the Executive Director and the Finance Director. The Treasurer will act as chairperson.

The purpose of the Council is to administer the short and long-term investment portfolio and the administrative oversight for benefit programs approved for SEANC employees.

Procedure: The Council shall report to the Executive Committee and the Board of Governors.

RECOMMEND THE REACTIVATION OF THIS COUNCIL UNDER THE GUIDANCE OF THE PRESIDENT, EXECUTIVE DIRECTOR, OPERATIONS DIRECTOR, CHIEF FINANCIAL OFFICER, AND A NON-MANAGEMENT EMPLOYEE. THE GENERAL TREASURER WILL SERVE AS THE CHAIRPERSON. (11/18/16)

Emerging Leaders

Source SEANC Bylaws 2015 Convention

Policy: The Emerging Leaders shall be comprised of a Chairperson and three members from each SEANC region, all of whom shall be active members, appointed by the SEANC President. The Chairperson shall serve a one-year term. Members of the Emerging Leaders will serve a staggered three-year term with no person serving consecutive terms. Should a vacancy occur, the SEANC President shall appoint a member from the appropriate region to fill the unexpired term.

The purpose of the Emerging Leaders is to recommend to the SEANC President and Board of Governors a course of action on policy platform issues and other issues relevant to active state employees; and to assist in increasing participation of and disseminating information to those employees.

Procedure: The Emerging Leaders shall report to the SEANC President and Board of Governors.

Priority consideration will be given to current members of the Youth Council who have unexpired terms as if September 30, 2016. The incumbent SEANC President for SEANC fiscal year October 1, 2016 through September 30, 2017 and October 1, 2017 through September 30, 2018 shall ask those members with unexpired terms if they desire to finish their term on the new council. On October 1, 2019 this section (5.3 under Article X Section 5) will automatically be deleted without need of a new bylaws vote at convention since it will no longer be necessary or relevant at that time.

Personnel Benefits Committee

Source SEANC Bylaws 2015 Convention

Policy: The Personnel Benefits Committee shall be comprised of two representatives from each of the regions appointed by the President. Members will serve two-year, staggered terms with no person serving consecutive terms. One committee member shall be appointed by the President to serve as Chairperson for one year. Should a vacancy occur, the President shall appoint a person from the appropriate region to fill the unexpired term.

Procedure: The Personnel Benefits Committee shall research and make recommendations on issues related to the State Health Plan, the Retirement System, other work benefits, mediation, grievance procedures, collective bargaining, meet and confer, executive orders, relations with like-minded organizations and membership in and relations with SEIU International. The committee shall be responsible for educating members as appropriate on matters within its purview.

The Personnel Benefits Committee shall report to the SEANC President and Board of Governors.

District Chair Duties and Responsibilities

Policy: Each district is required to fulfill the operational responsibilities in an effective and efficient manner by communicating their activities to the Board of Governors. Communication responsibilities on key activities are outlined in the checklist that follows. This checklist should be completed and submitted to the President by the date specified .

Duties and Responsibilities:

- _____ 1. District Chair, or designee, attends each Board of Governors meeting.
- _____ 2. Conduct a meeting of the District after each Board of Governors meeting.
- _____ 3. Appoint Committee Chairs that are not filled by election.
- _____ 4. Ensure accuracy and submission of monthly reports (see reports section).
- _____ 5. Schedule and conduct District Annual Meeting.
- _____ 6. Lead the District Delegation at the Annual Convention and appoints delegates if elected delegates are unable to attend.
- _____ 7. Attend scheduled Chair training and/or orientation workshops.
- _____ 8. Designate and approve individuals to attend scheduled training and orientation workshops and other meetings.
- _____ 9. Distribute Bylaws and Ethics Policy to district officers and delegates at the district's first meeting following convention.

Membership:

- _____ 1. Appoint a Membership Committee to be headed by the District Membership Chair.
- _____ 2. Ensure that three (3) membership recruiting activities are conducted each year.
- _____ 3. Contact delinquent members to encourage their continued membership and participation.
- _____ 4. Assist Member Relations Representative in recruitment and retention activities.

Communications:

____ 1. Organize a Communications Committee to be headed by a District Communications Chair.

____ 2. Submit district news to The Reporter for publication. Indicate number of times articles were submitted._____.

____ 3. Submit local media articles on state employees to headquarters (Attention: Communications Department).

____ 4. Publish district newsletter. Number of issues: _____.

____ 5. Sponsor a community action project. Nature of the project sponsored:
_____.

Policy Platform/Bylaws:

____ 1. Review policy platform and recommend proposed changes through the policy platform process. Submit proposals to headquarters no later than five days following the annual district meeting or no later than July 15.

____ 2. District Policy Platform Chair, or designee, attends State level Policy Platform meeting.

____ 3. Review SEANC Bylaws. Submit changes recommended and approved at the district annual meeting to headquarters no later than five days following the district annual meeting or no later than July 15.

____ 4. District Bylaws Chair, or designee, attends State level Bylaws Committee meeting.

Legislative:

____ 1. Participate in legislative activities as authorized by SEANC.

____ 2. Sponsor a district level legislative social, forum or otherwise make contact with legislative representatives.

Nature of activity:
_____.

____ 3. Support EMPAC with assistance on telephone networking, fundraising and other projects. Type of support:
_____.

Reports:

_____ 1. Submit list of district officers, delegates and committee chairs (elected and appointed) to headquarters no later than ten (10) days after the District annual meeting.

_____ 2. Submit district monthly financial statement to the Treasurer by the 30th of the following month, which includes a copy of the monthly bank statement. Failure to provide monthly financial reports can result in District accounts being frozen and rebates being held in escrow until the reports are received.

_____ 3. Submit Final District Audit Report for previous year to the Treasurer by October 15. Failure to provide the Audit Report in a timely manner can result in District accounts being frozen and rebates being held in escrow until the report is received.

_____ 4. Review district Bylaws for conformity with any changes adopted by Convention and/or changes adopted at district annual meetings. Submit revised Bylaws to headquarters by December 1.

_____ 5. Notify headquarters and Regional Representatives of District meeting dates no later than October 1st.

_____ 6. Notify headquarters of changes in district officers and delegates, including contact information **within ten (10) working days of change.**

_____ 7. Select district candidates for SEANC scholarships and submit to headquarters (Attention: Scholarships) by May 1st of each year.

_____ 8. Annual Meeting: Submit time, date and location of District Annual Business Meeting to headquarters by the February Board of Governors meeting. **Notify all district members of the time, date and place of the District Annual Meeting no later than fifteen (15) days prior to the meeting date.**

_____ 9. State Level Awards: By the date established, submit district nominees to State Awards Chair for Member of the Year, Distinguished Service, Chair of the Year and District of the Year.

_____ 10. Submit District meeting minutes to the President, Regional Representatives and Member Relations Representative within three weeks of meeting.

Additional District Activities:

District Chair Substitute

Policy: Any person substituting for a District Chair and representing the district at a Board of Governors meeting must be a member of that District.

Procedure: Proxy voting will not be permitted. No written documentation is required to be able to send a substitute.

Regional Representatives to the Executive Committee

Policy - A District Chair from each of SEANC's regions will be elected to serve a one (1) year term as a Regional Representative to the State Executive Committee. The Regional Representative will be elected at the conclusion of the Annual Convention, with the term beginning October 1.

Procedure:

Duties:

As defined in SEANC Bylaws, Article IV, Section 5:

The regional representatives shall represent their regions as members of the State Executive Committee and shall:

- 5.1. Communicate as needed with district chairs to keep them informed of SEANC issues that may arise between Board of Governors meetings;
- 5.2. Attend district meetings as needed to disseminate required information to and from SEANC headquarters;
- 5.3. Chair the respective regional breakout sessions, as needed, at the Board of Governors meetings and present the results of those meetings to the Board of Governors;
- 5.4. Convene meetings of the District Chairs, as needed.

Responsibilities:

1. Serve as a voting member of the Executive Committee.
2. Maintain familiarity with SEANC issues impacting membership, state employees, and retirees.
3. Attend or designate regional alternate to attend all Executive Committee meetings.
 - a. Inform SEANC President if regional alternate is to attend.
 - b. Brief the alternate on agenda and necessary background information.
4. Convene and conduct regional breakout sessions at each Board of Governors meeting, when appropriate.
5. Voice, free from personal opinion, regional issues, concerns, and questions to the Executive Committee.

6. Routinely solicit and consider the voice of the regional District Chairs on issues requiring action.
7. Foster trust and honesty with the regional chairs and membership while maintaining confidentiality and adhering to the SEANC Code of Ethics.
8. In a timely manner, report Executive Committee actions to the District Chairs in the respective region.
9. Serve as a mentor to regional district chairs.
10. Obtain and disseminate information in a timely manner to the Regional District Chairs.
11. Attend at least one meeting per district in the Region.
12. Maintain fiscal responsibility while conducting regional business to include:
 - a. Ensure that all expense reimbursements or credit card charges are in compliance with Operations Manual Guidelines.
 - b. Regional Representatives expenses include meals, mileage and/or fuel that are associated with attending district activities within the region.
 - c. Obtain prior approval from the SEANC President for reimbursements of other expenses not described above.

Regional Representative Resources:

1. A copy of the Operations Manual shall be provided to the Regional Representative upon being elected.
2. An association credit card will be provided for charging of regional expenses, with appropriate signature authority.
3. SEANC shall provide a supply of necessary forms including expense reimbursement forms, member applications, or other forms as associated with conducting regional business.
4. SEANC shall provide business cards, stationery and office supplies.
5. SEANC shall provide the Regional Representative an e-mail address with the capability to forward the official address to another e-mail account.

Election: Regional Representative to the Executive Committee

Policy: A District Chair from each of SEANC's regions will be elected as a Regional Representative to the State Executive Committee. Candidates for Executive Committee Regional Representative must be a District Chair.

Procedure: One representative and an alternate from each region will be elected prior to the adjournment of the annual Convention. The meeting will be called to order and the incoming chairs will be instructed to meet regionally and hold their elections for regional representative and alternate. The meeting will be recessing into separate groups to hold their regional elections. Candidates for Regional Representative must be present to be eligible for election to office.

Election assistants for each Region will be designated by the President.

The election of a Regional Representative to the Executive Committee will take a 50% plus one vote to win. The alternate will be elected by separate ballot and will attend Executive Committee meetings in the absence of the Regional Representative. In the event of a runoff election and if there is a tie after the second vote, the State officers will vote with the regions to break the tie.

SEANC Staff

Policy - Staff will be employed to accomplish the mission and goals of SEANC.

Procedure – SEANC staff are headquartered at 1621 Midtown Place, Raleigh, North Carolina 27609-7533. Members may visit the office or contact staff with questions or concerns between the hours of 8:00 a.m. – 5:00 p.m. Monday through Friday. Staff are available to visit districts and to assist in the support of district activities upon request. Each region has a Member Relations Representative . who is available to meet with State employees to answer questions. The Executive Director and Department Directors for SEANC work throughout legislative sessions to represent the interests of SEANC. Staff meets with the various committees and officers throughout the year.

The SEANC Personnel Manual provides day-to-day operational guidelines to staff..

Job descriptions will be available from the Executive Director after the Human Resources Department has been hired.

Executive Director's Duties

Policy: The Executive Director will perform managerial, administrative and personnel supervision duties on behalf of the State Employees Association of North Carolina. Additionally, the Executive Director serves as the Association's Chief Lobbyist.

Distinguishing Features of the Class: An employee in this class serves as the Chief Executive Officer for SEANC. Work involves responsibility as the primary lobbyist for the Association, overall management of headquarters staff, and heavy involvement in the planning and implementation of SEANC activities. Considerable independent judgment and initiative are required in the performance of duties. Tact and courtesy must be exercised in dealing with public officials, various committees and governing bodies, and the general membership. Work is performed in accordance with expectations established by the Board of Governors and the Executive Committee and with priorities established by the general membership at the Annual Convention. Work is evaluated by the Executive Committee in terms of the effective planning, direction and coordination of SEANC functions.

Procedure:

Duties and Responsibilities

- Serves as the spokesperson for SEANC before media giving statements based on SEANC's position on various issues

- Develops legislative strategies.

- Serves as the primary spokesperson for SEANC to the General Assembly; seeks sponsors for legislation; monitors legislative activity affecting State employees or State Government; appears before committees and the leadership to speak on behalf of SEANC.

- Oversees the development of position papers.

- Oversees SEANC activities and presentations before key boards and commissions, such as the Retirement System Board of Trustees, the State Human Resources Commission, State Health Plan Board of Trustees, Advisory Budget Commission; appears before these boards and commissions to request action on SEANC's behalf or to state SEANC's view on particular issues.

- Attends various committee and district meetings, as time permits, to maintain contact with the membership and obtain input into the planning process for SEANC; notes trends and activities affecting State workers or State Government and advises the President, the Board, and/or the Executive Committee.

- Evaluates activities and ongoing programs and priorities of SEANC; reports periodically to the Board of Governors or Executive Committee; receives input from these groups for change in direction and new initiatives to be undertaken by staff.
- Develops proposed annual operating budget with appropriate staff input and directs the financial and membership activities of SEANC with authority and direction being given by the Board of Governors.
- Develops short and long-range plans and objectives for the staff; recommends innovative and creative ideas to the Board of Governors.
- Manages, organizes, and supervises the professional, technical, and clerical staff of SEANC; establishes sound communications structures; establishes work priorities; gives daily advice and consultation as needed through appropriate directors; performs annual performance reviews of staff answering directly to this position.

Additional Job Duties: Performs related duties as required by the Executive Committee.

Knowledge, Skills and Abilities:

- Thorough knowledge of the principles, practices, and methods of Association management.
- Thorough knowledge of the legislative process and techniques of lobbying.
- Considerable knowledge of Association budgeting and financial principles and practices.
- Considerable knowledge of Association law and State law as related to personnel, working conditions, etc.
- Considerable knowledge of the Executive Branch agencies and their policies, programs and procedures.
- Ability to exercise judgment and discretion in communicating with the public, lobbying the legislature, and making decisions based on the SEANC policy platform.
- Ability to prepare and present SEANC's view before all types of public bodies, boards and commissions.
- Ability to establish and maintain effective working relationships with staff, the membership, and other public bodies which interacts with SEANC.
- Ability to communicate effectively in oral and written form.

- Ability to establish work priorities and delegate appropriate functions to directors or other staff.
- Ability to plan, organize, and monitor the work of staff, committees, task forces, and other special groups.
- Must be able to prepare and analyze data and figures, operate a computer terminal and do extensive reading.

Desirable Education and Experience: Graduation from a four year college or university, preferably with advanced coursework or a degree in public administration, law, communication, political science or related area and eight years of progressively responsible experience in an administrative or professional position with a trade or professional association. Preference will be given to those candidates with supervisory and managerial experience. An equivalent combination of education and experience will be considered.

Director of Operations
Job Description

Policy: The Director of Operations will perform managerial and administrative duties in the fiscal operations and activities of the State Employees Association of North Carolina.

Distinguishing Features of the Class: An employee in this class directs fiscal operations and manages the Membership Benefits Director, IT Specialist and any others as directed by the Executive Director. Work includes planning and organizing the activities of the accounting section, Accounts Receivables and Accounts Payable, General Ledger, Payroll and Inventories. Provides guidance and direction in Operations Budget planning and the production of Financial Statements. Coordinates the annual audit of SEANC, EMPAC, and SEANC's Scholarship Foundation. Supervises the preparation of Federal and State Income Tax Returns. Works with the Member Benefits section in the development and expansion of SEANC's insurance and other benefit programs. Annually reviews and recommends updates and changes to SEANC's Operations Manual. Serves as SEANC's Human Resources manager. Works with division directors and district chairs to establish sound operational and financial practices. The person in this position must exercise managerial leadership, initiative and sound judgement in all aspects of role. Work is supervised the Executive Director and is evaluated based on conferences, periodic reports, appropriate feedback, and observation of work results obtained.

