

## **SEANC MEMBER OF THE YEAR AWARD**

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Presented in recognition of a SEANC member's accomplishments during the current SEANC year (Oct. 1–Sept. 30). Nominees will be those whose service and dedication to the association, district and/or particular committee influenced SEANC's success or position on an issue. *Only one nomination per district.*

**Nominee:** \_\_\_\_\_ **District #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**District chairperson:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Positions held at the district/state level:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**District involvement (current year):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**State involvement (current year):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other SEANC awards/recognition received this year:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Please continue on a separate sheet if necessary.)

**Submitted by:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

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## SEANC DISTINGUISHED SERVICE AWARD

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Presented to a SEANC member in recognition of **cumulative service** and dedication to the association. Nominees will be those persons who, year after year, work to promote SEANC's goals and objectives, serving in whatever capacity is asked of them. Nominees are anticipated to be persons whose involvement and presence have left a lasting mark on the association. *Only one nomination per district.*

**Nominee:** \_\_\_\_\_ **District #:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

**Years of state service:** \_\_\_\_\_ **Years of active SEANC service (*minimum 5 yrs. required*):** \_\_\_\_\_

**Positions held at the district level:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Positions held at the state level (include # of years or term of office):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**District involvement:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**State involvement:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other SEANC awards/recognition received at the district or state level:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Please continue on a separate sheet if necessary.)

**Submitted by:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

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# 2007–2008 District of the Year Award Guidelines

*Each district submitting a nomination for District of the Year must include this form as a cover sheet within the district notebook.*

## REPORTING PROCEDURES

- Submits reports, lists and other required documents to the SEANC Central Office according to district responsibilities as outlined in the SEANC Operations Manual in Section 8, page 4.1-4.3. These include lists of district officers, delegates, and chairs; financial statements; audit reports; District Bylaws; meeting dates; scholarship candidates, and district meeting minutes.

## COMMUNICATIONS ACTIVITIES

- Submits news articles to *The Reporter* and/or articles to local media.
- Schedules a District Executive Committee meeting after each Board of Governors meeting.
- Publishes district newsletters.
- Sponsors community projects.
- District chairperson/designee attends all Board of Governors meetings.
- District representatives attend required meetings.

## LEGISLATIVE ACTIVITIES

- Participates in annual legislative day or rally and/or sponsors district-level legislative social/dinner/forum.
- Supports EMPAC.

## POLICY PLATFORM/BYLAWS

- Reviews Policy Platform and submits proposed changes within timeline.
- District Policy Platform chairperson or representative attends state-level Policy Platform meetings.
- Submits Bylaws changes, or letter of change, within approved timeline.
- District Bylaws chairperson or representative attends state-level Bylaws Committee meeting.

## DISTRICT-LEVEL PARTICIPATION

- Participates in Member Discount Program.
- Enlists and enrolls new members in SEANC.
- Awards scholarships.
- Implements fundraising efforts.
- Submits nominations for state awards (Member of the Year, Distinguished Service, Chairperson of the Year, and District of the Year).

## MEMBERSHIP CRITERIA

- No district will be considered for District of the Year unless they meet the membership policies/procedures as outlined in the SEANC Operation Manual in Section 6, page 9.1. (Extra points awarded for each percent of growth.)

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**Verification that all above activities/procedures have been accomplished/followed accordingly:**

District chair/designee: \_\_\_\_\_ District #: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

**For State Awards Committee Use Only – SEANC Central Office Confirmation**

Reporting \_\_\_\_\_ Communications \_\_\_\_\_ Legislative \_\_\_\_\_  
Policy Platform/Bylaws \_\_\_\_\_ District Participation \_\_\_\_\_ Membership \_\_\_\_\_