Duties and Responsibilities: Supervises the Accounting Section which handles fiscal operations including financial operations and activities. Manages the daily financial operations to ensure accurate accounting records and transactions are recorded and maintained in the Association's General Ledger. Coordinates payroll and other Human Resources duties including managing the employees' independent retirement plan, serving as plan administrator, SEANC employees' health plan and employee performance evaluation system. Monitor member dues and non-dues revenue and provide recommendations to the Executive Director, Executive Committee and Board of Governors on revenue trends to ensure adequate financial operating capital is available to fund operating expenses and obligations. Works with the Planning Committee to prepare the annual budget, produces monthly financial statements and oversees the preparation of Federal and State Tax Returns. Works with SEANC Districts to establish operational guidelines and proper financial procedures.

Develops policies and procedures to streamline SEANC office operations including but not limited to, bid processes, written contracts, purchase of vehicles, purchase of supplies, building operations, others as necessary. Reviews annually the SEANC Operations Manual and SEANC Personnel Manual and suggest updates and changes to the Executive Director and Executive Committee.

Additional Job Duties: Ensures that critical information is shared in a collaborative effort within the Central Office staff.

Performs related duties as required by the Executive Director.

Knowledge, Skills, and Abilities: Thorough knowledge of management and supervisory principles. Ability to perform research. Ability to review, draft and present operational and personnel procedures and guidelines. General knowledge of purchasing, human resource rules and procedures, insurance and building maintenance requirements. Ability to plan, organize, and monitor the work of employees. Ability to communicate effectively in oral and written forms. Ability to establish and maintain effective working relationships with the membership, officers, and Board members, public officials, other staff, and the media. Licensed by the State of North Carolina to sell Life, Accident and Health Insurance. Ability to operate a computer.

Physical Requirements: Must be able to physically perform the basic life operational function of standing, walking, grasping intellectual concepts, talking, hearing, and driving a motor vehicle.

Must be able to perform light work exerting up to 30 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force to constantly lift or move objects.

Must possess the visual acuity to prepare and analyze data and figures, perform accounting tasks, operate a computer terminal, do extensive reading and proof reading, and determine the accuracy, neatness, and thoroughness of the work of others.

Desirable Education and Experience: Graduation from a four year college or university. Prefer an undergraduate degree in business, administration or accounting with five years of high level professional experience in business, administrative operations and management including some experience as a manager in a computerized work environment. An equivalent combination of education and experience will be considered.

CHIEF FINANCIAL OFFICER
General Statement of Duties

Performs managerial and administrative duties in the fiscal operations and activities of the State Employees Association of North Carolina; assists Executive Director, Director of Operations and staff with administrative and financial matters.

Distinguishing Features of the Class

An employee in this class directs and manages the day to day financial operations and financial reporting for the Association. Work involves planning and organizing the activities in the various accounting areas: Accounts Payable Department, General Ledger, Payroll and Inventories. Provides guidance and direction in the Operating Budgets of the Association, prepares the Monthly Financial Statements and serves as the Financial Liaison for the 51 SEANC Districts. Coordinates the Yearly Financial Audit of the Association's accounting records, preparation of Federal and State Income Tax Returns and provides general support tasks to the Association. Work requires knowledge in accounting and computer operating systems and requires daily decision making in planning work priorities. The employee serves as the investment officer, risk manager and supervisor over designated financial staff. Work is supervised by the Director of Operations and is evaluated based on conferences, periodic reports, feedback from the SEANC Audit Committee, external audit of Association accounting records and observation of work results obtained.

Duties and Responsibilities

Essential Duties and Tasks

Supervises the Accounting Office staff which handles the fiscal operations and activities of the Association; determines work priorities; develops work expectations; evaluates and monitors work progress; and provides input to the Director of Operations and Executive Director as needed on work activities.

Manages the daily financial operations to ensure accurate accounting records and transactions are recorded and maintained in the Association's General Ledger records.

Coordinates work with various payroll and SEANC departments to implement procedures for collecting and remitting membership dues, insurance premiums, member service programs and other financial information to the Association. Monitor revenue collections from membership dues and member service programs that may significantly impact the current fiscal year's authorized revenue budget. Coordinates with Member Services to analyze the daily accounts receivable balances and other revenue trends to ensure adequate financial operating capital is available to fund daily operating expenditures and obligations.

Provides financial data and reports on current operating budgets to the Director of Operations, Executive Director and Officers; prepares annual budget document; prepares

monthly financial statements; coordinates the annual audit with an independent CPA firm and assists in preparation of all Federal and State Tax Returns; provides administrative support in determining the investment of Association funds.

Serves as one of three management team members for the SEANC employee 401K Plan.

Oversees inventory maintenance of SEANC assets, coordinates the annual insurance renewals for the various SEANC insurance policies which the association is required to have and manages the day to day insurance issues.

Serves as the Financial Consultant to the Association's 51 Districts involving the individual district's financial operations and annual reporting obligations. Coordinates annual financial training for SEANC district treasurers and officers.

Attends meetings of the SEANC Executive Committee, Board of Governors, Audit Committee and other committee or district meetings requiring information or assistance concerning SEANC fiscal operations; handles any special requests and problems related to the Association budget, finances and related operations.

Additional Job Duties

Represents the Director of Operations or Executive Director at meetings for a variety of purposes; may serve as designated staff to SEANC standing committees, special committees or subsidiary bodies. Performs other related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

- Thorough knowledge of the professional principles of accounting, budgeting and taxation, as related to 501(c)(5) labor organizations and 501(c)(3) non-profit charitable organizations.
- Extensive knowledge of the fiscal operations, investment principles and the legal requirements associated with these activities.
- Extensive knowledge of automated computer software, processing and systems operations.
- General knowledge of Association management practices and principles.
- General knowledge of purchasing, insurance and employer 401K plans.
- Ability to plan, organize and monitor the work of employees.
- Ability to use sound judgment in making appropriate decisions and independently handle tasks for the Director of Operations, Executive Director and the Association.
- Ability to communicate effectively in oral and written forms.
- Ability to establish and maintain effective working relationships with the Officers, Board of Governors, general membership, staff and the general public.

Physical Requirements

- Must be able to physically perform the basic life operational functions of walking, talking, hearing, and repetitive motions.
- Must be able to perform medium work exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to lift and move objects.
- Must possess the visual acuity to prepare and analyze data and figures, perform accounting tasks, operate a computer terminal, and do extensive research and analysis work.

Required Education and Experience

Graduation from a four year college or university, preferably with a major in business or accounting and five years of high level professional level experience in a business or administrative operation, including some experience as a manager in a computerized work environment and Association management. An equivalent combination of education and experience will be considered.

Preferred Education and Certification

Preference may be given for Master's in Business Administration (MBA) and/or certification as a public accountant (CPA).

State Employees Association

January 2016

Section II

Policies/Procedure

Policy Platform

Policy: The Policy Platform is utilized by the Government Relations Department and members in their lobbying efforts. This is the guide the Association and its lobbyists must use for the legislative session. The Government Relations Department prepares position papers on each platform objective, which are shared with the membership. Prior to each Board of Governors, the Department prepares progress reports documenting the status of each objective which are presented to the Policy Platform Committee. The Policy Platform Committee Chair will present these reports to the Board of Governors.

Procedure: An updated policy platform and listing of the top ten objectives, as adopted by the most recent convention, shall be transmitted to District Chairs and District Policy Platform Chairs within sixty (60) days following convention.

A list of objectives scheduled for deletion from the platform should be delivered to the District Chair and District Policy Platform Chair no later than January 1st of the new year following the Annual Convention. Unless re-submitted by a district, any item three (3) or more years old is deleted from the recommended objectives to be presented at the Statewide Policy Platform Committee meeting.

Districts should review these documents, recommend suggested changes or new objectives to the District's Annual Meeting. Changes and new objectives adopted at an Annual Meeting should be submitted to the State Policy Platform Chair within ten (10) days following the District Annual Meeting.

The State Policy Platform Committee reviews recommendations submitted by the districts and prepares these recommendations for consideration by the SEANC Annual Convention. After approval by the district and State Policy Platform Committees, an objective that does not affect changes in the SEANC Bylaws is submitted by the State Policy Platform Chair to the Convention.

After discussion by delegates the Policy Platform for the next year is voted on and adopted at the Convention. The Government Relations Department will prepare the Top Ten (10) Policy Platform priorities report based on the vote of convention delegates.

*Please use the form that follows to submit an objective. One issue per form.

** Note: The State Policy Platform Committee receives, considers and recommends changes in the Policy Platform. The Policy Platform shall include objectives adopted by the delegates at the Annual Convention.

Instructions for
SEANC POLICY PLATFORM FORM

DISTRICT

- District #: Enter district number.
- Issue or concern: Use short descriptive title of the subject being addressed.
- Language for Proposed objective: State the policy or objective as you would have it written in the Policy Platform.
- Need for proposed change: Describe the present situation and why change is needed.
- Originator: Originator's name is helpful for future reference. This is not required.
- Signatures: Signatures of the District Chair and the District Policy Platform Chair are required.
- Action: Indicate the action taken at the district meeting(s).
- Submit: Mail, email, or bring copy to SEANC Headquarters within ten (10) days after the action.
- NOTE: Form must be typed or printed in ink.

SEANC

- Policy statement, objective: Indicate by checking whether the proposed change deals with a policy statement or objective.
- Estimated cost: Efforts should be made to estimate the cost, if any, of the requested action.
- Source of estimate: Indicate source of estimate.
- Source of funding: Indicate the proposed funding source; for example, agency receipts, appropriations, employee(s).
- Number of employees affected: Estimate the number of employees who would benefit from accomplishment of the objective.
- Agency responsible for implementation: Indicate who has the authority to effect proposed change.

POLICY PLATFORM CATEGORIES

- Salary: Across-the-board increases, merit, longevity, disability salary continuation
- Personnel: Classifications, employee relations, promotional policies, staff levels, leave policies
- Health Care: Coverage, dental insurance, quality of service
- External/Other: Travel expenses, physical facilities
- Internal Issues: Operating policies and procedures, SEANC studies, membership benefits.

**SEANC
POLICY PLATFORM FORM**

District #: _____

Issue or concern:

Language for proposed objective:

Need for proposed change:

ACTION:	<u>Favorable</u>	<u>Unfavorable</u>
District Policy Platform Committee: _____		
District Meeting: _____		(Originator/Date)
State Policy Platform Committee: _____		
Annual Convention: _____		
Comments: _____	Chair/Date)	(District Policy Platform

_____		(District Chair/Date)

-----SEANC USE ONLY-----
Policy Statement __ Objective__ / Category _____ Amend __ Delete __ Add__
Estimated cost: _____
Source of estimate: _____
Source of funding: _____
Number of employees affected: _____
Agency responsible for implementation: _____

IMPORTANT: Mail or deliver one (1) completed copy to SEANC Headquarters within ten (10) working days following the district annual meeting (no later than July 15th). Mail to: SEANC Policy Platform, 1621 Midtown Place, Raleigh, NC 27609-7553 (919-833-6436 locally or 800-222-2758). Revised 07/10/2016.

SEANC Bylaws Amendment Process

Policy: The SEANC Bylaws may be amended at any Convention by an appropriate vote (as defined by the Bylaws) of the delegates present so long as the amendment has been submitted in writing by at least one of the SEANC Districts to the State Bylaws Committee for its consideration and action no later than July 15 prior to that year's convention.

Procedure: The District proposing a change must complete the Bylaws Amendment Form and submit it to the State Bylaws Committee no later than ten (10) working days after the district annual meeting.

The State Bylaws Committee will consider the proposed amendment.

If the State Bylaws Committee gives approval, the proposed amendment will be presented to delegates at the Convention.

For the proposed amendment to be adopted, an appropriate number of delegates (as defined by the Bylaws) present at the convention must vote for its adoption.

All proposed Bylaws amendment changes must be submitted on the standardized amendment form or they will not be accepted. All required signatures, along with the date approved by the District annual meeting, must be on the form when submitted or it will not be accepted. The standardized amendment form can be found on the following page and on the website.

The State Bylaws Chair will revise and distribute updated bylaws no later than October 1st. Updated bylaws will be published on the SEANC website no later than October 1st.

All Districts must operate under District Bylaws that are in compliance with SEANC Bylaws.

Following Convention, District Chairs must submit a copy of their current District Bylaws to SEANC headquarters. If no changes have occurred in the current District Bylaws on file at SEANC, a letter to that effect may be sent. The letter or updated Bylaws must be on file at SEANC headquarters no later than December 1.

SEANC
BYLAWS AMENDMENT FORM

Complete this form to propose an amendment to the SEANC Bylaws. Amendments must be adopted by a District prior to submission to the Bylaws Committee.

Proposed Change to Article: _____

Article Title: _____

Section: _____

Present Wording:

Wording as Amended:

Rationale:

Submitted by District # _____ District Chair _____
(Print Name)

ACTION:	<u>Favorable</u>	<u>Unfavorable</u>	
District Bylaws Committee:	_____	_____	_____
District Meeting:	_____	_____	(Originator/Date)
State Bylaws Committee:	_____	_____	
Annual Convention:	_____	_____	_____
Comments:			(District Bylaws
		Chair/Date)	

_____			(District Chair/Date)

IMPORTANT: Mail or deliver one (1) completed copy to the SEANC Headquarters within ten (10) working days following the district annual meeting (no later than July 15th). Mail to: SEANC Director of Operations, 1621 Midtown Place, Raleigh, NC 27609-7553 (919-833-6436 locally or 800-222-2758). Revised 07/10/16.

District Bylaws Process

Policy: Districts shall have District Bylaws that are in compliance with SEANC Bylaws. These Bylaws must be available to District members, as well as, kept current on file at the SEANC HQ. District Bylaws may be amended at any District annual meeting by majority vote of those members in attendance.

Procedures: The District Bylaws Chair shall appoint a committee to review the District Bylaws. The District Bylaws Committee will review SEANC Bylaws as adopted by the most recent SEANC Convention and update District Bylaws accordingly.

District members may propose Bylaws amendments by submitting them in writing to the District Bylaws Chair. The District Bylaws Chair will ensure the proposal is presented at the annual meeting on the appropriate form. If amendments to the District Bylaws are adopted at the annual meeting, the updated Bylaws must be submitted to the State Bylaws Chair c/o SEANC HQ no later than ten (10) working days after the District annual meeting.

Following the annual convention, Districts will review their District Bylaws annually and ensure the approved changes from convention are reflected. If there are no changes made to the District Bylaws, a letter indicating this will be submitted to the State Bylaws Chair c/o SEANC HQ.

District Formation /Reorganization/Dissolution

Policy: In accordance with the SEANC Bylaws, it shall be the policy of SEANC: 1) to support the formation or reorganization of new districts by providing support and assistance during the process and 2) to ensure that the appropriate procedures are followed.

Procedure: Individuals interested in forming or reorganizing a new district must notify the SEANC President in writing of their intentions.

Upon receipt of the letter, the President will notify any districts that who may be affected and assign a three person Oversight Committee to work with the petitioner organizer through the entire formation or reorganization process. The suggested committee make up should include the Regional Representative Member of the Executive Committee, the Regional Membership Chair and Member Relations Representative for that region.

The proposal will be presented to the Board of Governors at their next meeting. After the Board of Governors approves the request to form or reorganize a new district, the President will inform the leadership member proposing the formation or reorganization of a new district to proceed with the petition process.

The proposer(s) of the formation or reorganization of a new district will then circulate a petition and secure a minimum of 350 signatures of members who agree to have their membership transferred to the new reorganized district. The necessary signatures must be collected within 180 days. The petition must be submitted to the SEANC Member Action Director for certification. The certification process must be completed within thirty one (31) days of the date submitted to the Member Action Director. The completed certification will then be submitted to the Board of Governors for their approval.

Once the certification process has been completed and formation or reorganization of the district has been approved by the Board of Governors, a representative from the new district will be allowed to attend Board of Governors meetings and State Committee meetings at SEANC expense, but will have no vote.

Within sixty (60) days after the Board of Governors has approved the formation or reorganization of a district petition has been certified, the proposed new or reorganized district will hold an organizational meeting to approve or update bylaws and elect officers and delegates. After the date of the organizational meeting has been established, the SEANC Member Action Director will send a letter notifying those who signed the petition of the date of the organizational meeting and that their membership will be transferred to the new district. Once these steps are completed, the new district will become effective at the beginning of the next fiscal year on October 1.

If a change occurs at any time before the date of certification that would invalidate the certification, the Oversight Committee would report back to the Board of Governors for further action.

Each district shall have no fewer than 350 members. Any district which has fewer than 350 members for more than two consecutive years shall be placed on probation. The period of probation shall be established by the Board of Governors during which time the district may attempt to bring its membership up to the required 350-member level. Any exception to this Section must be approved by the Board of Governors.

Termination of Membership and/or Removal from Office

Policy: In accordance with the SEANC Bylaws Article III, Section 5.3 and Article VII, Section 5, the Board of Governors may terminate membership in SEANC and/or remove a member from office for just cause.

Membership in SEANC is a basic right of all current, retired and future state employees who meet the membership criteria contained in the SEANC Bylaws and should be terminated by SEANC only for the most egregious conduct. The decision to terminate a member's membership or to remove a member from office shall be based on the degree of damage caused by the member to SEANC's reputation or its ability to operate effectively on behalf of its members. Generally, removal from SEANC membership or office should require extreme misconduct such as conviction of a felony or serious misdemeanor while a member or officer, or any serious violation of the SEANC/SEIU Local 2008 Code of Ethical Practices and Conflict of Interest Policy.

Procedure:

When a member becomes aware of an issue that could result in removal from membership and/or office the following steps should be taken:

Complaints: Any member may file a written complaint concerning criminal activity or alleged violations of the ethics policy. Complaints shall be signed or contain the name of the complainant(s) and shall be kept confidential. Any member may go directly to the SEANC Ethics Officer or the SEIU Ethics Ombudsman at any time during the process but are encouraged to utilize the following steps.

1. District Chair: The District Chair shall meet with the member and receive their written complaint and any evidence provided. The District Chair shall respond in writing within fifteen (15) days of receipt of initial complaint. If the issue cannot be resolved at the District level, the Chair will contact the Regional Representative. If the issue concerns the District Chair, the member shall contact the Regional Representative directly.
2. Regional Representative: Shall review the issue and respond to the member in writing within fifteen (15) days of receipt. If unable to resolve at this level, the issue will be forwarded to the Executive Committee.
3. Executive Committee: Shall review the issue and respond to the member in writing within fifteen (15) days of receipt. If unable to resolve at this level, the issue will be forwarded to the SEANC Ethics Officer.
4. SEANC Ethics Officer: Shall review the issue and respond to the member in writing within fifteen (15) days of receipt. The Ethics Officer shall attempt to mediate if the

parties to the complaint are open to resolving the issue through dispute resolution rather than through an adversarial process. If the issue has been forwarded from the Executive Committee to the SEANC Ethics officer and appears to state a complaint addressed by the SEANC/SEIU Local 2008 Code of Ethical Practices and Conflict of Interest Policy the SEANC Ethics officer will refer the complaint to the SEANC Board of Governors for any and all action within their discretion.

5. Board of Governors: The SEANC Board of Governors will schedule a hearing to investigate any complaints or allegations referenced in the above statement. The Member the Complaint has been lodged against will be given a list of three potential dates to appear and respond before the Board of Governors. In the event the member is unable to appear they can submit a written response to the complaint. Once the member has presented their response the Board of Governors will make a determination of what action will be taken against the member. This include, but is not limited to, a written warning of unacceptable action, suspension of membership, suspension from elected office, removal from elected office or termination of SEANC Membership. The Member will be notified of the decision by certified mail.

6. SEIU Ethics Ombudsman: The issues reported to the SEIU Ethics Ombudsman will be investigated in accordance with the SEIU Policy on Ethics and Standards. The member will be notified in writing of the resolution. You can contact the SEIU Ethics Ombudsman at (202)730-7121.

Procedure for Deleting Members

Policy: A member becomes delinquent once dues have not been paid for three months. There is a two month grace period before member becomes delinquent.

Procedure: It is recommended that the following procedures take place pertaining to delinquent members:

1. Monthly agency payroll or retirement system separations list and error reports are reviewed monthly for retrieval of current active status members, which are then removed from payroll deduction and placed on annual pay so they will receive a renewal notification letter (Payment notice).
2. An email or phone call to the member notifying them of delinquency in dues during first month of delinquency.
3. District Chairs and District Membership Chairs receive Monthly District Delinquent Email List of all delinquent members in their district as long as the member is delinquent. They are asked to reach out to these delinquent members to retain their membership.
4. A Delinquent Notice will be sent to delinquent members during first month of delinquency (Third month of no paid dues).
5. A Deleted Notice will be sent to delinquent members during third month of delinquency (Fifth month of no paid dues).
6. Membership will be deleted during fourth month of delinquency (Sixth month of no paid dues).

It is recommended that each district appoints a Membership Retention Chair to work delinquent list.

It is also recommended that a monthly deletion process be put into place that deletes currently active status members, without insurance, that have received three formal notifications (email, phone call, letter, etc.), and are over three months delinquent.

In addition to this procedure, it is recommended that an initial deletion of delinquent members from March 2014-July 2014 take place immediately, then we can delete the delinquent members from 12 months prior on a monthly basis coinciding with the current month, these deletions are in addition to the newly adopted policy and procedure process (if adopted), until April 2016 when we no longer have members that have been delinquent for more than one year.

As approved by the State Membership Committee, members will receive three formal notifications of delinquent dues before they can be deleted from membership of SEANC.

Lobbying Guidelines

Policy: What SEANC members and districts can do under North Carolina’s lobbying laws. SEANC’s policy is to comply with all federal and state lobbying laws.

Procedure:

I. GRASS ROOTS LOBBYING:

SEANC members may legally lobby legislators, legislative employees and members and employees of the executive branch without registering as a lobbyist or filing lobbyist reports unless they are employed to lobby, contracted to lobby or receive compensation for lobbying. Receiving compensation for lobbying does not include receiving reimbursement for actual costs of travel and subsistence. Therefore, for example, SEANC members can legally participate in a MAT Lobby Day and have their transportation and meals provided for or reimbursed by SEANC or their district. Legal grass roots lobbying includes: contacting a legislator and executive branch employee for the purpose of influencing a legislative or executive action by any means including face-to-face meetings, telephone call, e-mails, letters and other written communications.

II. SOLICIT OTHER SEANC MEMBERS TO COMMUNICATE WITH A LEGISLATOR OR EXECUTIVE BRANCH EMPLOYEE ABOUT A LEGISLATIVE OR EXECUTIVE ACTION:

SEANC members, without registering or filing as solicitors or filing solicitor reports, to solicit others to contact or communicate directly with a legislator or legislative employee or executive to promote or reject an attempt to influence legislative or executive action so long as the SEANC member does not spend more than \$3,000 making such solicitations in any 90 period. These solicitations may be made face-to-face or by telephone, e-mail, letter or other written communication.

III. LEGISLATIVE EVENTS WITH FOOD AND BEVERAGES SPONSORED BY SEANC:

SEANC members and districts may legally hold “public events” with certain groups of legislators as designated in the new lobbying law and may use SEANC funds to provide free food and beverages for consumption at the event so long as at least 10 people connected to SEANC (members and/or staff) attend the meeting.

To qualify as a “public event” SEANC members or Districts must invite all members of the Senate and/or House of Representatives; a legislative committee, a standing subcommittee or joint committee or commission, a county or city delegation, or a recognized legislative caucus. Whenever planning an event where SEANC funds are spent to provide food or beverages to a legislator, SEANC members/districts must contact SEANC’s Director of Operations to verify the legality of the event. When holding such an event, a record verifying attendees and SEANC

members present will be completed with one copy being maintained by the district and another forwarded to SEANC Headquarters after each event. The person planning the event shall have SEANC-connected attendees sign in and shall provide a copy of the sign-in sheet to the Director of Operations, together with a list of the legislators who attended and consumed food or beverages. A record of food and beverage costs must be kept. If the cost of the food and beverages consumed by a legislator is \$10.00 or more, inform the legislators at the event that SEANC is required to report the cost to the Secretary of State as a gift to them.

Section III

FINANCIAL MANAGEMENT

Access to Financial Records

Policy: Release of fiscal information other than that released publicly requires prior approval. The SEANC Treasurer, President, and the Executive Director must approve the release of information concerning SEANC's financial status, salaries, expenses, income and other items other than those released publicly to any member, district chair or committee chair.

Procedure: Requests for information cited above must be submitted to the General Treasurer in writing to include the following information: Specific information and reason for request, name of member and SEANC ID number, District Chair's and member signatures on the request. (e-mail requests will not be accepted).

Any disagreement, as to the release of information, should be submitted to the State Audit Committee for review and possible presentation to the Board of Governors for a final resolution.

Access to District Financial Records: Districts failing to provide requested materials and other documentation, within ten (10) working days, to the Audit Committee as needed to complete audits/reviews of District finances will be fined up to the amount of their monthly rebates until such requested materials have been provided to the Audit Committee.

SEANC Request for Financial Information

TO: SEANC Treasurer
FROM: _____
District Number _____
DATE: _____

Information Requested:

Reason for Request:

Member's Signature
Date: _____
Request Approved _____
Request Denied _____

District Chair's Signature
Date: _____

General Treasurer's Signature
Date: _____

President's Signature
Date: _____

Executive Director's Signature
Date: _____

|

The Budget Process

Policy: A balanced SEANC budget shall be developed annually and approved by the Board of Governors by August 15 of each year.

Procedure: The budget process shall include three phases: budget development by the Planning Committee, review by the Executive Committee, and presentation to the Board of Governors for action. The Board of Governors shall have the vested authority to amend the proposed budget, reject the proposed budget and direct the Planning Committee to prepare another budget, or give final approval to the proposed budget.

Process -The Planning Committee

- A. The purpose of the Planning Committee shall be to facilitate the process of long-range planning for SEANC. Specifically, the committee shall initially develop and subsequently maintain a five-year plan relative to SEANC operations, and shall in concert with the President, Executive Director, Chief Financial Officer, and General Treasurer present a balanced annual budget for approval. The Planning Committee shall have the vested authority to recommend revenue cutbacks or revenue increases to ensure that SEANC operates within a balanced budget.

- B. Designated line items of the general budget are pro-rated at a pre-determined percentage to be funded by the Insurance Fund. To facilitate the general budget process, the Insurance Board of Trustees Chair shall present a balanced Insurance Fund Budget to the Planning Committee Chair by April 30 of each year.

- C. Initial development of the annual general fund budget is assigned to the President, Executive Director, Finance Director, Treasurer, and Planning Committee Chair and shall begin after presentation of a balanced Insurance Fund Budget and shall be completed by the last week of May. Consideration should be given to the following in development of the annual budget:
 - 1. Review of current and past records of SEANC budget.
 - 2. Review line by line receipts of General Fund income.
 - 3. Review line by line disbursements of General Fund expenses.
 - 4. Additional input should be obtained from sources to include State Officers, Committee Chairs, and SEANC Directors.
 - 5. Written narrative explanations should be prepared for all line items.
 - 6. The General Treasurer and Planning Committee Chair shall present a completed initial balanced budget to the full Planning Committee during the first week of June for their review, revisions if necessary, and approval for recommendation to the Executive Committee. A quorum of the Planning Committee shall be present for approval of the proposed budget. The SEANC General Treasurer and SEANC Insurance Board of Trustees Chair shall be voting members of the Planning Committee for approval of the proposed budget.

The State Executive Committee

The Planning Committee Chair shall make a presentation of the committee approved proposed budget at the next scheduled meeting of the State Executive Committee. The Executive Committee will review the proposed budget for accuracy, approval and establish a date for presentation to the Board of Governors. The Executive Committee will ensure that the Board of Governors receives a copy of the proposed budget for review at least two (2) weeks prior to the established presentation date.

The Board of Governors

- A. The SEANC General Treasurer and the Planning Committee Chair shall make presentation of the proposed budget to the Board of Governors. To facilitate the presentation process, the Executive Director or designee shall be prepared to answer questions from the Board of Governors and offer any additional rationale for budgeted line items.
- B. The Board of Governors shall have the vested authority to amend the proposed budget, reject the proposed budget and direct the Planning Committee to prepare another budget, or give final approval to the proposed budget.
- C. The budget approved by the Board of Governors will become effective on the first day of the next fiscal year for SEANC.

Expenses for Board Meeting Observers

Policy: SEANC's success in encouraging members from the various districts to attend and observe Board meetings has created the need to formalize the way hotel accommodations and meals are planned and expenses paid. Any expenses incurred shall be the responsibility of the member or the member's district.

Procedure: For planning purposes, the SEANC Meeting & Convention Planner should be notified if a district will have any guests for meals at Board meetings for purposes of space and/or food. A deadline will be issued for notifying staff prior to each meeting. The following procedures will reduce billing and duplication of services in the accounting office:

- A. Observers at Board meetings must make their own room reservations directly with the hotel.
- B. The Executive Assistant/Meeting and Convention Planner will make reservations for Board members and invited guests only.
- C. Other guests wishing to dine with the group may do so by paying a fee. At each meal function, a SEANC staff member will be available to collect money from individuals who are not members of the Board or are not invited guests of the President or Executive Committee. The price of each meal will be provided at the time of registering a guest.

Staff Credit Card Use

Policy: Credit cards are issued to the SEANC Executive Director, Executive Assistant, Staff Directors, IT Specialist, Meeting & Convention Planner, Member Relations Representatives, the Senior Lobbyist, and others as approved by the Treasurer and Audit Committee. Use of the cards is limited to the purchase of lodging, meals and travel while conducting official SEANC business as indicated in the policy on Travel Expense Reimbursement. Cards may also be used for the purchase of equipment, materials, services, and supplies and materials necessary to conduct SEANC business. **Credit card limits are restricted to \$5,000. Any exception must be approved by the Executive Director, Director of Operations and the Treasurer.**

Procedure: When using the credit card, it is essential that all receipts be attached to an Expense Statement and be submitted to the Treasurer. Document the receipts as follows:

- A. Number the receipts sequentially by date.
- B. Place this number beside the corresponding cost on the Expense Voucher.
- C. Identify (by name) others who are included on the charges.
- D. Indicate the line item or committee to be charged.

Listed below are the line items for expense charges:

1. Executive Committee
2. District Meetings
3. State Committee Meetings
4. Other SEANC Events.

Credit card holders have exclusive use of this card. Any exception to this policy may be approved by the President or the Chief Financial Officer. Use of the assigned credit card is generally restricted to the credit card holder. It is the policy of SEANC to develop safeguards which lead to acceptable auditing standards in expenditure authorizations and purchase orders.

Each cardholder is required to sign the following statement.

I understand these procedures and will abide by them.

Signature _____ Date _____

Card Number _____

Executive Committee Credit Card Use

Policy: Credit cards are issued to SEANC Officers and Regional Executive Committee representatives. Use of the cards is limited to the purchase of lodging, meals and travel while conducting official SEANC business as indicated in the policy on Travel Expense Reimbursement. Cards may also be used for the purchase of supplies and materials necessary in conducting SEANC business.

Procedure: When using the credit card, it is essential that all receipts be submitted to the Finance Department. Document the receipts as follows:

- A. Number the receipts sequentially by date.
- B. Place this number beside the corresponding cost on the Expense Voucher.
- C. Identify (by name) others who are included on the charges.
- D. Indicate the line item or committee to be charged.

Listed below are the line items for expense charges:

- 1. Executive Committee
- 2. District Meetings
- 3. State Committee Meetings
- 4. Other SEANC Events

Credit card holders have exclusive use of this card.

Each cardholder is required to sign the following statement.

I understand these procedures and will abide by them.

Signature _____ Date _____

Card Number _____

EXPENDITURE AUTHORIZATIONS AND PURCHASE ORDERS

Policy: It is the policy of SEANC to develop safeguards which adhere to acceptable auditing standards in expenditure authorizations and purchase orders.

Procedure: The purpose of this procedure is to provide a clear and concise process for the expenditure of SEANC funds whenever outside purchases, contracts or services are needed.

Board members and SEANC employees are prohibited from engaging in business dealings with companies, or acting as major customers or suppliers of companies, with which SEANC has contracted for services.

Staff, Officers, Committee Chairs or members planning to expend any SEANC funds must complete an Expense Authorization and Purchase Order form prior to funds being encumbered or expended.

Approval by the appropriate Department Director and the Executive Director or Chief of Operations is required for all expenditures by SEANC staff.

Officers and SEANC members must have the approval of the Treasurer or President for all expenditures at the State level. The Executive Director or designee will ensure funds are available.

If the amount to be encumbered or expended is more than \$5,000, the Executive Director or Director of Operations may, in emergency situations, approve expenditures.

Once the authorization is made, the supervisor must submit a Purchase Order containing the following required information for all the expenditures over \$5,000:

- A. Name of person making request
- B. Supervisor's signature
- C. An attached, approved Expenditure Authorization Form/Purchase Order
- D. Specific description of item
- E. Reason for request
- F. Quantity needed
- G. Price per Unit
- H. Total cost
- I. Budget line item to be charged
- J. For purchases in excess of \$5,000, three bids must be obtained and attached.
Exceptions may be needed for sole sourcing and must be approved by the Director of Operations and the Treasurer.

Purchase Orders are numbered and controlled by the Accounting Specialist. Once a number is assigned, it must be used or invalidated by the Finance Department accounting office. When the item ordered is received, the supervisor will sign and date receipt of item. A copy of the Purchase Order will be returned to the Finance Department. This copy will be attached to the payment.

Loans to SEANC Districts

Policy: The SEANC Board of Governors may, under certain extraordinary conditions, make limited loans to SEANC districts from the Association's general fund. This policy recognizes that under certain circumstances a SEANC district may need to borrow money to offset a financial short fall. The Executive Committee may provide assistance, within reason, from the parent Association to aid a district at such times.

Procedure:

- A. The principal amount of the loan shall not exceed \$1000.
- B. The maturity of the loan shall not exceed 12 months from the date of the loan.
- C. Repayment of the loan shall be deducted from the monthly refund of dues to the district divided into 12 monthly payments.
- D. The District Chair will submit all loan requests in writing. If the loan is approved, the note will be signed by the District Chair and the District Treasurer.
- E. Any loan to a district under this policy must be approved by the Executive Committee prior to the loan being issued. The General Treasurer at the next meeting shall report the amount of the loan to the Board of Governors.
- F. A district may not receive a loan for convention expenses for more than two consecutive years.

Memorial Contributions

Policy: In recognition of service to SEANC, a memorial contribution will be made in honor of deceased officers and staff.

Procedure: A \$100 contribution will be made to the SEANC Scholarship Fund from the General Fund in the event of a death of former and present SEANC officers and retired and current SEANC staff.

In the event of the death of an Executive Committee member or their immediate family (mother, father, spouse, child or stepchild) a donation by the committee members will be made to the SEANC Scholarship Fund in that person's memory.

Operating Reserves

Policy: SEANC shall maintain a cash reserve to ensure six (6) months operating expenses are available in the event of financial emergencies.

Procedure: Expenditures from the reserve must be approved by the Executive Committee and Board of Governors.

Tax Requirements of Each District

Policy: SEANC, a non-profit organization, shall maintain its non-profit tax status and comply with Internal Revenue Service (IRS) regulations. The IRS scrutinizes non-profit organizations to make sure their non-profit tax status is justifiable.

Procedure: Following is a list of IRS regulations which must be adhered to by all districts.

Raffles:

- A. Print a notice on all raffle tickets that the prize winner is responsible for all state and federal taxes on value of prize.
- B. Obtain name, address and social security number of winner at time prize is awarded.
- C. If raffle prize is donated to the district, be sure the donor provides a written statement showing the fair market value of the prize.
- D. An IRS Form 1099 must be given to all prize winners if item is worth \$600 or more.

District Audit: Districts are required to have the District Audit Committee Chair review and verify that the annual district statement accurately represents the district's financial activity.

Federal Tax Identification Number: Each district has applied for and been granted a federal tax identification number. These numbers are issued under a variety of names. To avoid confusion, please use the name that follows plus your district number when submitting any information requiring the Federal Tax Identification Number. This will ensure that SEANC is in compliance with IRS regulations. All district names are now registered with the IRS as:

“State Employees Association of North Carolina, Inc. – District # ____”

Districts should confirm that their bank accounts are set up accordingly.

WIRE TRANSFERS NEW

POLICY: Wire Transfers to individuals are expressly prohibited. Wire transfers may be authorized for corporate insurance vendors or other contract vendors with whom SEANC has an established business relationship as approved by the Executive Committee or for technology purchases. These exceptions are allowed solely to:

- a. Avoid fines and penalties
- b. Adjust member accounts for insurance deduction changes
- c. Essential business functions which would result in major adverse impact to SEANC or its members such as litigation, potential financial losses, and similar situations.

PROCEDURE: Authorization: All requests for wire transfers require the following authorization:

1. Any email request for a wire transfer from the Executive Director or any other Director must immediately be reported to the IT Specialist for screening.
2. Itemized Invoice
3. Written Purchase Order Request signed by the person originating the request and providing detailed information as to the reason a wire transfer is needed.
4. Signature of a Department Director
5. Signature of the Executive Director or Director of Operations
6. Signature of the SEANC Treasurer
7. SECU will not accept a wire transfer request without approval from the SEANC Executive Director or Director of Operations and the SEANC Treasurer.

Approved Corporate Vendors (Vendor List is maintained in the Finance, Information Technology, Insurance and Executive Director's Offices)

Training, Orientation and Other Meetings

Policy: Districts shall be responsible for costs incurred at training, orientation and other meetings.

Procedure: Districts will submit a list of names of attendees registered to attend training, orientation and other meetings to the Executive Assistant/Meeting and Convention Planner.

A cut-off date will be established for each session.

Costs incurred (meals, materials, etc.) for “no-shows” will be charged against the district and deducted from their dues refund.

The Executive Assistant/Meeting and Convention Planner will ensure that the districts are invoiced for any no-show expenditures.

Districts shall be responsible for mileage reimbursement for training and orientation sessions for attendees from their districts.

Other Meetings - Only elected and appointed members of the Executive Committee, Board of Governors, and State Committees will be reimbursed by SEANC. Notification of at least 24 hours must be given if unable to attend.

Travel Expense Reimbursement

Policy: It is the policy of SEANC to provide reasonable reimbursement to designated SEANC officials for travel expenses incurred when on SEANC business. The following procedures will apply.

Procedure: Board of Governors: The SEANC Office will arrange lodging for the Board of Governors with the charges on a master bill, to be paid from the SEANC budget by the SEANC Meeting & Convention Planner. Anyone arriving after 6:00 p.m. must call the hotel directly and guarantee their room for late arrival. Otherwise, the room may be canceled. All meals that are not provided by SEANC are reimbursed at the current SEANC per diem rates, unless otherwise approved by the Board of Governors. All members are encouraged to carpool to meetings and share lodging.

Dependent upon the scheduled beginning time of the Board of Governors meeting, members will be expected to drive to and from the scheduled meeting with one (1) nights lodging, following the schedule as noted below:

<u>Meeting Time</u>	<u>Driving Time</u>
10:00	2 hours
11:00	3 hours
12:00	4 hours

If there are multiple meetings the same week or if driving time is more than the amount shown above, lodging may be allowed, upon approval by the President. Prior to each meeting, the President will give a list of these persons to the SEANC Meeting & Convention Planner.

State Committees: Members within approximately two (2) hours driving time from a designated meeting are expected to drive to and from the location of the meeting with no lodging expenses. Exceptions to this policy may be allowed by the President, who will give a list of these persons to the Treasurer prior to each meeting. Lodging and meals will be reimbursed based on the SEANC per diem rate, unless otherwise approved by the SEANC Board of Governors. If a group meeting is held, and lodging and meal arrangements are made by the SEANC office, the charges will be on a master bill and will be paid by SEANC.

Executive Committee: When acting in the service of SEANC, members of the State Executive Committee will be reimbursed at the SEANC rate unless they are required to travel out of state in which case it will be for actual lodging (receipt required) and meal expenses, except when group meetings are arranged at a specific location. Only one officer (President, 1st Vice President, 2nd Vice President, or Treasurer) attending an annual meeting will be reimbursed.

Staff Travel Reimbursement: When traveling to conduct SEANC business staff should use SEANC vehicles and/or carpool. In the event that no SEANC vehicle is available and carpooling is not possible, the staff member will be reimbursed at the SEANC rate of fifty (.50) per mile, for the use of their personal vehicle.

Travel: Travel for all meetings will be reimbursed at current rates as approved by the Board of Governors. Air travel will be reimbursed at air coach rate or current rate as approved by the Board of Governors, whichever is less. All members are strongly encouraged to car pool whenever possible.

Reimbursement of mileage expenses is only permitted when accompanied by a mapping application map printout showing the most direct roundtrip mileage from the member's home address to the SEANC office (1621 Midtown Place, Raleigh, NC 27609) or other meeting location. The mapping application map must be attached to the SEANC Travel Reimbursement Form in order to comply with audit requirements. Members should take responsibility for printing their own map showing mileage traveled. SEANC staff will assist those without computers/printers. Some of the more commonly used trip routing applications include: Apple Maps, Google Maps, MapQuest, Yahoo Maps, Rand McNally, AAA TripTik (members only). When air travel is less than mileage reimbursement for out of state travel trips, reimbursement will be limited to air coach rates or current rate as approved by the Board of Governors, whichever is less. The SEANC Treasurer in consultation with the Finance Officer and Director of Operations, may make adjustments to the air travel rates when mileage reimbursement is requested, in lieu of air travel, taking into account such factors as:

1. Baggage Fees
2. Lodging Fees (if required due to arrival and/or departure times)
3. Parking Fees
4. Meal reimbursement (may be reduction).

Miscellaneous: The President will submit an approved list of persons to be reimbursed at all authorized meetings to the SEANC Meeting & Convention Planner. If a District Chair brings a guest to a Board meeting he/she will be responsible for all related expenses (i.e., meals, hotel and travel). Meals and lodging will be reimbursed based on the State of North Carolina per diem rate unless otherwise approved by the SEANC Board of Governors.

Reimbursement for expenses will be made to members and Staff within ten (10) working days after receipt of an approved expense statement. Expense statements submitted for payments that are over sixty (60) days from the date the expense was incurred will not be reimbursed by SEANC, unless an exception is granted by the Treasurer. An expense reimbursement form follows. Please contact the Treasurer if you have any questions pertaining to reimbursement.

Travel Reimbursement form

Treasurer Guidelines

Policy: The SEANC Treasurer is the fiscal officer of SEANC.

Procedure: Specific responsibilities include:

- A. The Treasurer approves all officers', committee members' and staff expense reports.
- B. Committee chairs approve and sign committee members' expense reports before approval by General Treasurer.
- C. SEANC staff liaison will check all expense reports for accuracy.
- D. Treasurer will contact members if there are questions concerning expenses.

Budget - Current Year:

- A. Approve all disbursements consistent with the policy of the Board of Governors.
- B. The Treasurer is responsible for keeping line items in balance.
- C. The Treasurer requests permission of the Executive Committee for transfer within line items of the current budget and reports changes to Board of Governors at their next meeting.
- D. SEANC staff informs the Treasurer of any unusual expenditures that need explanation.
- E. The Treasurer approves and signs the monthly financial statement.

Audited Financial Statement:

The Treasurer must submit an audited financial statement for the previous fiscal year to the President within 30 days after its receipt from the auditors. The audited financial statement shall be submitted to the Board of Governors for its adoption at the next scheduled meeting of the Board.

Financial Statements - Monthly:

- A. An unaudited financial statement is prepared monthly that reflects current month and fiscal year-to-date income, expenditures and unexpended balances of all items in the budget.
- B. The Treasurer must approve and sign the monthly financial statement.
- C. The Treasurer must submit the statement to the Board of Governors by the tenth of the following month for which the statement is prepared.
- D. The Treasurer must review the monthly financial statements at Executive Committee and Board of Governors meetings.
- E. The Treasurer shall also submit the most current monthly financial statement to the Annual Convention.

Dues Refund to Districts (20%):

- A. Refunds on dues are to be made to districts within 30 days of collection.

- B. SEANC staff direct deposits to each district's account at the State Employees Credit Union (SECU).

Districts Financial Statements:

- A. Districts must submit monthly financial statements on all District accounts to the SEANC Financial Director's office no later than the 30th of the following month. Any District failing to comply by the last day of the following month will be in violation of this Section and will be fined incrementally starting at \$100 the first month, \$100 the second month, up to a maximum \$500 total. After six months, the Board of Governors will take action against the non-compliant District.
- B. Districts must submit annual financial statements on all district accounts as of the end of September each year to SEANC office no later than October 30 of each year. The October SECU bank statement (showing September 30th on the statement) and all other bank account statements must be submitted with the annual financial statement. Districts failing to submit their report by November 1st will pay a fine of \$100 per month beginning with the next dues rebate until their report is submitted. The fine will be deducted from the membership dues rebate.
- C. Districts are required to have the audit committee/chair review and verify that the annual statement accurately represents the district activity. Audit signatures are due to SEANC headquarters no later than November 1st unless the SEANC Financial Office is notified of any extenuating circumstances.

Fiscal Year:

- A. The SEANC fiscal year runs from October 1st to September 30th with two (2) exceptions:
- B. Term insurance program changes are effective as of January 1st of each year.
- C. The fiscal year for EMPAC is January 1st to December 31st.

Note: Effective August 2016, SEANC has switched to receiving statements for State Employees Credit Union accounts electronically. This change allows the statements to be cut off at the end of the month rather than mid-month with paper statements. These electronic statements will be accessed and printed by the Chief Financial Officer and forwarded to the appropriate finance staff to be reconciled.

Section IV

Member Services

Member Concerns and
Suggestions to the Board of Governors

Policy: SEANC shall provide its members a means of submitting their suggestions/concerns related to the operating policies and procedures for review by the appropriate body.

Procedure: It is the responsibility of the SEANC Officers to review all suggestions/concerns and report to the member the action taken on the issue.

1. Members shall contact their District Chairs in writing to express their suggestions/concerns. If these concerns are not resolved satisfactorily at this level, proceed to Step 2.
2. The District Chair or member shall contact the Regional Representative of the Executive Committee in writing. The Regional Representative shall review the issue and contact the District Chair or member. If the issue cannot be resolved at this level, proceed to step 3.
3. The Regional Representative shall contact the President in writing who will review the issue for disposition or referral to the appropriate body.
4. The member shall be notified of the resolution in a timely manner.

Membership List Distribution

Policy: SEANC shall provide member lists and mailing labels.

Procedure: District Chair shall designate district members authorized to receive member and non-member lists. See attached Membership List Distribution Agreement.

Mailing lists may be released to external individuals (including SEANC's endorsed candidates) or organizations for the purpose of assisting SEANC in reaching goals and objectives.

The President or designee must approve all requests.

Lists may not be released to any business for solicitation of products, unless the sale of products results in income to the district or SEANC. In all cases, the Board of Governors must approve the sale of products to members resulting in income to SEANC. Misuse of lists shall result in termination of the District's ability to obtain membership lists.

Charges for lists will be paid for by the district or entity receiving the list.

The recipient of a list will sign a SEANC Membership List Distribution Agreement.

MEMBERSHIP LIST DISTRIBUTION AGREEMENT

TO: Member Relations Director

From: _____ SEANC District _____ Chair

Date: _____

Re: District members authorized to request district Membership lists and Non Members lists.

The following members are authorized to request Member and Non Member lists for our District.

Name: _____

Position: _____

Name: _____

Position: _____

Name: _____

Position: _____

District Chair Signature

List may not be released for any purpose other than for that originally requested.

AD&D Coverage
Liability for BOG, Officers, Staff

Policy: SEANC shall provide a Travel Accident Policy to cover all full-time, active members of the SEANC Board of Governors, Subsidiary Chairs and State Committee Chairs, less than 70 years of age for the duration of one (1) year.

The purpose of the policy is to provide SEANC Board of Governors, Subsidiary Chairs and State Committee Chairs with travel protection when traveling to and from SEANC approved meetings.

Procedure: SEANC provides coverage for SEANC Board of Governors, Subsidiary Chairs and State Committee Chairs while traveling to and from SEANC approved meetings.

The amounts of the limits are:

- \$100,000 for accidental death and dismemberment
- \$5,000 for accidental medical expense
- \$250 accident weekly indemnity (52 weeks)
- \$1,000,000 total per accident

Advertising, General

Policy: SEANC accepts advertising material from companies and persons seeking to communicate with SEANC members. Acceptance of this advertising does not indicate SEANC approval or endorsement or any representation that the message, product or service is as represented by the advertiser.

Procedure: SEANC seeks advertising that generates sources of revenue.

Advertising is the major source of income from the SEANC newsletter, The Reporter. Examples include life insurance companies, political ads, and special promotions for theme parks, hotels, and various other businesses that give discounts to SEANC members. Additional income may be derived during the convention from booths, sponsorships, etc.

Revenue generated is credited to the general fund.

SEANC will contact advertisers or advertisers may contact SEANC about advertising.

SEANC reserves the right to reject an ad if it is not in the best interest of the Association.

Advertising, Political

Policy: SEANC will accept paid advertising for political candidates.

Procedure: Advertisements from endorsed candidates will carry a special "SEANC/EMPAC ENDORSED" graphic seal in a prominent place.

The content of the advertisement will be reviewed by the Communications/Public Relations Director, in consultation with the Executive Director, President and the EMPAC Chair.

SEANC is a private entity and is under no obligation to accept advertisements of any nature, political or otherwise, that may be viewed as contrary to the interests of the Association and its membership.

Revenue generated is credited to the general fund.

Section V

COMMUNICATIONS

Communication Methods

Policy : SEANC Board of Governors will take necessary and appropriate steps to keep members and other interested parties informed of SEANC-related matters.

Procedure : Communication tools utilized by SEANC include:

District Communications Chair: Each district should have a Communications Chair (or Publicity Chair) that coordinates communication in the district. Communications Chairs are asked to provide regular "news articles" for the SEANC newspaper, The Reporter, contribute district meeting and event information for the SEANC website and serve as media contacts.

Communications Workshop: The State Communications Chair will hold a communications workshop each year. District communications chairs attend the workshop. Training will be provided on such topics as: social media, websites, bulletin boards, email, newsletters, process and other communication options.

Websites: Well-maintained websites are effective in disseminating timely information solidifying the association's "brand image" and promoting important state employee issues. SEANC headquarters will maintain an official SEANC website for members and potential members. In addition, Districts may choose to maintain their own websites. All SEANC websites should meet a minimum set of standards spelled out in this Operations Manual. Any website not kept current shall be deleted.

The Reporter: A state wide newspaper published six times a year by staff with input from members. The newspaper keeps members informed of legislative activities regarding state employees, member services, SEANC meetings and events and includes human-interest stories about SEANC members.

Legislative Update: A publication issued weekly during legislative sessions to keep members informed of SEANC-related activities in the state legislature.

The SEANC Scoop: A weekly e-newsletter sent to all members. Includes the Legislative Update, SEANC in the News clips, member discounts and other features.

SEANC Facebook Page: SEANC maintains a Facebook page at www.facebook.com/SEANC/SEIU2008. Facebook is a social utility that connects people with friends and others who work, study and live around them.

If a District has an active Facebook Page they must have somewhere on the home page the following disclaimer: Any District with an active Facebook page as of January 01, 2017, may continue to operate its Facebook page so long as the district Facebook Page (1) contains a disclaimer, terms of use policy and privacy policy approved by the Communications Department and (2) continues to be active for the purpose of this policy. The term "active" shall mean that the website was updated during the three month period

prior to January 01, 2017, and continued to be updated at least once during each three month period following that date.

SEANC Twitter: SEANC maintains a Twitter handle @SEANC/SEIU2008 at twitter.com/SEANC/SEIU2008. Twitter is a popular social media feed designed to instantly connect to what's most important to you.

Any District with an active Twitter handle as of January 01, 2017, may continue to operate its Twitter handle so long as the district Twitter handle (1) contains a disclaimer, terms of use policy and privacy policy approved by the Communications Department and (2) continues to be active for the purpose of this policy. The term “active” shall mean that the website was updated during the three month period prior to January 01, 2017, and continued to be updated at least once during each three month period following that date. **Is this feasible?**

The Hotline: 1-888-732-6242 (1-888-SEANCGA) or 919-833-1616 (Wake County/Raleigh Area), (press 1).

District Newsletters: Districts may choose to publish their own newsletters concerning district-related SEANC activities. Any District with an active website hosted at some location other than on the website/bulletin board as of May 31, 2013, may continue to operate its website at that location so long as the district website (1) contains a disclaimer, terms of use policy and privacy policy approved by the Communications Department and (2) continues to be active for the purpose of this policy. The term “active” shall mean that the website was updated during the three month period prior to May 31, 2013, and continued to be updated at least once during each three month period following that date.

Media Communications: For newsworthy events related to SEANC, the staff will contact print or electronic media. If the media inquires about SEANC's position on a major issue, the inquiry should be referred to the Executive Director, the President or their designees.

Public Service Announcements: SEANC occasionally produces public service announcements to illustrate the services provided by state employees.

Other: In addition to the formalized communication tools, members may be informed of SEANC activities through:

- The statewide convention (see Convention section).
- Committee meetings (Board of Governors, statewide committees, district committees).
- SEANC headquarters staff.

SEANC Logo

Policy: Logo Use:

All districts, members and staff who seek to use the SEANC logo on any and all informational, promotional or other items (such as newsletters, fliers, stickers, pens, etc.) must use an official SEANC logo, which meets the standards and specifications outlined in the association's current Logo Standards Guide. The Logo Standards Guide can be obtained from any staff member of the Communications/Public Relations Department. The SEANC logo may only be used on items sanctioned by districts or the SEANC headquarters office. The logo is available in various formats to fit members' needs (ex. Black and white, color, high-resolution, etc.).

Procedure :

Logo Use: Districts, members and staff should obtain an official SEANC logo for use on items from any staff member in the SEANC Communications/Public Relations Department, and/or should refer to the current SEANC Logo Standards Guide when working with printers, promotional vendors and others. An official and appropriate SEANC logo must be used on items for sale or giveaway. The logo can be requested from any staff member of the SEANC Communications/Public Relations Department.

Logo Standards Guide: The Logo Standards Guide can be obtained from any staff member of the SEANC Communications/Public Relations Department. Districts using the official and appropriate SEANC logo are encouraged to seek a sketched design or proof from the vendor prior to having the item manufactured. Logo's are not to be altered in color or design.

Websites/Bulletin Boards

Policy: SEANC acknowledges and encourages the use of websites and bulletin boards as communications tools. Well-maintained websites are effective in disseminating timely information, solidifying the association’s “brand image” and promoting important state employee issues. Districts choosing to maintain websites must inform the SEANC Communications/Public Relations Department. Districts choosing not to maintain district websites are encouraged to take advantage of the free bulletin board service hosted by SEANC on the official website of SEANC headquarters, www.SEANC.org. Districts wishing to utilize this bulletin board service should contact the SEANC Communications/Public Relations Department.

Procedures: While it is not the intent of these guidelines to limit creativity, certain website standards must be met.

Timelines: First and foremost, it is imperative that information on all SEANC websites is current. It shall be incumbent upon districts to ensure that information contained on their websites is maintained and updated on a regular basis. Regular inspections by districts of their websites and bulletin boards should search for and correct invalid information and broken links. The SEANC Communications/Public Relations Department shall ensure that information on the official website of SEANC headquarters, www.SEANC.org, is maintained and updated on a regular basis and that information on the site is accurate and current.

Brand Image: Websites should display an official SEANC logo in a conspicuous location on their main/home pages, but shall include only those logo graphics approved by the Board of Governors, as represented in the current SEANC Logo Standards Guide. Acceptable graphics may be acquired by contacting the SEANC Communications/Public Relations Department. The words “State Employees Association of North Carolina” shall also appear on the main/home pages, but on district websites, the acronym “SEANC/SEIU 2008” may be followed by the word “District” and the respective district number. These standards promote a consistent brand image for the association, and will establish continuity in the midst of the diversity surely to be displayed by various district sites.

Affiliation: District websites should include, in a conspicuous location on their main page/home pages, a link to the official website of SEANC headquarters, www.SEANC.org. The link should be described as such for content on the site.

Monitoring: The Communications/Public Relations Department will prepare a compliance report quarterly to ensure all district web and bulletin board standards are being met. Websites found to be out of compliance and/or outdated should be updated as quickly as possible, and outdated content should be immediately removed. Requests will be directed to district chairmen in regard to district websites and to the SEANC Executive Director in regard to the official website of SEANC headquarters, www.SEANC.org. Quarterly compliance reports will be presented at each BOG meeting.

If a district chooses to discontinue use of its website, or finds it has no one willing or capable to maintain it, the district should remove the site from the public view immediately. Likewise, should a district choose to discontinue use of its bulletin board provided by SEANC on the official website of SEANC headquarters, www.SEANC.org, the Communications/Public Relations Department should remove the bulletin board until the district chooses to use it again. The SEANC Communications/Public Relations Department will quarterly monitor district bulletin boards to ensure that they are still in use.

Enforcement: Should a district website be found not to comply with website standards, notice will be sent to the District Chair and State Communications Chair. Failure to update the website to meet the standards contained herein within 30 days after receiving notice will result in removal of the site link and bulletin board from the official website of SEANC headquarters, www.SEANC.org, and termination of the site, with notification to the President.

Districts that fail to remove sites from the public view that do not meet the standards contained herein 30 days after receiving written notice from the President will lose permission to use the Association's name, acronym (SEANC) and logo on the site, as well as all printed materials.

Disclaimer – Any District with an active website hosted at some location other than on the website/bulletin board as of May 31, 2013, may continue to operate its website at that location so long as the district website (1) contains a disclaimer, terms of use policy and privacy policy approved by the Communications Department and (2) continues to be active for the purpose of this policy. The term “active” shall mean that the website was updated during the three month period prior to May 31, 2013, and continued to be updated at least once during each three month period following that date.

Section VI

AWARDS

Awards, State Level

Policy: In recognition of outstanding service to SEANC and significant accomplishments during the year by members and districts, SEANC presents awards each year at the convention.

Awards presented by The Awards Committee are:

- Distinguished Service Award
- Member of the Year Award
- District of the Year Award (1 Category)
- District Chair of the Year Award

Additional items:

- President's Award
- Communications Awards

“Special” committees may choose to present awards at the convention, such as Outstanding Membership Recruiter, Top Member Discount Recruiter, Best Newsletter Award, and/or the President's Award, etc. The current SEANC President may choose to present awards to SEANC officers at the convention.

Procedure: The Awards Committee has the responsibility for selecting the recipients in the categories of awards listed above, (with the exception of the President's Award, which is selected by the current SEANC President. This is an optional award and the President has the choice to present or not present an award each year).

The committee will review the awards criteria and nomination forms each year to determine if changes need to be made.

The rationale for placing the judging process with this group is it is an appointed body; it contains representatives from all regions; and its members are active and informed. Any member of the Awards Committee who is nominated for an award will be excluded from participating in the selection process.

All of the above awards are presented at the Annual Convention.

SEANC DISTINGUISHED SERVICE AWARD

The Distinguished Service Award is presented to a SEANC member in recognition of **cumulative service** and dedication to the association. Nominees will be those persons who, year after year, work to promote SEANC's goals and objectives, serving in whatever capacity asked of them. Nominees are anticipated to be persons whose involvement and presence have left a lasting mark on the association. *Only one nomination per district.*

Nominee: _____ **District #:** _____

Telephone: _____ **State agency:** _____

Years of state service: _____ **Years of active SEANC service** (*minimum of 5 years required*): _____

Description of nominee's continued service, dedication and active support of SEANC:

Description of nominee's continued service, dedication and active support of EMPAC and legislative efforts:

Current positions held at the **district** and **state level**:

Prior positions held at **district** and **state level**:

Please continue on a separate sheet if necessary.

Submitted by:

Contact info:

Please Print

Telephone or email

District Awards, Suggested Guidelines

Policy: Some districts may choose to select a Member of the Year and a People's Award recipient. These are not considered to be state level awards. The following are suggested guidelines to be used in the selection of the award recipients (if the district wishes to participate).

Procedure:

Member of the Year: The District Chair may appoint an Awards Committee to review nominations and select a District Member of the Year.

- Candidate must be a member in good standing of SEANC.
- Candidate should be a person who actively supports SEANC both in words and actions.
- Candidate should be one who is helpful to all co-workers and fellow association members.
- The Committee should consider the candidate's previous dedication and support of SEANC with primary emphasis placed on current year.
- This is a local award and is not considered on the state level.
- The winners' pictures will be published in The Reporter and on the SEANC website with other district winners.

District People's Award:

- The People's Award is given to recognize a member in the district who has unselfishly gone that "extra mile" during the current Association year (October 1 – September 30) to serve and promote the district and our Association.
- The award is for that person in the district who may not take a leadership role or one who may not attend meetings, yet is always there when you need someone – working behind the scenes, signing new members, promoting fundraisers, working in the kitchen, etc.
- The selection committee should write a detailed report of the person's activities.
- The winners pictures will be published in The Reporter and on the SEANC website with other district winners.

SEANC MEMBER OF THE YEAR AWARD

This award recognizes a SEANC member for his/her dedication and active support of SEANC both in words and actions for the current SEANC year (Oct. 1, 2015-Sept. 30, 2016). A member of any district may submit nominations for Member of the Year and the Awards Committee will determine the winner.

Nominee: _____ **District #:** _____

Telephone: _____

Describe the nominee's overall service, dedication and active support of the association throughout the current year, demonstrating his or her role as a leader:

Describe the nominee's involvement and support of EMPAC and legislative issues:

Other civic involvement for the current year, including positions held:

Why do you believe this nominee should be selected as SEANC Member of the Year? What sets this nominee aside from anyone else?

Please continue on a separate sheet if necessary.

Submitted by:

Contact info:

Please Print

Telephone or email

SEANC DISTRICT CHAIRPERSON OF THE YEAR AWARD

This award recognizes a SEANC district chairperson for his/her dedication and active support of SEANC both in words and actions for the current SEANC year (Oct. 1, 2015-Sept. 30, 2016). District chairpersons are typically the persons called upon the most to handle SEANC's business and affairs and are frequently among the hardest workers in the association. A member of any district may submit nominations for District Chairperson of the Year, and the Awards Committee will determine the winner.

Nominee: _____ **District #:** _____

Telephone: _____

Describe the nominee's overall service, dedication and active support of the association throughout the current year, demonstrating his or her role as a leader:

Describe the nominee's involvement and support of EMPAC and legislative issues:

Other civic involvement for the current year, including positions held:

Why do you believe this nominee should be selected as SEANC Chairperson of the Year? What sets this nominee aside from anyone else?

Please continue on a separate sheet if necessary.

Submitted by:

Contact info:

Please Print

Telephone or email

SEANC DISTRICT OF THE YEAR AWARD

The District of the Year Award is given in recognition of a SEANC district with outstanding membership involvement in advancing the goals of the association within the current year.

Part A – To be eligible for District of the Year, the district is required to complete and comply with all of Part A as it relates to membership. **Failure to complete Part A, Sections 1-6 will result in disqualification of the application.**

1. Spend at least five percent of annual dues rebate for membership growth. Verification process: Monthly financial statements.
2. Dues rebate funds will be used to pay for membership recruitment and retention efforts which may include but are not limited to membership appreciation events, incentives and other items that help improve recruitment and retention. Verification process: Monthly financial statements, quarterly membership/ retention reports submitted to State Membership Regional Representative.
3. Each district will appoint/elect a District Membership Chairperson and assemble a District Membership Committee of no less than five (5) members. Verification process: Roster submitted to Member Relations Department and State Membership Regional Representative by July 15.
4. The District Membership Chairperson or a member of the district membership committee must attend the State Membership Regional meeting and complete all necessary training. Verification process: Attendance roster from meeting taken by Member Relations Representative and Membership Representative.
5. District Membership Chairperson must hold a training session for his/her committee and recruiters and set membership/retention goal. Verification process: Completed and submitted district training attendance form and submitted as part of the next quarterly report.
6. Hold at least three (3) membership drives during the year. Verification process: Quarterly membership/retention reports submitted to State Membership Regional Representative.

Part B - If all of the above membership requirements have been completed, please continue to complete Part B. Failure to complete Part B, Sections 7-9 will result in deduction of points not necessarily disqualification of the application.

7. District of the Year Award Narrative Form
8. District of the Year Award Guidelines Form
9. District Scrapbook
 - Scrapbook guidelines:
 - An electronic scrapbook or no more than one 2” binder
 - What types of items to include in your scrapbook (this list is a sample and is not all-inclusive):
 - Photos of district events
 - A newsletter (sample)
 - Bulletin board (sample)
 - Facebook page (include latest post)

- District welcome letter
- Clippings of news articles from any source (includes any SEANC publication) that are specifically about your district
- What NOT to include in your scrapbook:
- Copies of emails, letters or publications received from the SEANC Central Office
- Items that do not pertain directly to your district

2015-2016 SEANC District of the Year Narrative Form

District #:

District newsletter name:

Does your district use its bulletin board? Yes No

Does your district have a Facebook group? Yes No

Is so, please provide the URL

2015-2016 SEANC STATEWIDE AWARDS COMMITTEE Judging Sheet for SEANC District of the Year

Award Judge's Name: _____

District Number

PART A: Membership Growth

To be eligible for District of the Year, the district is **required** to complete and comply with all of the following as it relates

- 1) 5% of annual dues rebate used for membership growth
- 2) Monthly financial statements, quarterly membership/retention reports submitted to State Membership Regional Rep
- 3) Roster submitted to Member Relations Department and State Membership Regional Representatives by July 15
- 4) Attendance roster must reflect district's attendance at regional meeting and training
- 5) Training form completed and submitted as part of the quarterly report
- 6) Hold at least three (3) membership drives during the year

PART B

Scoring (1=Lowest 10=Highest)	Score 1-10	Score 1-10	Score 1-10	Score 1-10
--	-------------------	-------------------	-------------------	-------------------

- Narrative Form**
- Guidelines Form**
- Scrapbook**
- District Reports**
- Communications**
- Legislative Action**
- Policy Platform/Bylaws**
- TOTAL**

Section VII
CONVENTION

Convention, Annual

Policy: SEANC shall hold an annual statewide convention open to all members. The President shall appoint a State Convention Committee to oversee convention planning. The purpose of the convention is to establish the policy platform for the organization for the upcoming year, to discuss major issues, to elect officers, to receive and discuss reports from SEANC committees, to present awards, to amend the Bylaws if necessary and to provide opportunities for members to interact. The location is determined by the Board of Governors.

Procedure: Activities of the convention include:

- General meetings to discuss major issues, elect officers, hear reports, present awards, amend SEANC Bylaws if necessary, adopt policy platform objectives
- Banquets, social hours, SEANC dances, etc.
- Special events
- EMPAC fundraisers
- State Committee meetings (example: Scholarship, Membership, and other State Committees)

Preconvention activities may include the Executive Committee meeting, President's reception and Board of Governors meeting.

Traditionally, the convention is held in September beginning the Thursday following Labor Day.

The agenda for each convention is set by the President

No food items may be sold on the convention floor.

Candidates for SEANC elected offices may distribute material in the convention lobby as well as on the convention floor. Handouts must receive prior approval from the SEANC President or designee, prior to being disseminated on the convention floor.

Political materials, not directly related to elected SEANC offices, may only be distributed in the convention lobby.

The Bylaws Advisory Committee certifies the number of eligible delegates.

Exhibits

Policy: Vendors providing services to SEANC members may purchase booth space at the convention. Exhibits shall display services and products that will benefit SEANC members.

Districts may also rent tables and booths for fundraising activities, etc.

Procedure: The Meeting & Convention Planner handles the logistics for vendors.

- Exhibitors may be invited to participate by the President or Meeting and Convention Planner. Others who are interested may contact the President or Meeting and Convention Planner.

Expense Reimbursement

Policy: Expense reimbursement for the convention will be the same as for other SEANC business activities.

General officers, convention coordinators, staff and committee members are eligible for expense reimbursement as approved by the current SEANC President and Executive Director.

Procedure: Refer to Travel Expense Reimbursement (Financial Management Section) for details.

Districts are responsible for their delegates' expenses.

Convention Facilities

Policy: Convention facilities are selected to accommodate the planned activities for the members who attend in a cost effective and appropriate manner.

Procedure: The Annual Convention is held in major cities in North Carolina in conventions centers and area hotels through a selection process by the SEANC Board of Governors.

Hospitality rooms are generally available for various functions during the convention. Requests for hospitality rooms are coordinated through the Meeting and Convention Planner. Each candidate for state office who announces prior to June of the year they are running has preference of hospitality rooms, beginning with the candidate for President and progressing to the candidate for State EMPAC Chair. In the event of a contested race, the district fielding the candidate with the highest district membership will have the first choice.

Districts may have hospitality rooms if so desired and are responsible for any expenses incurred. The Executive Assistant/Meeting and Convention Planner may arrange for a district to have a hospitality room as part of the overall contract with the convention facility. The rooms are assigned according to district membership size (including those districts that wish to combine their membership and share a room).

The Presidential Suite is a hospitality room that can be used for various official functions throughout the convention, at the approval of the current SEANC President.

A security detail may visit each hospitality room to inspect for damages on Wednesday prior to convention and again on Sunday following convention.

Guests

Policy: Special guests may be invited to attend or to address the convention. Invited guests may have all or part of their travel and convention activities expenses paid by SEANC if approved by the President and Executive Director.

Procedure: The Governor and Lieutenant Governor of North Carolina may be invited to address the convention. Former Executive Directors of SEANC may also be invited. Legislators and state agency heads may be invited and provided with tickets to certain convention functions, as allowable by law, but not travel and lodging expenses.

SEANC staff monitors the acceptance of invitations and arranges the appropriate details.

Past Presidents are invited to the Past Presidents Luncheon on Saturday of the Convention, at the expense of the Association. SEANC also pays for one (1) night's lodging, if so requested by any Past President. Former Executive Directors may request and be paid for one (1) night's lodging at convention. Up to two (2) banquet tickets can be upon request provided to the Past Presidents and former Executive Directors.

Political Guests – Election Year Policy

Policy: Politicians in attendance will be acknowledged.

Procedure: Legislative candidates who have been endorsed by EMPAC may be given no more than two (2) minutes to address Convention from the lower podium at the front of the hall as approved by the President.

Candidates who are not endorsed by EMPAC may be acknowledged by the President, but will not be allowed to speak.

Endorsed Council of State (excluding Lt. Governor and Gubernatorial candidates) may be allowed no more than two (2) minutes to address Convention as approved by the President.

Endorsed Gubernatorial and Lt. Governor candidates will be allowed no more than ten (10) minutes to speak from the main podium as approved by the President.

Statewide political propaganda shall not be placed at delegates' seats unless it is for an endorsed candidate.

Endorsed candidates will be invited to participate in the EMPAC reception and encouraged to sit with their district membership.

Organization and Management

Policy: The convention is organized and managed by the Convention Committee, Executive Assistant/Meeting and Convention Planner, convention coordinators, and assigned SEANC staff.

Procedure: The Meeting & Convention Planner: A full time employee of SEANC who is responsible for the overall organization of the convention under the direction of the Executive Director, President and Convention Planning Committee.

The Meeting & Convention Planner negotiates with convention facilities and hotels two or more years in advance as directed by the Executive Director, coordinates all activities of hotel and convention center (rooms, logistics, menus, decorations, etc.), coordinates certain convention functions with other SEANC staff, and provides oversight for EMPAC activities.

Convention Volunteer Support: The Convention Planning Committee may ask SEANC members to accept assignments. e.g. pages, security, materials packaging and distribution, etc.

Convention Registration

Policy: District's registration and rooming lists must be in SEANC headquarters by a specified date or a \$250.00 penalty will be imposed upon the district.

Procedure: District Chairs or their designees, usually a secretary, shall (1) complete any convention forms pertaining to hospitality rooms, raffles, table reservations, and registration and rooming lists for all delegates; (2) keep Meeting & Convention Planner abreast of any changes related to the district's participation at convention; and (3) the purchase of meal/event tickets.

If the District Chair, or their designee, fails to perform these duties during the allotted time period, a \$250.00 penalty will be deducted from the District's membership dues rebate.

Registration and Rooming List Form

Will be sent to District Chairs and Secretaries via email.

Request for table

Will be sent to District Chairs and Secretaries via email.

Hospitality Room Request Form

Will be sent to District Chairs and Secretaries via email.

SEANC Elections Procedures

Policy: Elections at the annual convention will be conducted by the Bylaws Chair.

Procedure: The officers to be elected include President, First Vice-President, Second Vice President and Treasurer. These officers shall be elected from nominees submitted by the Board of Governors to the annual convention or from nominations from the floor at the annual convention. The names of all candidates shall appear on the official ballot. Candidates for office should announce their candidacy in writing or in person to the Board of Governors no later than forty-five (45) days prior to the annual convention. The term of office for all officers shall be one (1) year and shall begin October 1, following the adjournment of the annual convention. Officers will continue to serve until a successor is duly appointed and installed. Officers may hold office for two (2) consecutive terms. To be eligible for office the nominee must be an active member of SEANC. The method of election shall be by electronic ballot unless the candidate is unopposed and elected by acclamation. No absentee ballots or proxy votes shall be cast at the annual convention. A simple majority of the total votes cast shall be required for the election of each officer.

In the event there are three (3) or more candidates for an office and the candidate receiving the highest number of votes does not receive a majority of votes cast, the candidate receiving the lowest number of votes will be dropped from the ballot and the two candidates receiving the highest vote total will be subject to a runoff election. If one of the two candidates elects to withdraw before the runoff election, then the other would be elected. The runoff election will be held prior to the adjournment of the annual convention.

Nominating Process:

- The Bylaws Committee Chair will present the slate of Candidates.
- The floor will be opened for nominations.
- Nominations from the floor will be taken in the following order:
 - a. Scholarship Board of Trustees by Region
 - b. Retiree Council by Region
 - c. State EMPAC Chair
 - d. General Officers
 1. General Treasurer
 2. Second Vice President
 3. First Vice President
 4. President
- For uncontested races, after asking if there are additional nominations from the floor for a given office, the Chair will entertain a motion to close nominations and accept the nominee by acclamation.

Recognition of Candidates:

- A. State EMPAC Chair and general officer candidates in contested races will be asked to speak from the main platform for a maximum of four minutes each.

B. Order of Recognition: Alphabetical Order by Last Name of Candidate.

1. State EMPAC Chair
2. General Officers:
 - Treasurer
 - Second Vice President
 - First Vice President
 - President

Seconding Speeches:

1. Names of seconding speakers shall be provided to the President before 8:30 a.m. on the day of the election of officers.
2. Seconding speeches are given for State EMPAC Chair and general officer candidates only.
3. Length: Maximum of four minutes.
4. Speech location: Main stage.
5. Order of Sequence: Alphabetical Order by Name of Candidate.
 - a. State EMPAC Chair
 - b. General Officers:

- Treasurer
- Second Vice President
- First Vice President
- President

Balloting Process:

Upon recommendation of the Bylaws Committee, the Board of Governors shall select for each convention an appropriate method of balloting and counting ballots that may incorporate the latest technology. The methods chosen must ensure an efficient, fair and accurate election process that also assures secrecy of voting.

Election Results Report:

Results are certified as official, reported to the President and to the convention by the Bylaws Chair. In case of a dispute, the convention delegation will be the final arbiters by standing vote.

Impermissible Activities at Official SEANC Functions

Policy: Illegal activities are prohibited at any official SEANC function. Smoking is prohibited in the meeting rooms and hospitality rooms at Board of Governors, Executive Committee meetings and at convention.

Procedure: For the purposes of this policy, official SEANC functions include the annual convention and meetings of the Board of Governors, Executive Committee, statewide committees, and districts and any of their committees. Illegal activities include, but are not limited to, gambling and underage drinking.

This policy applies to all areas over which SEANC has control, including meeting rooms, break areas and hospitality rooms. This policy does not apply to areas within the exclusive control of an individual member, such as a member's hotel room or personal vehicle.

Section VIII

Records

Archives and Historical Records

Policy: SEANC will maintain an archival record of SEANC activities.

Procedure: The archives will be maintained at SEANC headquarters.

Record Retention Schedule

Record Type	Retention Period	Record Type	Retention Period
Accident Reports/Claims (settled Cases)	7 years	Journals	Permanently
Accounts payable ledgers & scheduled	7 years	Magnetic tape & tab cards	1 year
Acct Receivable ledgers & schedules	7 years	Member Records (applications, cancellations, change of district requests)	Permanently
Audit Reports	Permanently	Minute books of directors, stockholders, bylaws, and charter	Permanently
Bank Reconciliations	2 years	Notes receivable ledgers & scheduled	7 years
Bank statements	3 years	Option records (expired)	7 years
Capital stock & bond records: ledgers, transfer registers, stubs showing issues, record of interest coupons, options, etc.	Permanently	Patents & related papers	Permanently
Cash books	Permanently	Payroll records & summaries	7 years
Charts of accounts	Permanently	Personnel files (terminated)	7 years
Checks (canceled – see exception below)		Petty cash vouchers	3 years
Checks (canceled for important payments, i.e., taxes, purchases of property, special contracts, etc. Checks should be filed with the papers pertaining to the underlying transactions)	Permanently	Physical inventory tags	3 years
Contracts, mortgages, notes, & leases: expired, still in effect	Permanently	Plant cost ledgers	7 years
Correspondence (general)		Property appraisals by outside appraisers	Permanently
Correspondence (legal & important matters only)	Permanently	Property records, including costs, depreciation reserves, year-end trial balances, depreciation schedules, blueprints, and plans	Permanently
Correspondence (routine) with customers & / or vendors	2 years	Purchase orders (except purchasing department copy)	7 years
Deeds, mortgages, and bills of sale	Permanently	Receiving sheets	1 year
Depreciation Schedules	Permanently	Retirement & pension records	Permanently
Duplicate deposit slips	2 years	Requisitions	
Employment Applications	3 years	Sales commission reports	
Expense Annalyses / expense distribution schedules	7 years	Sales records	
Financial statement (year-end, other optional)	Permanently	Scrap & salvage records (inventories, sales, etc.)	Permanently
Garnishments	7 years	Stenographers notebooks	
General / Private ledgers, year-end trial balance	Permanently	Stock & bond certificates (cancelled)	Permanently
Insurance policies (expired)	3 years	Stockroom withdrawal forms	Permanently
Insurance records, current accident reports, claims, policies, etc.	Permanently	Subsidiary ledgers	
Internal audit reports (longer retention periods may be desirable)	3 years	Tax returns & worksheets, revenue agents reports, and other documents relating to determination of income tax liability	Permanently
Internal reports (miscellaneous)	3 years	Time books / cards	
Inventories of products, materials, & supplies	7 years	Trademark registrations & copyrights	Permanently
Invoices (to customers, from vendors)	7 years	Training Manuals	Permanently
		Union agreements	Permanently
		Voucher register & schedules	7 years
		Vouchers for payment to vendors, employees, etc. (including allowances & reimbursement of employees / officers / etc. for travel & entertainment expenses)	7 years
		Withholding tax statements	7 years

Record Security and Preservation

Policy: SEANC will secure all financial records and board and convention minutes in fireproof files.

Procedure: Computer backups will be completed on a regular schedule and will be stored outside the headquarters building.

Meeting Minutes

Policy: A record shall be kept of every meeting of the Convention, the Board of Governors, Executive Committee, any subsidiary body and any standing, advisory or special committees of SEANC.

Procedure: A copy of meeting minutes shall be provided to the respective committee members within two weeks following the meeting. This policy is mandatory at the state level of SEANC and is to be used as a guide for districts. The following essential information shall be included:

- The kind of meeting being held (regular, special).
- The name of the body or assembly (Board of Governors, State Bylaws Committee, Insurance Board of Trustees, etc.).
- The date and location of the meeting.
- The presence of the regular presiding official and secretary, or in their absence the names of their substitutes.
- The names of members of the body in attendance, the names of any other persons taking part in the meeting.
- Whether the minutes of the previous meeting were approved or reading of the minutes was dispensed with.
- All main motions (except those withdrawn),and points of order, appeals, whether sustained or lost, and all other motions
- The hours of meeting and adjournment..
- The date, time and location for the next meeting, if known.

The following rules also apply to the minutes:

- Record the name of the member who introduced a main motion. (This is not necessary for the second.)
- The secretary must sign the minutes.
- Prepare the minutes in draft form for approval at the next meeting of the body (except in the instance of the final meeting of a body). Furnish copies of the draft minutes to the presiding officer for review and comment prior to final approval.
- In appropriate circumstances, a written report submitted to the body for information purposes or for consideration must be attached to the minutes as an appendix (for example, a report of the Planning Committee submitted to the Board of Governors). The minutes should describe the action taken by the body regarding the report and a copy of the report should be filed with the minutes.
- A copy of the minutes of the SEANC Executive Committee will be provided to members of the Board of Governors.
- Executive Session minutes of the Board of Governors and Executive Committee shall be taken by the Secretary to the President. A copy of the minutes will be locked in the Executive Director's office.

- Executive Session minutes of any committee (i.e. EMPAC or district may not be distributed to any committee member prior to the next Executive Session. At the next Executive Session, numbered minutes will be distributed for approval and returned prior to session end.

Section IX

Use Policies

Facilities Use

Policy - When space is available, use of the SEANC facility for SEANC related meetings and other events after business hours (after 5:00 PM) is permitted by those who abide by the procedures. The Executive Director is responsible for giving permission for use of the facilities. During normal working hours the use of the facility will be at the discretion of the Executive Director.

SEANC headquarters equipment and supplies are for the use and operation of the SEANC. This includes computers, printers, copiers and supplies which are available upon request when needed to conduct SEANC business.

Procedure – Contact Executive Assistant/Meeting and Convention Planner at least two weeks in advance to schedule a conference room(s). The Executive Assistant/Meeting and Convention Planner will obtain the needed permission if a space is available.

The following are rules to adhere to:

1. Arrive at building prior to 5:00 p.m. to gain entrance.
2. No district may reproduce or maintain a key to the building.
3. Smoking is prohibited in the building.
4. No .cooking is allowed.
5. Food is permitted but must be prepped in the kitchen..
6. Alcoholic beverages are prohibited on the premises.
7. Leave the rooms (conference rooms, kitchen, and servery) in exactly the same condition as they are found - clean and neat. All dishes are to be washed, dried and put away, and absolutely no dirty dishes are to be left in the sink. Place furniture in its original position; place all trash in waste containers.
8. Turn off lights in the meeting rooms and lobby before leaving.
9. The last person to leave must exit through the front door, making sure the door locks when it closes.
10. Security Procedure:

Door Locks:

There are card readers on the front and side doors of the building.

The front door unlocks and is unlocked after the first person enters with a key card after 8:00 a.m. Monday through Friday and is unlocked until 5:00 p.m. At

5:00 p.m., Monday Friday, the door locks automatically. The front door is locked at all times on Saturday, Sunday and State holidays. Special requests for the front door to be unlocked for off-hour meetings must be made to the Executive Assistant/Meeting and Convention Planner at least 48 hours before the event. The side doors are locked at all times.

Alarm System

When the first person enters the building, on any day, the system must be disarmed. The keypad is located in the lobby area on the wall beside the front door by the reception desk. The alarm is to be set by the last person to leave the building each day. Any malfunction of the alarm should be immediately reported to the Executive Assistant/Meeting and Convention Planner at the cell phone number posted inside the keypad.

(All persons who have key cards are given instructions for arming and disarming the alarm system when their key card is issued. Members who are in the building after hours Monday through Friday or on the weekend must check with staff for instructions on arming the system if they are to be the last one in the building.)

Failure to abide by the above rules will result in loss of use of the facility.

Vehicle Use

Policy: Any vehicles assigned to representatives of SEANC must be used in accordance with the following procedures.

Procedure: The Member Relations Representative vehicles are assigned for business use only. They may be stored at the representative's home, **but are not for private use.** Only SEANC Staff, Officers, Executive Committee Members, Board of Governor members, and SEANC members are approved to be transported in SEANC vehicles. No private individual is permitted to be in a SEANC vehicle due to liability issues. Any deviation from this policy will be approved or denied by the Executive Director or designee after receipt of a written request specifying the name(s) of the individual(s), destination and the reason(s) for the exception.

Operators are responsible for obtaining maintenance and for keeping records of:

- mileage logs
- all maintenance and service (list and receipts). (See attached forms.)
- responsible for keeping the vehicle clean

Maintenance charges of \$250.00 or less do not require prior approval. Charges over \$250.00 must have prior approval of the Executive Director or designee.

Other SEANC officials may use vehicles for SEANC business if authorized by the Executive Director.

The Executive Director has a vehicle assigned as part of the Executive Director's compensation. This vehicle may be used for both private and business purposes if so negotiated in the Executive Director's contract.

The Executive Director or designee is responsible for overall administration of vehicle usage.

Violation of this policy, or subsequent allegations of misuse, may result in restricted future use of SEANC vehicles – up to and including temporary or permanent barring of an involved employee from use of a SEANC vehicle.

Persons driving a SEANC owned motor vehicle must have a valid North Carolina driver's license and must show their license and provide an acceptable DMV driving record prior to being assigned a vehicle.

Effective immediately, SEANC will implement a "Three Strikes" program intended to increase compliance with SEANC policy and North Carolina traffic safety laws – as well as increase the rate of misuse reports successfully closed by SEANC.

FIRST INCIDENT AND/OR MISUSE REPORT: Involved driver will complete an orientation to ensure they are familiar with the SEANC policy and their responsibility to adhere to all traffic safety laws.

SECOND INCIDENT AND/OR MISUSE REPORT: A written warning will be placed in the involved driver's personnel file detailing the incident and enacting a three-month period in which no incidents may occur.

THIRD INCIDENT AND/OR MISUSE REPORT: Involved driver will receive a final written warning outlining that the next incident could result in dismissal.

VEHICLE CITATIONS: The driver will be responsible for all tickets (including parking tickets) received from law enforcement during the assignment of the vehicle. SEANC will not reimburse the employee for the expense of the ticket. In the event a traffic ticket is issued, the affected driver will notify the SEANC Executive Director or designee within 24 hours, providing a copy of the traffic ticket and a statement giving information on the incident. If the incident happens on weekends or holidays, the SEANC Executive Director or designee will be notified on the next working day. (This also includes vehicle citations received in personal vehicles.)

ACCIDENTS: The driver will notify the SEANC Executive Director immediately, or as soon as possible if injured and transported to a medical facility, of all accidents. The following information should be obtained from the other driver: name, address, telephone number, license plate number, insurance company and policy number. A copy of the official accident report should be submitted to Executive Director no later than five (5) days after accident.

Vehicle assignments may change if any of the following occur:

1. If the vehicle is used for any purpose other than official SEANC business.
2. If reports are not submitted to the SEANC Member Relations Director or designee, or if the reports are inaccurate, incomplete, or unacceptable by the SEANC Member Relations Director or designee and corrections are not made within 30 days of the request.
3. If false information is willfully and knowingly submitted on any report or application.
4. If reports or forms are not signed properly and correction is not made within 30 days of a request to do so.
5. If vehicle abuse occurs. Abuse includes, but is not limited to: improper care and maintenance (including excessive filth); willful damage (destruction of interior or exterior or misuse, and reckless disregard for the proper operation of the vehicle excessive moving or standing violations).
6. If substantiated violations of motor vehicle laws are committed.
7. If other rules and regulations or policies are willfully violated.

Travel Logs for permanently assigned vehicles are to be filled out on a daily or trip basis when the vehicle is in use. Log entries should accurately reflect the use of the vehicle.

SEANC will be responsible for keeping the log sheets available for audit purposes for three years.

Gasoline purchases will be documented and all receipts turned in to the financial office.

The driver will be responsible for payment of all parking fines assessed against the vehicle, including towing fees resulting from *improper parking*, unless payment of such fines or fees is approved by the Executive Director.

UNDER NO CIRCUMSTANCES MAY A SEANC EMPLOYEE OPERATE A SEANC OWNED VEHICLE WHILE UNDER THE INFLUENCE OF INTOXICATING BEVERAGES, DRUGS OR OTHER SUBSTANCES, OR WHILE OTHERWISE IMPAIRED AND MAY NOT TRANSPORT ALCOHOL OR ILLEGAL ITEMS IN A SEANC OWNED VEHICLE. WEAPONS MAY BE TRANSPORTED IN ACCORDANCE WITH STATE AND FEDERAL LAW.

Hitchhikers may not be transported in any SEANC owned vehicle.

SEATBELTS: In accordance with North Carolina General Statutes the driver and all passengers must use seat belts when the vehicle is in motion.

It is illegal to text message while driving a SEANC vehicle.

Complaints, concerns and questions received by SEANC in regard to misuse of SEANC vehicles will be investigated. Notification of any complaint will include specific documentation to support such claim. A written reply from the operator of said vehicle regarding the complaint should be received by SEANC within ten (10) working days unless an extension is granted. The investigation will be resolved within thirty (30) days of initial complaint.

SEANC will review the allegation(s) and the response received from the alleged offender.

After a full evaluation of the allegation and response, the SEANC Executive Director will determine if the vehicle assignment shall be revoked. **NO REVOCATION WILL OCCUR BASED ON AN ANONYMOUS CLAIM.**

SEANC will terminate a vehicle assignment during the course of an investigation for any major allegation (such as driving while impaired). Upon reinstatement of driving privileges by the North Carolina Division of Motor Vehicles, pending court disposition, a vehicle may be reassigned.

Drivers are expected to use the same common sense and courtesy they apply when operating their personal vehicles. If an observed behavior would cause a driver or other occupant to glare at or comment disparagingly about another driver or passenger, do not do it when operating a SEANC vehicle. All drivers are obligated to adhere to all traffic laws in North Carolina, especially those who use SEANC member resources to travel in a SEANC vehicle.

SEANC

VEHICLE USER REQUEST FORM

TO: EXECUTIVE DIRECTOR

FROM: _____

DATE: _____

RE: VEHICLE USER REQUEST

I am requesting the use of a SEANC Vehicle for the following reason(s):

Approved by: _____
Executive Director/designee

Date: _____

Disaster Plan

NO DISASTER PLAN – WILL NEED TO CREATE STAFF SAFETY POLICY AND PLAN.

| NEED SAFETY OFFICER.

Section X
Scholarship

SEANC Scholarship Grant Foundation

Source SEANC Bylaws 2015 Convention

The purpose of the SEANC Scholarship Grant Foundation shall be to administer funds and assets which accrue to the Foundation for the purpose of granting scholarships to active members of SEANC and the spouses and dependent children of said members for study at recognized and accredited schools, colleges, universities, trade schools and other institutions of learning.

- 1.1.** The Foundation shall invest funds and utilize assets of the Foundation so as to generate scholarship monies and ensure the perpetual existence of the Foundation.
- 1.2.** The SEANC Scholarship Grant Foundation shall be governed by the Articles of the Corporation and by those Bylaws drawn and adopted by the Board of Directors of the Foundation, except that the Bylaws and amendments thereto shall be subject to the advice and consent of the Board of Governors.
- 1.3.** An audit of Scholarship funds shall be made at least annually, the cost of this audit to be paid from Scholarship funds. The audit shall be made by an independent, North Carolina licensed, Certified Public Accountant selected by the State Executive Committee.

Scholarship Raffle Tickets

Policy: It is the policy of SEANC to ensure accountability in the use of raffle tickets in fundraising efforts for the SEANC Scholarship program.

Procedure: Scholarship raffle tickets must be numbered. In the case of two-part tickets, both parts must contain the same number.

When tickets are distributed to District Chairs, a detailed record showing inclusive numbers must be kept by the SEANC Scholarship Committee representative, as attested by signing the Raffle Ticket Affidavit. Only District Chairs or District Scholarship Chairs may request additional scholarship tickets.

It is the responsibility of the District Scholarship Chair to whom tickets are distributed by the District Chair to keep a detailed record of:

- A. numbered tickets received
- B. names of individuals to whom tickets are distributed
- C. number of tickets distributed to each

Any tickets not sold, not returned or misplaced must be accounted for with an affidavit signed by the District Chair involved, as well as by the member to whom tickets were distributed.

Any unsold, not returned or misplaced tickets not accounted for by signed affidavit will be charged to the district involved. Costs will be deducted from dues refund monies.

Districts using tickets in raffles should abide by this policy, using the same procedure as the state level.

Theme Park Tickets: Theme park tickets provided free of charge by the theme parks will be utilized as prizes at membership recruitment activities.

SEANC SCHOLARSHIP RAFFLE TICKETS FORM INSTRUCTIONS

- A. Verify that all tickets received by your district are accounted for in the top section. (Can verify by calling SEANC HQ and asking assigned staff if additional tickets have been distributed to anyone for your district). Only District Chairs and/or District Scholarship Chairs may request additional raffle tickets for their District.
- B. Record the total number of tickets assigned to your district in the blank provided.
- C. Subtract the total number of tickets returned unsold from the total number of tickets assigned to your district and record the balance. (When these tickets are turned in to the Scholarship Foundation Board at convention, they will be counted and the numbers should agree. If there is a discrepancy, then tickets will need to be placed in numerical order to account for all sold and missing tickets).
- D. Subtract the number of sold ticket stubs turned in at convention, which should agree with the amount of money for sold tickets. Subtract the number of sold ticket stubs turned in from the balance of tickets remaining. Record this balance.
- E. Subtract the number of lost tickets for which a donation is being made from the balance and record the ticket numbers to the right side of the form. Record the remaining balance.
- F. Subtract the number of lost tickets that remain and record the ticket numbers in the designated section on the right side of the form. Record the remaining balance. The final balance should be 0. (If the final balance is not 0, there is a discrepancy in the numbers. In order to find where the discrepancy is, tickets and stubs will need to be placed in numerical order to account for all sold and missing tickets).
- G. The person turning in the tickets, stubs, and money to the Scholarship Foundation Board will sign the form at the bottom left side.
- H. If there are any lost tickets, the person turning in the tickets, stubs and money will sign the appropriate section on the bottom right side of the form. Statements or affidavits from the person responsible for the lost tickets may be attached to the page.
- I. The number of unsold tickets returned will be verified at the convention collection booth and initialed on the form.
- J. The amount of money turned in will be verified at the convention collection booth and initialed on the form.
- K. The Scholarship Foundation Board member responsible for recording the accounting figures will sign the bottom left side of the form and place the form in the Scholarship Board Raffle Accounting Book and/or record on computer spreadsheet.

SEANC SCHOLARSHIP RAFFLE TICKETS AFFIDAVIT FORM -- DISTRICT #: _____

Received by:

(A) **Tickets Assigned to District #:** _____

Date: _____	Numbers From: _____ To: _____	Total: _____	_____
Date: _____	Numbers From: _____ To: _____	Total: _____	_____
Date: _____	Numbers From: _____ To: _____	Total: _____	_____
Date: _____	Numbers From: _____ To: _____	Total: _____	_____

(I) I accept responsibility for the tickets issued to my district as indicated by my signature above.

(B) **Total # of Tickets received by District**

(bal) _____

(Verification)

Lost Ticket Numbers Paid For:

(C) **Tickets Returned Unsold**

- _____

(D) **# Tickets Sold**

-\$ _____

(I) _____

(bal) _____

(J) _____

(E) **# Tickets Lost Pd for**

-\$ _____

(bal) _____ (Donation)

(F) **# Tickets Lost not Pd for**

- _____

Lost Ticket Numbers Not Paid For:

-0-

(G) **Returned to Scholarship Board at Convention by:**

(Signature)

(Date)

(H) **Verified by SEANC Scholarship Board:**

(Signature)

(Date)

I certify the above tickets were lost or not presented before the deadline for the raffle drawing and, if located after the drawing, will be forwarded to SEANC Headquarters for accounting purposes.

(J) _____ (Signature)

(Date)

(See back for instructions.)



SEANC OPERATIONS REWRITE COMMITTEE REPORT

NOVEMBER 17, 2016

Past President Ross Hailey appointed the following SEANC members to review and edit the SEANC Operations Committee during the 2015-2016 year. The committee members are:

Marilyn Jean Martin, Chair

Dodie Collins, Western Region

Keith Renner, South Central Region

Kay Hovious, Eastern Region

Alicia Baucom, Piedmont Region

Kim Martin, Piedmont Region

Doranna Anderson, Central Region

Chuck Stone, Staff Liaison

The Committee met monthly from February 2016 until September 2017. The committee spent many long days and lots of evenings working on the Operations Manual which had not been updated since 2008, with some of the sections not having been updated since 1996. A draft copy of the Operations Manual was distributed to all 2015-2016 Officers and District Chairpersons for their review and comments during the May 2016 Board of Governors meeting. All suggestions and comments were reviewed and a final draft has been completed and is awaiting review by the 2016-2017 Executive Committee and District Chairs for final approval.

The Committee reviewed all Executive Committee Meeting Minutes and Board of Governor Meeting Minutes for the five years prior to 2015-2016, looking for any items that needed to be changed and had not been changed. The Committee utilized the By-Laws approved by the September 2015 Convention and the Personnel Manual. The Committee also utilized the SEIU/SEANC Ethics Policy. Staff and Committee Chairs were contacted to verify the information contained in the original Operations Manual and to obtain updated information as needed. As you can imagine a lot of punctuation, grammar, and spelling were corrected. Below are the major items that were edited:

1. Page ii: Previously the Executive Committee was charged with reviewing and updating the Operations Manual. Due to the fact that the appointment of Committees and Committee Chairs is part of the President's duties, Line 4 has been changed to reflect that the President will appoint a committee to conduct an ongoing review of the Operations Manual annually.
2. Page ii: Address was changed to reflect that we no longer have a Post Office box.
3. Page iii: Mission Statement was edited to reflect that SEANC now includes University of North Carolina System Athletes and Local Government Employees as members of SEANC.
4. Page iv – vii: Table of Contents corrected to reflect realignment of chapters.
5. Page 2: PRESIDENT'S DUTIES: Deleted "Uphold the continued work of the SEAC Collective Bargaining Committee to ensure collective bargaining is actively pursued as directed by Convention" and added "Attend SEIU International Executive Board Meetings as scheduled." Since collective bargaining is not viable for the foreseeable future, the committee felt that this should be deleted. Since the President and the Executive Director are required to attend the SEIU Executive Board Meetings the committee felt it should be included on this list of duties.
6. Page 4: SECOND VICE-PRESIDENT DUTIES: This is a new page. Previously there was not a job description for the Second-Vice President's duties.
7. Page 5: TREASURER'S DUTIES: Added last bullet which states "The Treasurer, along with the President and Audit Chair, will have the authority to obtain District financial records at any time. If the requested information is not made available within ten (10) working days the District accounts will be frozen and monthly dues rebates will be held in escrow. "
8. Page 8: Committees: Ensured that the listing of Standing Committees, Subsidiary Bodies, Advisory Committees, and Special Committees match the By-Laws.

It should be noted that the State Audit Committee was added under Standing Committees. Under Advisory Committees it lists Financial Advisory Committee. THIS COMMITTEE HAS NOT MET IN SEVERAL YEARS AS THE COMMITTEE'S DUTIES WERE TO HANDLE THE PORTFOLIO FOR STAFF BENEFITS AND THAT DUTY IS CARRIED OUT BY AN OUTSIDE AGENCY. THEREFORE, THE COMMITTEE RECOMMENDS DELETION OF THIS COMMITTEE.

Under Advisory Committees the YOUTH COUNCIL was changed to EMERGING LEADERS.
9. Page 9: State Bylaws Committee: This was added.

10. Page 10: State Policy Platform Committee: This was added.

11. Page 11: Policy Platform Advisory Committee. The Operations Rewrite Committee could not get a definitive answer as to whether this committee actually meets prior to the State Policy Platform Committee Meeting in July. It is recommended that this committee continue if it is still active and if it is not active it needs to be reinstated.

12. Page 12 – 14: Audit Committee: This is a new section which outlines the duties of the new Audit Committee.

13. Page 15: SEANC Scholarship Committee: There was not a description of the duties of the Scholarship Committee. Therefore, in consultation with Mike Bell, this section was added.

14. Page 16: Insurance Board of Trustees: Under Procedure, in consultation with Janice Smith, Insurance Board Chair, the percentage of net receipts that will be deposited by SEANC into the Reserve Fund was changed to “100% of the net receipts after all operating and administrative costs are paid (net receipts) shall be remitted to the SEANC fund annually, provided that the Insurance Board of Trustees shall maintain an operational reserve in an amount equal to one half the annual operating and administrative cost of the Insurance Board of Trustees for the preceding three (3) calendar years. The operational reserve shall be accrued over time, with the Insurance Board of Trustees authorized to retain up to 50% of net receipts per year until the operational reserve meets the level prescribed herein.” This was passed by the Insurance Board of Trustees.

15. Page 17: Employees Political Action Committee (EMPAC). This was a new section added from the By-Laws.

16. Page 19: Planning Committee. This committee description was added from the By-Laws. The Audit Committee Chair and/or their designee should be a participating member on the Planning Committee. This recommendation from the Audit Committee is supported by the Operations Manual Rewrite Committee.

17. Page 21: Financial Advisory Council. Operations Manual Rewrite Committee recommends this committee be deleted as stated above in #8.

18. Page 22: Emerging Leaders. Reflects the name change from Youth Council and added procedures for filling the committee member position.

19. Page 23: Personnel Benefits Committee. It is not known as to the status of this committee; however, the Operations Rewrite Committee recommends continuation of this committee.

20. Page 24-26: District Chair Duties and Responsibilities. Under Reports on page 26, item #6 was changed to reflect requirements of notifying headquarters of any changes in district officers and delegates, including contact information within ten (10) working days of the change. The staff at headquarters is experiencing difficulty in obtaining district information concerning their delegation and committee members. It is imperative that they receive this information when requested.

Also, #8, Annual Meeting, has an additional sentence with reflect the requirement that the district chair should notify all district members of the time, date and place of the District Annual Meeting no later than fifteen (15) days prior to the meeting date. This is from the By-Laws.

21. Page 27: District Chair Substitute. This is a new section and reflects instructions by the Board of Governors.

22. Page 31: SEANC Staff. Currently there are no definite job descriptions available. According to Mitch Leonard and Chuck Stone, some of the positions have written job descriptions; however, due to the rearranging of job duties and realignment of departments, the current ones are not correct. Once the decision is made in regard to a Human Resources positions all job positions should have a job description formally developed. Any time there is a change in departments or job duties, the employee should be given a new job description.

23. Page 32 – 34: Executive Director’s Duties. Due to the change from Mr. Cope to Mr. Leonard, and the change in duties for the former Chief of Staff position, this list of duties was developed. It will change once a new Executive Director is hired. Please note the Desirable Education and Experience section. “Political science” was added as a degree that could be considered.

24. Page 35: Director of Operations. This is Chuck Stone’s position and the job description was obtained after the last draft was completed on 11/03/16. The job description with be added soon.

25. Page 36 – 38: Chief Financial Officer General Statement of Duties. This is Brian Keel’s position. New Section.

26. Page 46 - 47: District Formation/Reorganization/Dissolution. Although there was a description for District Formation and Reorganization, there was no process for dissolution of a district. This procedure should be highly considered by the current Board of Governors.

27. Page 48 – 49: Termination of Membership and/or Removal from Office. The procedure was formulated to set a definite timeline for the handling of complaints by members and the steps that should be taken to resolve the complaint. Also, the telephone number for the SEIU Ethics Ombudsman was added. The Board of Governors should review in depth.
28. Page 54: Access to Financial Records. Addition of “Access to District Financial Records: Districts failing to provide requested materials and other documentation, within ten (10) working days, to the Audit Committee as needed to complete audits/reviews of District finances will be fined up to the amount of their monthly rebates until such requested materials have been provided to the Audit Committee.
29. Page 55: New Form: SEANC Request for Financial Information (To be signed by Member requesting information, District Chair, General Treasurer, President, and Executive Director).
30. Page 58: Expenses for Board Meeting Observers. Up until several years ago, any time a guests other than Executive Committee, Board of Governors, or invited guests were responsible for paying to dine with the group. A staff member was at the door to collect the monies from these guests. This has not been done in at least the past four or five years. The Board of Governors is asked to make a decision as to whether we take this out or reinstate the collection of monies for guests’ meals.
31. Page 59: Staff Credit Card Use. New form reflecting credit card limits and what the card can be used for. A list of approved credit card holders is maintained in the office of the Director of Operations? Part of suggestions of the forensic audit.
32. Page 60: Executive Committee Credit Card Use. These credit cards are issued to the SEANC Officers and Regional Representatives for the Executive Committee. Part of suggestions of the forensic audit.
33. Page 61 – 62: Expenditure Authorizations and Purchase Orders. As recommended by the Forensic Audit, this section was refined and outlines formally the process by which purchase orders as recorded.
34. Page 63: Loans to SEANC Districts. Change was made in the amount of a loan. Previously it was limited to \$500, but was raised to \$1000. The timeframe to repay the loan was also defined.
35. Page 67: Wire Transfers. This section is new and defines the procedures to be followed for wire transfer approvals and all signatures required prior to the wire transfer being made. This is the result of two fraudulent wire transfers and several attempts during the 2015 year. (NOTE: Vendor List is maintained in the Finance, Information Technology, Insurance and Executive Director’s Office.)

36. Page 72 – 73: Treasurer Guidelines. On page 73 a note is added concerning SEANC headquarters obtaining an electronic copy of the Districts' Monthly Account Statements.
37. Page 75: Member Concerns and Suggestions to the Board of Governors. This description outlines the steps to take by a member when they have concerns or suggestions they wish to be considered. In order to provide transparency through the process the concerns and suggestions should begin with the District's Chairperson, then Regional Representative, then to the President.
38. Page 82 – 83: Communications Methods. Previously SEANC had a State Communications Committee. This committee assisted with the training of District chairs and Committee Members. This Committee has not been utilized in many years. The Operations Manual Rewrite Committee recommends the reinstatement of this committee. There is a sentiment that a lot of SEANC's lack of participation is due to the fact that we are now relying on electronic communications as opposed to written communications as previously done. Due to many members not having computers, tablets, smart phones, etc. they are not receiving communications. The number of The Reporter has also been lowered from 10 to six times a year. Each district is encouraged to have a District Communication Chair to assist with sending out communication when an event occurs and assistance is needed from the membership.
39. Page 85 – 86: Websites/Bulletin Boards. Does the districts still maintain bulletin boards and also do any districts still have individual websites? Has our communications department monitored these bulletin boards and/or websites to see if they comply with directives? Can a list of current updated bulletin boards and/or websites be provided to the BOG?
40. Pages 88 - 99: Awards, State Level. In conjunction with changes made by the State Awards Committee during the 2015-2016 year, this section was updated. New forms were developed by the Awards Committee and have been included in the Operations Manual.
41. Page 101: Convention, Annual. Previous manual indicated that there was a State Convention Committee that worked with the Staff member who is designated to organize the convention. Since the inception of the Meeting and Convention Planner, the committee has not been active. This committee assisted with the selection of location for the convention to be held. Do we need to reinstate this committee or remove it from the manual?
42. Page 117: Record Retention Schedule. Per recommendation of the Forensic Audit, all files will be handled in accordance with the Record Retention Schedule. At the present time, no files are being destroyed (shredded) due to the continuing legal situations within the association.
43. Pages 124 – 126: Vehicle Use. This policy outlines how staff is to utilize SEANC vehicles. New policy.

44. Page 127: Vehicle User Request Form. Verification form to be signed by anyone using a SEANC vehicle. New form.
45. Page 128: Disaster Plan. Currently there is not a written Disaster Plan. The Operations Rewrite Committee recommends that a Disaster Plan be developed to inform staff of what they are to do in the event of a tornado, hurricane, bomb threat, fire, and any other disaster.
46. Page 130: SEANC Scholarship Grant Foundation. Taken from the By-Laws.
47. Copy of 2015 By-Laws. 2016 will be added.
48. Copy of the SEIU Policies on Ethics and Standards.
49. The Committee recommends that upon completion of the review of the current Personnel Manual, a copy of the manual be added to this Operations Manual.

I would like to thank the committee members for taking the time out of their busy schedules to complete this project. I would also like to thank Mitch Leonard, Chuck Stone, and the various staff members that were available to assist us by providing us the information we needed. I would like to give a gigantic thank you to Renee Vaughn for always helping us to get supplies and lunch as needed.

I would also like to congratulate Dr. Pat Reighard for finding the paragraph that was imbedded into the report as a test to see who was reading.

Respectfully submitted: Marilyn Jean Martin, Chair of Operations Manual Rewrite Committee